



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		12/22/15		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): Lincoln Thompson x 7376				
CAPTION				
Bid No. 2016-53-B for the purchase of eight (8) utility trucks from Sam Pack's Five Star Ford in the amount of \$267,788 and the purchase of three (3) utility trucks from Reliable Chevrolet in the amount of \$107,037, for Fleet Services to be utilized by various City Departments in the total amount of \$374,825, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2015-16	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	458,000	0	458,000
Encumbered/Expended Amount	0	0	0	0
This Item	0	-374,825	0	-374,825
BALANCE	0	83,175	0	83,175
FUND(s): EQUIPMENT REPLACEMENT FUND				
<p>COMMENTS: Funds are available in the FY 2015-16 Adopted Budget to purchase eleven (11) utility trucks for the scheduled replacement of unit #08322 in Cost Center #422/Utility Billing Field Service, unit #03304 in Cost Center #643/Park Support Services, unit #03325 and #04311 in Cost Center #634/Park Field Services, unit #04313 in Cost Center #763/Utility Dist. #2, unit #00363 in Cost Center #637/Athletic Field Maintenance, unit #98167 in Cost Center #643/Park Support Services, unit #36025 in Cost Center #552/Fire, unit #06336 in Cost Center #743/Signals, unit #10306 in Cost Center #471/Municipal Drainage Operations, and unit #06322 in Cost Center #637/Athletic Field Maintenance. Remaining balance will be used for other Fleet and Equipment purchases.</p> <p>STRATEGIC PLAN GOAL: Providing eleven (11) utility trucks for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
See Recommendation Memo.				
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies		
Recommendation Memo		NA		
Bid Recap				



Memorandum

Date: November 24, 2015
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: Utility Truck Purchase Recommendation

Fleet Services has reviewed all bids received on City of Plano Solicitation No. 2016-53-B and recommends the purchase from the lowest responsive, responsible bidder by line item as per the following:

Line items 1, 2, 3, 4, 6 and 9 from Sam Pack's Five Star Ford in the amount of \$267,788.00.
Line items 5, 7 and 8 from Reliable Chevrolet in the amount of \$107,037.00.
Total amount of \$374,825.00

These vehicles are for the scheduled replacement of the following units approved in the FY15-16 Equipment Replacement Fund:

- Line 1: Replacement of 08322 in Cost Center 422/Utility Billing Field Service.
- Line 2: Replacement of 03304 in Cost Center 643/Park Support Services, 03325 and 04311 in Cost Center 634/Park Field Services.
- Line 3: Replacement of 04313 in Cost Center 763/Utility Dist. #2.
- Line 4: Replacement of 00363 in Cost Center 637/Athletic Field Maintenance.
- Line 5: Replacement of 06336 in Cost Center 743/Signals.
- Line 6: Replacement of 98167 in Cost Center 643/Park Support Services.
- Line 7: Replacement of 10306 in Cost Center 471/Municipal Drainage Operations.
- Line 8: Replacement of 06322 in Cost Center 637/Athletic Field Maintenance.
- Line 9: Replacement of 36025 in Cost Center 552/Fire.

Due to the age and mileage, Fleet Services recommends these units be replaced. If these vehicles are not replaced we would see a higher cost in vehicle maintenance, along with increased down time, and it would limit the various City Departments in their capacity to provide services.

Feel free to contact me if you have any questions at extension 4182.

**CITY OF PLANO
BID NO. 2016-53-B
Eleven (11) Pickup Trucks with Utility Bodies
BID RECAP**

Bid Opening Date/Time: November 18, 2015 @ 3:00 pm

Number of Vendors Notified: 1,188

Vendors Submitting "No Bids": 0

Bids Deemed Nonresponsive: 1

Number of Bids Submitted: 6

Grapevine DCJ, LLC (aka Grapevine Dodge Chrysler Jeep)
[Partial Bid]

Line Item 1 \$ 31,764.00
Line Item 4 \$ 37,192.00
Line Item 5 \$ 37,911.00
Line Item 7 \$ 39,928.00
Line Item 8 \$ 42,268.00

Sam Pack's Five Star Ford

Line Item 1 \$ 29,345.00
Line Item 2 \$ 94,128.00
Line Item 3 \$ 35,353.00
Line Item 4 \$ 34,655.00
Line Item 5 \$ 33,661.00
Line Item 6 \$ 35,527.00
Line Item 7 \$ 35,575.00
Line Item 8 \$ 38,850.00
Line Item 9 \$ 38,780.00

Reliable Chevrolet
[Line Item 6 Nonresponsive]

Line Item 1 \$ 31,147.00
Line Item 2 \$ 97,617.00
Line Item 3 \$ 36,982.00
Line Item 4 \$ 34,978.00
Line Item 5 \$ 33,096.00
Line Item 7 \$ 35,433.00
Line Item 8 \$ 38,508.00
Line Item 9 \$ 41,621.00

Randall Reed's Prestige Ford

Line Item 1 \$ 30,300.00
Line Item 2 \$ 96,000.00
Line Item 3 \$ 36,300.00
Line Item 4 \$ 35,700.00
Line Item 5 \$ 34,700.00
Line Item 6 \$ 36,700.00
Line Item 7 \$ 36,800.00
Line Item 8 \$ 39,750.00
Line Item 9 \$ 42,800.00

Caldwell Country Automotive (aka Baby Jack II)

Line Item 1 \$ 31,983.00
Line Item 2 \$101,805.00
Line Item 3 \$ 37,145.00
Line Item 4 \$ 35,440.00
Line Item 5 \$ 34,540.00
Line Item 6 \$ 35,935.00
Line Item 7 \$ 36,960.00
Line Item 8 \$ 39,775.00
Line Item 9 \$ 41,644.00

James Wood Auto Park

Line Item 1 \$ 33,223.00
Line Item 2 \$104,289.00
Line Item 3 \$ 38,648.00
Line Item 4 \$ 37,142.00
Line Item 5 \$ 35,555.00
Line Item 6 \$ 37,210.00
Line Item 7 \$ 37,696.00
Line Item 8 \$ 40,191.00
Line Item 9 \$ 43,152.00

Recommended Vendors:

Sam Pack's Five Star Ford
Line Items 1, 2, 3, 4, 6, 9

\$ 267,788.00

Reliable Chevrolet
Line Items 5, 7, and 8

\$ 107,037.00

Total of All Nine (9) Line Items for Eleven (11) Vehicles

\$ 374,825.00

Lincoln Thompson

Lincoln Thompson
Senior Buyer

November 24, 2015

Date