



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>					
<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		12/22/2015			
Department:		Engineering			
Department Head		Caleb Thornhill			
Agenda Coordinator (include phone #): <b>Corey Isaacs x7134</b>					
<b>CAPTION</b>					
Bid No. 2016-0048-B for the Municipal Building Third Floor Renovation for Facilities Services to KC Construction Services, Inc., in the amount of \$162,911, and authorizing the City Manager to execute all necessary documents.					
<b>FINANCIAL SUMMARY</b>					
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP					
FISCAL YEAR:	<b>2015-16</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget		1,516,817	2,346,183	650,000	<b>4,513,000</b>
Encumbered/Expended Amount		-1,516,817	-320,551	0	<b>-1,837,368</b>
This Item		0	-162,911	0	<b>-162,911</b>
BALANCE		0	1,862,721	650,000	<b>2,512,721</b>
<b>FUND(S):    CAPITAL RESERVE FUND</b>					
<p><b>COMMENTS:</b> Funding is available for this item in the 2015-16 Capital Reserve CIP. Renovation of the Municipal Center Third Floor, in the amount of \$162,911, will leave a current year balance of \$1,862,721 available for future expenditures related to the Municipal Center facility or other facility related expenditures.</p> <p><b>STRATEGIC PLAN GOAL:</b> Renovating existing space to meet current requirements of multiple city departments relates to the City's goal of a Financially Strong City with Service Excellence.</p>					
<b>SUMMARY OF ITEM</b>					
See attached Recommendation Memo.					
List of Supporting Documents: Recommendation Memo Bid Recap			Other Departments, Boards, Commissions or Agencies		



# Memorandum

**Date:** November 23, 2015  
**To:** Corey Isaacs, Buyer  
**From:** Richard Medlen, Facilities Maintenance Superintendent  
**Subject:** Municipal Building –Third Floor Renovation – Bid #2016-0048-B

I have reviewed the bids submitted for the Municipal Center Third Floor Renovation and recommend award to the lowest, responsive, responsible bid submitted by KC Construction Services, Inc., for the amount of \$162,911.05. Additional bids were received from Criterion Contractors, Inc., for \$191,750.00, RKM General Contractors for \$211,875.00, and DENCO Construction Specialists for \$216,838.00. Also, one vendor KBR is deemed non responsive for not submitting the required (5%) bid bond as required. This project is required for several departments reconfiguration.

The funding for this project is in Capital Reserve Account #54424.

Please contact me if you have any questions.

/liw

cc: Jim Razinha  
Matt Yager  
Earl Whitaker  
Jim Parrish  
Karen Rhondes  
Denise Tacke

# CITY OF PLANO

**Bid No. 2016-0048-B**

## **Municipal Center Third Floor Renovation**

### **Bid Recap**

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**Bid opening Date/Time:** November 20, 2015 @ 1:30 PM

**Number of Vendors Notified:** 866

**Vendors Submitting "No Bids":** 0

**Number of Bids Submitted Non-Responsive:** 1

**Number of Bids Submitted:** 5

<b><u>Vendor Name</u></b>	<b><u>Total Base Bid</u></b>
KC Construction Services, Inc.	\$162,911.05
Criterion Contractors, Inc.	\$191,750.00
RKM General Contractors	\$211,875.00
DENCO Construction Specialists	\$216,838.00

**Recommended Vendor(s):**  
KC Construction Services, Inc. \$162,911.05

*Corey Isaacs*

Corey Isaacs, Buyer II

November 25, 2015

Date