



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		3/26/12		
Department:		Technology Services		
Department Head		David Stephens		
Agenda Coordinator (include phone #): Amy Powell X7342				
CAPTION				
To approve the purchase of replacement personal computers and laptops, in the amount of \$500,000 from Dell Marketing, LP, through an existing contract with the State of Texas Department of Information Resources (DIR), and authorizing the City Manager to execute all necessary documents. (DIR Contract No. DIR-SDD-890)				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2011-12	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	902,375	0	902,375
Encumbered/Expended Amount	0	-139,942	0	-139,942
This Item	0	-500,000	0	-500,000
BALANCE	0	262,433	0	262,433
FUND(S): PC REPLACEMENT FUND				
COMMENTS: Funds are included in the FY 2011-12 Adopted Budget for the replacement purchases of laptops and desktops. The remaining balance will be used for other equipment purchases.				
STRATEGIC PLAN GOAL: The periodic replacement of laptops and desktop PC's relates to the City's Goal of Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
Technology Services recommends Council approve the purchase of replacement laptops and replacement personal computers, in the amount of \$500,000, from Dell Marketing, LP, through an existing Department of Information Resources (DIR) Contract. Replacement of these machines is part of the City's four-year replacement cycle. The City is authorized to purchase from the State Contract List pursuant to Section 271, Subchapter D of the Local Government Code, and by doing so satisfies any State Law requiring local government to seek competitive bids for items. (DIR-SDD-890)				
List of Supporting Documents: Staff Memo			Other Departments, Boards, Commissions or Agencies	

Memo

Date: 3/7/2012
To: Diane Palmer-Boeck, Chief Purchasing Officer
From: David Stephens, Director Technology Services
RE: Dell Marketing, LP Computer and Laptop Purchases

We propose purchasing Dell computers and laptops from Dell Marketing, LP through an existing contract with the State of Texas Department of Information Resources. The DIR contract number is DIR-SDD-890.

This contract would allow the City to purchase computer desktops and laptops that are consistent with existing assets and technologies. The City of Plano has been using Dell computers and laptops for the past four years and has been able to reduce support and maintenance costs by standardizing the desktops and laptops that are purchased. Our internal technicians are Dell certified and can gain access to Dell support quickly. The ability to standardize computer models has also allowed us to resolve issues quicker and mitigate those issues moving forward. As part of the DIR contract, Dell also manages the disposal of old and obsolete equipment at no cost to the City as part of their asset management program.

The City of Plano has also been able to extend the replacement cycle of its desktop computers to a four year cycle due to the extended warranty that Dell offers. This has reduced the cost of purchasing new computers compared to the previous three year replacement cycle.

This expenditure would be in the amount of \$500,000 for fiscal year 2011-12.