

**PLANO PUBLIC LIBRARY SYSTEM  
RESPONSES TO APRIL 26, 2010 CITY COUNCIL QUESTIONS**

**Cost savings for rotating closings – Close each library one day during the week**

Closing each library one day during the week will not save any labor costs. As evidenced by the closing of Haggard Library a few years ago for renovations, the public moves to the buildings that are open. Without dispersing the Haggard staff to those open buildings to help handle the extra work load, the staff would have been overwhelmed. At the current rate of library visits, the open buildings cannot accommodate the additional number of patrons, and the competition for reduced resources will end in an unpleasant library experience for citizens. To cope, additional staff would be assigned to each of the open buildings, resulting in no savings in labor costs.

**Staying open until 7 PM on Saturdays**

Staying open from 10 AM until 7 PM would constitute a 9 hour day. A 9 hour day cannot be accommodated with one 8 hour shift. The libraries have no overtime in their budgets. A nine hour day would require bringing in additional staff to extend the day, resulting in additional labor costs.

**How many citizens have 5 – 10 – 50 items checked out**

Snapshot on April 27, 2010:

# of patrons with 50 or more items checked out = 22

# of patrons with > 10 items checked out = 3,243

# of patrons with > 5 items checked out = 6,457

# of patrons with <= 5 items checked out = 11,142

The 8 patrons who have more than 50 items checked out are staff who are using those items for class/programming purposes.

See attached spreadsheet for details.

**How does Plano's checkout and hold limits compare to other cities'?**

<b>Name</b>	<b>Checkout Limits Per Card</b>	<b>Hold Limits</b>
Plano	50	20
Richardson	100	100
Haltom City	No Limit	No Limit
Bedford	50	No Limit
Garland	No Limit	10
Allen	50	20
Frisco	No Limit	10
McKinney	No Limit	No Limit

**Potential cost savings for limiting checkouts/holds**

There would be negligible savings by further limiting checkout limits and hold limits. The majority of cardholders have fewer than 10 items checked out at one time. Libraries serve many patrons who have limited demands on resources, rather than serving few patrons who have many demands on resources.

# Snapshot of Items Checked Out

April 27, 2010

<b># Items Out</b>	<b># of Patrons With Items Out</b>
66 Total items out	1
63 Total items out	1
60 Total items out	1
59 Total items out	1
57 Total items out	1
52 Total items out	1
51 Total items out	2
50 Total items out	14
49 Total items out	6
48 Total items out	7
47 Total items out	10
46 Total items out	8
45 Total items out	8
44 Total items out	11
43 Total items out	8
42 Total items out	13
41 Total items out	15
40 Total items out	14
39 Total items out	15
38 Total items out	17
37 Total items out	18
36 Total items out	40
35 Total items out	20
34 Total items out	23
33 Total items out	23
32 Total items out	28
31 Total items out	37
30 Total items out	44
29 Total items out	45
28 Total items out	59
27 Total items out	56
26 Total items out	59
25 Total items out	60
24 Total items out	69
23 Total items out	86
22 Total items out	79
21 Total items out	83
20 Total items out	128
19 Total items out	151
18 Total items out	155
17 Total items out	161
16 Total items out	178
15 Total items out	221
14 Total items out	223
13 Total items out	288
12 Total items out	349
11 Total items out	406
10 Total items out	436
9 Total items out	523
8 Total items out	581
7 Total items out	727
6 Total items out	947
5 Total items out	1,285
4 Total items out	1,555
3 Total items out	1,954
2 Total items out	2,511
1 Total items out	3,837
<b>#Patrons w/ items out</b>	<b>17,599</b>