

**PLANO CITY COUNCIL  
PRELIMINARY OPEN MEETING  
March 28, 2016**

**COUNCIL MEMBERS PRESENT**

Lissa Smith, Mayor Pro Tem  
Ben Harris, Deputy Mayor Pro Tem  
Angela Miner  
Rick Grady  
Ron Kelley  
Tom Harrison  
David Downs

**COUNCIL MEMBERS ABSENT**

Harry LaRosiliere, Mayor

**STAFF PRESENT**

Bruce Glasscock, City Manager  
LaShon Ross, Deputy City Manager  
Jim Parrish, Deputy City Manager  
Jack Carr Deputy City Manager  
Mark Israelson, Assistant City Manager  
Paige Mims, City Attorney  
Lisa C. Henderson, City Secretary

Mayor Pro Tem Smith called the meeting to order at 5:00 p.m., Monday, March 28, 2016, in the Senator Florence Shapiro Council Chambers of the Municipal Center, 1520 K Avenue. A quorum was present. Mayor Pro Tem Smith then stated that the Council would retire into Executive Session, in Training Room A, in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated in order to consult with an attorney and receive Legal Advice, Section 551.071 and to receive information regarding Economic Development, Section 551.087; for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

Mayor Pro Tem Smith reconvened the meeting back into the Preliminary Open Meeting at 5:45 p.m. in the Senator Florence Shapiro Council Chambers.

**Consideration and action resulting from Executive Session discussion**

No items were discussed.

## **DART Report**

DART Board of Directors Member Faye Wilkins provided an update on DART services and various projects. She spoke to the Collin County Transit Service and Transportation Study advising 80 percent of the funding for the study will be provided by the North Central Texas Council of Governments. Ms. Wilkins discussed the Plano Legacy Transportation Study and reported on the Cotton Belt project status. She stated the Plano Senior Rides program is fully operational providing a debit card for seniors to utilize taxi service at a reduced rate and that the number of participants will be provided by DART staff. Ms. Wilkins spoke to ridership growth, the Parker Station parking reconfiguration, and light rail ridership trends.

## **North Texas Tollway Authority Capacity Improvements**

North Texas Tollway Authority Assistant Executive Director of Infrastructure Elizabeth Mow spoke to area growth and the need to create transportation choices, the complimentary roadside safety service provided on the NTTA tollway system, NTTA's role as a regional service provider, and the TEXPress lanes. She discussed the improvements to the Dallas North Tollway, President George Bush Turnpike, Sam Rayburn Tollway, and State Highway 360 to be completed in the next five years. Ms. Mow stated, to improve safety in construction areas, tollway speed limits have been reduced. Ms. Mow clarified for Council the locations of ramp improvements and lane widening. City Manager Glasscock advised a NTTA video provided a good illustration of the improvements to the Dallas North Tollway and President George Bush Turnpike and that the video will be forwarded to Council.

## **Presentation of the FY2015-16 Status Report and Three-Year Financial Forecast**

Director of Budget and Research Rhodes-Whitley presented the 2015-16 Status Report and Three-Year Financial Forecast. She advised that the forecast includes a minimum of 30 days of working capital for FY 2016-17, FY 2017-18, and FY 2018-19. She stated she anticipates a five percent increase in assessed property values for 2017. Ms. Rhodes-Whitley spoke to the sales tax assumptions with estimated revenues of \$72,673,623 for FY 2015-16 and stated collection in the first five months were down \$1.1 million from the previous year, liquor sales tax is estimated at \$1.5 million, and business to business sales tax revenue is exceeding retail sales tax revenue.

Ms. Rhodes-Whitley spoke to the budget expenditure assumptions for the three-year period. She stated the assumptions include across the board 3% salary increases, Social Service funding was increased from \$1 to \$2 per person population, health insurance costs remain constant, Economic Development Incentive Programs are projected at two cents on the tax rate, \$1 million in Library book funding, increased transfers to the Capital Reserve Fund, and \$40 million in new debt in each year of the three years. Ms. Rhodes-Whitley advised increased staffing at Fire Station No. 8, technology improvements based on the Technology Service Assessment, and additional personnel requests will be discussed during the budget process.

Ms. Rhodes-Whitley spoke to the Water and Sewer Fund, including one day of working capital and anticipating rate increases, with the current rate structure being re-evaluated during the budget process. She stated the Sustainability & Environmental Services Fund includes five days of working capital for FY 2016-17 and a deficit for FY 2017-18 and FY 2018-19 and contains no rate increases. Ms. Rhodes-Whitley advised the last rate increase was in 2008 and that landfill costs have increased by 25 percent since that time. She spoke to the Convention and Tourism Fund and the projected hotel/motel tax revenue and discussing the option of increasing the grant funding up to 15%, the maximum allowed by state law. Council expressed concurrence to increase the amount of funding to the Cultural Affairs and Heritage grants.

Ms. Rhodes-Whitley stated Municipal Drainage, Recreation Revolving and Municipal Golf Course funds are financially within the financial policies as determined by the City Council and she reviewed the budget calendar.

#### **Discussion and Direction re: Board/Commission Annual Appointment Process**

This item was presented during the regular meeting.

#### **Consent and Regular Agendas**

No items were discussed.

#### **Council Items for Discussion/Action on Future Agendas**

No items were discussed.

Nothing further was discussed. Mayor Pro Tem Smith adjourned the meeting at 6:59 p.m.

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**Lissa Smith, MAYOR PRO TEM**

ATTEST:

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Lisa C. Henderson, City Secretary