

**PLANO CITY COUNCIL  
PRELIMINARY OPEN MEETING  
April 25, 2016**

**COUNCIL MEMBERS PRESENT**

Harry LaRosiliere, Mayor  
Lissa Smith, Mayor Pro Tem  
Ben Harris, Deputy Mayor Pro Tem  
Angela Miner  
Rick Grady  
Ron Kelley  
Tom Harrison  
David Downs

**STAFF PRESENT**

Bruce Glasscock, City Manager  
Jack Carr, Deputy City Manager  
Mark Israelson, Assistant City Manager  
Paige Mims, City Attorney  
Lisa C. Henderson, City Secretary

Mayor LaRosiliere called the meeting to order at 5:00 p.m., Monday, April 25, 2016, in the Senator Florence Shapiro Council Chambers of the Municipal Center, 1520 K Avenue. A quorum was present. Mayor LaRosiliere then stated that the Council would retire into Executive Session, in Training Room A, in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated in order to consult with an attorney and receive Legal Advice and discuss Litigation, Section 551.071; to receive information regarding Economic Development, Section 551.087; and discuss Real Estate, Section 551.072; for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

Mayor LaRosiliere reconvened the meeting back into the Preliminary Open Meeting at 5:23 p.m. in the Senator Florence Shapiro Council Chambers.

**Consideration and action resulting from Executive Session discussion**

No items were discussed.

**Personnel – Appointment**

Parks and Recreation Planning Board

Upon a motion made by Council Member Kelly and seconded by Council Member Harrison, the Council voted 8-0 to appoint Andrew Wight as an interim member.

## **Comprehensive Monthly Financial Report – March, 2016**

Director of Finance Tacke advised that the March 2016 report finds General Fund revenues as a percentage of the budget are down 1.8 percent compared to last year while Water and Sewer revenues are up 2.9 percent. She stated that actual General Fund revenues are up \$13 million, primarily due to an increase in the maintenance and operations portion of the ad valorem taxes and building permit revenue. She advised that General Fund expenditures as a percent of budget are down by .9 percent from last year's expenditures and Water and Sewer expenditures are up by .5 percent from last year's expenditures. General Fund expenditures are up by \$5.2 million due to a 3% non-civil and civil service pay increase and an increase in staffing. She advised that the unemployment rate is at 3.4% and sales tax collections were down \$1.4 million for the month. Ms. Tacke spoke to the real estate recap stating properties were on the market an average of 31 days and sold at 99 percent of asking price. Ms. Tacke advised the Water and Sewer revenues and hotel/motel taxes were up for the month.

## **Public Works Departmental Report**

Director of Public Works Cosgrove spoke to the department's three divisions and their responsibilities and challenges. He stated the Environmental Waste Services division is responsible for waste collection and customer service, recycling, and compost operations. Mr. Cosgrove added the division will need additional staff and equipment to meet growth needs; re-routing will be implemented in 2017; recycling revenue is down; yard waste, bulky waste, and house hazardous waste collection has increased; and a rate increase is anticipated.

Mr. Cosgrove spoke of the Public Works Operation division areas of responsibility which include administration, streets, drainage, utility cuts, signals, signs and marking, construction, utility locates and valves, water and wastewater, meters, backflow, and pumping facilities. He stated asset management is essential for maintaining the city's infrastructure. Mr. Cosgrove reported after-hours calls have increased; CMOM may have a large influence on future budgets; there is an increased difficulty securing contractors for projects, an increased workload; and need for additional staff for asset management.

Mr. Cosgrove discussed the Fleet Services division and its responsibilities. He advised asset management is a high priority for this division; vehicles and equipment will be evaluated for replacement; there are logistical issues with the "2 for 1" sticker program for vehicle registration; the retained vehicle program was updated; and finding good staff is becoming difficult. At the conclusion of Mr. Cosgrove's presentation Council requested a tour of Public Works facilities be scheduled in the future.

## **Parks and Recreation Departmental Report**

Director of Parks and Recreation Fortenberry spoke to accomplishments of being awarded the NRPA Gold Medal, the opening of Oak Point Park Nature Preserve and Retreat Center, Toyota Texas Music Revolution, installation of free WiFi at recreation centers and select parks, the opening of McCall Plaza, the collaboration with Go Ape! for a rope course at Oak Point Park, an updated work order asset management system, flood clean-up, a record number of athletic tournaments hosted, and Chisholm Trail/Big Lake improvements.

She reported the following projects were in progress: Senior Recreation Center expansion, Carpenter Park renovation, Oak Point Recreation Center renovation/expansion, Jack Carter Pool renovation, Jack Carter Park renovation, Saigling House, Skate Park, Downtown, Cultural District designation, Carpenter Park Pool addition, Enfield Park maintenance facility, various trail connection, Bob Woodruff Dog Park, Douglass Community Center exterior improvements, Stimpson and Drake Park, and Municipal Center irrigation and landscape renovation. Ms. Fortenberry stated recent events included the Liberty Block Party, Boo Bash, Haunt Jaunt, Christmas Crafts, Senior Health Fair, Fireworks, Dickens in Historic Downtown Plano, TMC's Family Night and Luau, and the Daddy Daughter Dance.

She advised challenges include facility vandalism and retirement of key staff members. Ms. Fortenberry introduced the Assistant Director of Parks and Recreation Reeves and stated the Leisure magazine was available for class and program listings.

## **Median Improvements and Maintenance Update**

Park Services Manager Fox spoke to the history of the median landscape advising the program was established in the 1980's and the current maintenance program consist of approximately 150 thoroughfare miles, 7,000 trees, and 350 irrigation systems maintained on a bi-weekly cycle. He discussed the citizen and business survey responses, conducting tree evaluations and inventory, a new Urban Forestry Master Plan is in progress, awareness of tree removals, and public engagement. Mr. Fox stated Texas Department of Transportation would like to establish a model for their Green Ribbon grant utilizing medians on Preston Road as the pilot design project. He advised the improvements are valued at \$750,000 and the State would maintain for the first year with the City responsible for future maintenance.

## **Consent and Regular Agendas**

No items were discussed.

## **Council Items for Discussion/Action on Future Agendas**

No items were discussed.

Nothing further was discussed. Mayor LaRosiliere adjourned the meeting at 7:04 p.m.

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**Harry LaRosiliere, MAYOR**

ATTEST:

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Lisa C. Henderson, City Secretary