

PLANO CITY COUNCIL

WILL CONVENE INTO EXECUTIVE SESSION AT 5:00 P.M. ON FEBRUARY 22, 2010, FOLLOWED BY THE PRELIMINARY OPEN MEETING IN THE PLANO MUNICIPAL BUILDING, 1520 K AVENUE, IN COMPLIANCE WITH VERNON'S TEXAS CODES ANNOTATED, GOVERNMENT CODE CHAPTER 551 (OPEN MEETINGS ACT), AS FOLLOWS:

Mission Statement: The mission of the City of Plano is to provide outstanding services and facilities, through cooperative efforts with our citizens, that contribute to the quality of life in our community.

EXECUTIVE SESSION

- | | | | |
|------|---|-------------|---------|
| I. | Legal Advice
Respond to questions and receive legal advice on agenda items | Wetherbee | 5 min. |
| II. | Potential Litigation
Worker Compensation Claim | Wetherbee | 5 min. |
| III. | Personnel Appointments
Board of Adjustment
North Texas Municipal Water District Board | Council | 5 min. |
| IV. | Economic Development
Discuss a financial offer or other incentive to a business prospect to locate, stay, or expand in Plano and consider any commercial and financial information from the business prospect. | Muehlenbeck | 10 min. |

PRELIMINARY OPEN MEETING

- | | | | |
|-----|---|---------|--------|
| I. | Consideration and action resulting from Executive Session discussion:
Personnel Appointments - Board of Adjustment
North Texas Municipal Water District Board | Council | 5 min. |
| II. | Personnel Appointments
Retirement Security Plan Committee | Council | 5 min. |

III.	Discussion and Direction re contribution to arts/historic preservation organizations.	Muehlenbeck	10 min.
IV.	Discussion and Direction re Review of the Comprehensive Plan	Sims	10 min.
V.	Comprehensive Monthly Financial Report	Tacke	10 min.
VI.	Departmental Briefings Human Resources Technology Services	Ross/Stephens	20 min.
VII.	Council items for discussion/action on future agendas	Council	5 min.
VIII.	Consent and Regular Agenda	Council	5 min.

In accordance with the provisions of the Open Meetings Act, during Preliminary Open Meetings, agenda items will be discussed and votes may be taken where appropriate.

Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Avenue L, with specially marked parking spaces nearby. Access and special parking are also available on the north side of building. The Council Chamber is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.

MEMO

DATE: February 18, 2010

TO: Honorable Mayor and City Council
City Manager Muehlenbeck
City Secretary Zucco

FROM: Alice Snyder, Assistant City Secretary

RE: Personnel Appointments
Executive and Worksession Meetings

The following appointments will be considered at the February 22, 2010 Council Meeting.

<u>Executive Session</u>	<u>Worksession Meeting</u>
<u>Appointments:</u> Board of Adjustment North Texas Municipal Water District Board	<u>Appointment:</u> Retirement Security Plan Committee

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**CITY OF PLANO GRANT PROGRAMS
FY 2009-2010
(DOES NOT INCLUDE FEDERAL STIMULUS GRANTS)**

FUNDING SOURCE: HOTEL MOTEL TAX

Grant	'09-'10 Amount	Rules/Restrictions	Recommending Body	Typical Recipients	2009-2010 Recipients	Proposed Changes to Program
Heritage Preservation	\$661,173	Up to 15% of hotel/motel tax collections may be used for historic preservation activities related to tourism.	Heritage Commission	Non-profit groups operating museums and promoting historic preservation programs	Heritage Farmstead Museum Plano Conservancy for Historic Preservation Plano African American Museum North Texas Masonic Historic Museum and Library Rowlett Creek Cemetery Association	Place cap on funding for salaries and operations at '09-'10 level. New grant recipients may not receive funding for salaries and operations. Withhold funding equal to 1/3 of the grant unless recipients raise funds from outside sources. Require grant recipients to provide information from visitor sign-ins to demonstrate link to increased tourism.
Cultural Arts Major Grants	\$656,173	Up to 15% of hotel/motel tax collections may be used for cultural activities	Cultural Affairs Commission	501(c)3 arts organizations based in or providing services in Plano	Art Centre of Plano Chamberlain Performing Arts Dallas Asian American Youth Orchestra Men of Note Orchestra of New Spain Plano Art Association Plano Children's Theatre Plano Civic Chorus Plano Community Band Plano Metropolitan Ballet Plano Symphony Orchestra Quilters Guild of Plano Rover Dramawerks Younger Generation Chorus	Reduce funding amount from 15% to 10% of hotel/motel tax collections. All grant contracts for 2010-2011 will include a requirement to report residency data on audiences/attendees as well as information about other funding sources.
Cultural Arts Small Grants	\$5,000	Up to 15% of hotel/motel tax collections may be used for cultural activities	Cultural Affairs Commission	Small, new and emerging arts organizations based in or providing services in Plano (limit of 2 years if not a non-profit)	Argentine Cultural Foundation Children's Chorus of Collin County Dallas Chinese Choral Society Rhythm Junkies Plano Teen Harmony	Reduce funding amount from 15% to 10% of hotel/motel tax collections. All grant contracts for 2010-2011 will include a requirement to report residency data on audiences/attendees as well as information about other funding sources.
Special Events Grants	\$157,190	At the full discretion of City Council	Cultural Affairs Commission	501(c)3 organizations producing special events in Plano	Plano Balloon Festival	Reduce eligibility by equivalent percentage as is being considered for other hotel/motel funding

FUNDING SOURCE: GENERAL FUND

Grant	Amount	Rules/Restrictions	Recommending Body	Typical Recipients	2009-2010 Recipients	Proposed Changes to Program
Buffington Community Services Grants	\$527,604 at \$2 per capita	At Council's direction, majority of funding is directed to agencies providing emergency assistance to residents. State law prohibits a city from funding more than 50% of the budget of an agency providing indigent services. City policy limits funding of salaries to 50% or less. Grant rules adopted by Council in 1998; grant application requirements adopted annually by the Community Relations Commission.	Community Relations Commission	Various social service agencies	Assistance Center of Collin County Assistance League of Greater Collin County Avenues Counseling Center CASA of Collin County Collin County Adult Clinic Collin County Children's Advocacy Center Collin County Committee on Aging Collin Intervention to Youth Community Dental Care Family Literacy (PISD) Family Outreach God's Food Pantry Hope's Door Journey of Hope Maurice Barnett Geriatric Wellness Plano Children's Medical Clinic Plano Community Charity Rape Crisis Center Salvation Army Samaritan Inn Special Care and Career Services	Uncouple from per capita calculation and consider at flat \$250,000 for the grant amount. Determine if other cities in Collin County have similar grant programs using general fund dollars instead of/in addition to any federal grant funds.
Special Events Grants	\$42,569	At the full discretion of City Council (grants may include in-kind services from the City)	Cultural Affairs Commission	501(c)3 organizations producing special events in Plano	Asian American Heritage Festival Plano International Festival North Texas Soap Box Derby Susan G. Komen Race for the Cure	Amount of funding to be determined as part of budget process March-May
Special Events Grants	\$21,424	At the full discretion of City Council (grants may include in-kind services from the City)	City Council	501(c)4 organizations producing special events in Plano	Lion's Club 4 th of July Parade Plano Christmas Parade	Cultural Affairs Commission to make recommendations to City Council. Will be included with other special events grants as Lions Club now has 501(c)3 designation Amount of funding to be determined as part of budget process March-May
Urban-Town Center Grants	\$57,500	At the full discretion of City Council (grants may include in-kind services from the City)	City Council	Must meet definition of Urban-Town Center: a form of development or redevelopment that combines various uses into a pedestrian-oriented environment	Legacy Town Center event Historic Downtown Plano Association events	Now to be considered by Cultural Affairs Commission along with all other recommendations to City Council. Amount of funding to be determined as part of budget process March-May

FUNDING SOURCE: FEDERAL GRANTS

Grant	Amount	Rules/Restrictions	Recommending Body	Typical Recipients	2009-2010 Recipients	Proposed Changes to Program
Community Development Block Grant	\$1.27M + estimated \$120,000 of program income from loans	Activities must further a Consolidated Plan goal. 15% funding cap for public service activities (social services), 20% cap for grant administration, other 65%+ must be used for construction for housing or non-profits as required by the 2005-09 Consolidated Plan. Numerous other federal requirements. Additional grant restrictions adopted by the Community Relations Commission.	Community Relations Commission	City of Plano affordable housing programs, non-profit affordable housing developers, non-profit social service agencies.	Life Path Systems Boys & Girls Club of Collin County Communities in Schools Dallas Crossroads Family Services AIDS Service of North Texas City-administered housing rehabilitation program	Where allowed by federal regulations, maximize use of grant funds for staff time and administrative costs, rather than using city funds.
HOME Investment Partnership	\$482,440 + estimated \$6,800 of program income from loans	Activities must further a Consolidated Plan goal. Minimum of 15% of funds go to certified Community Housing Development Organizations, 10% cap for grant administration, remaining funds must be used for affordable housing activities. Numerous other federal requirements. Additional grant restrictions adopted by the Community Relations Commission.	Community Relations Commission	City of Plano affordable housing programs and non-profit affordable housing developers	Plano Housing Corporation City-administered First Time Homebuyers Program Habitat for Humanity Christ United Methodist Church "House on the Corner" City-administered housing rehabilitation program	Where allowed by federal regulations, maximize use of grant funds for staff time and administrative costs, rather than using city funds.

Collin County

Healthcare Grants- Funded by Healthcare Trust (Not Taxpayer funded)

Non-Profit Name	FY 2009	Approved FY 2010
Allen Community Outreach	\$ 11,400.00	17,400.00
Community LifeLine of McKinney	\$ 3,700.00	4,500.00
Plano Children's Medical Clinic	\$ 21,000.00	
Collin County Committee on Aging	\$ 45,001.44	18,720.00
The Assistance Center of Collin County	\$ 7,898.50	10,590.50
Frisco Family Services	\$ 3,700.00	4,500.00
Frisco Cares		
Journey Home, Inc.		
Geriatric Wellness Center of Collin County	\$ 29,750.00	16,000.00
Health Center of McKinney		
Collin County Adult Clinic	\$ 40,005.00	49,980.00
The Bridge Breast Network	\$ 37,500.00	
The Samaritan Inn		20,100.00
Hope's Door		18,675.20
Children's Medical Center		24,900.00 Has declined
Children and Community Health Center		
	<u>\$ 199,954.94</u>	<u>\$ 185,365.70</u>

Donations from fees paid for by public, or donations made by public

	FY 2009
Family Protection Fee	
CPS	\$ 13,883.52
CASA	13,883.55
Hope's Door	13,883.53
Practical Parent Education	13,883.52
	<u>\$ 55,534.12</u>
Jury Donations	
Victims Assistance	\$ 3,890.00
CPS	18,272.00
Child Advocacy	4,900.00
City House	4,900.00
Samaritan Inn	4,900.00
CASA	4,900.00
	<u>\$ 41,762.00</u>

MEMORANDUM

Date: February 12, 2010

To: Tom Muehlenbeck, City Manager
Frank Turner, Deputy City Manager

From: Steve Sims, Senior Planner

Subject: Comprehensive Plan Revision

Thank you for providing an opportunity to begin the dialogue with the City Council regarding the revision of the city's Comprehensive Plan at the February 22, 2010 preliminary open meeting. Attached is a preliminary outline of the revised plan along with a work program schedule to complete the project. The outline was presented to the Planning & Zoning Commission at the January 19, 2010 meeting. The Commission recommended staff present the outline for discussion and direction with the City Council.

The revision of the Comprehensive Plan is a high priority item on the Council's Strategic Plan work program. The purpose of the revision is twofold. First, over 85% of the land within Plano has been developed. The street system and infrastructure are mostly complete. It is time to change the focus of the Comprehensive Plan from building a city to capitalizing on what has been built, and to take advantage of innovative ideas for infill development on remaining vacant tracts of land along with redevelopment opportunities.

Second, the revised plan will be a shorter document and will allow for interaction with the reader. Over the years of multiple updates, much detail and redundancy has crept into the text of the Comprehensive Plan elements. It can be a challenge for decision makers, developers and the general public to gain a clear understanding of the issues and recommendations presented in the plan. The new plan will better communicate the city's future vision by way of a document which is engaging and interactive. There will be online videos to introduce the Comprehensive Plan and the planning process, provide context on the city's past, current and future development opportunities and challenges, and implementation of the plan. The online version of the document will enable the reader to quickly gain understanding of planning issues. For readers wanting more detail and information on select topics, the issues will be highlighted with hyperlinks to guide the user to other websites where a reader can dig deeper and find more information. Maps, policy statements, and supporting information for the plan currently found in the existing document will be retained and updated in an appendix.

Despite all of the design changes to the plan, the main focus and purpose of a Comprehensive Plan will remain intact. The city's long term commitment to developing

and maintaining quality residential neighborhoods, areas for business, employment and retail, municipal infrastructure and facilities will remain the focus of the Comprehensive Plan. The goal of the new design for the plan is to improve the efficiency and effectiveness of communicating the city's future vision through a contemporary, engaging process.

Attachments: Outline of the Plano Plan
 Preliminary Work Program Schedule

CC: Phyllis Jarrell, Planning Director

Plano Plan Outline

The following outline provides some preliminary ideas for the structure and content of the new Comprehensive Plan.

1. Planning Process
 - A. What is a Comprehensive Plan?
 - B. Why is it important?
 - C. How does the process work?

2. Plano's Story – A city in transition
 - A. Agricultural community
 - B. Residential suburb
 - C. Employment center

3. Future challenges and opportunities
 - A. Inner ring suburb
 1. Regional role
 2. Most of land developed
 3. No room for expansion
 - B. Changing demographics
 - C. Leveling revenues and diminishing resources
 - D. External impacts
 1. Economics
 2. Global issues
 - E. Aging infrastructure
 - F. Infill
 - G. Redevelopment
 - H. Regionalism
 1. Environmental issues
 2. Transportation
 3. Sharing responsibilities in service provision

4. Plano – The place to be
 - A. Changing population
 - B. Public input
 - C. Economic opportunities
 - D. Housing/workplace choices
 - E. Redevelopment

5. Implementation
 - A. Past studies
 1. Tri-City Retail Study
 2. Urban Centers Study
 3. Future Dimensions Study
 - B. Flexibility and Innovation
 1. Emotional and financial investment
 2. Infill and redevelopment

3. Increased transportation options
4. Maximum utilization of existing resources
5. Local actions addressing regional issues

6. Appendix

- A. Demographics
 1. Current conditions
 2. Demographic trends
 3. Projections
- B. Development Statistics
 1. Land Absorption
 2. Housing Study
 3. Office and retail development
- C. Maps and illustrations
 1. Land Use Plan Map
 2. Thoroughfare Plan Map
 3. Thoroughfare Plan Cross Sections
 4. Bicycle Transportation Map
 5. Public Facilities Map
 6. Park Master Plan
- D. Policy Statements
 1. Rezoning Land to meet Demand
 2. Bicycle Transportation
 3. Housing Density
 4. Infill Housing
 5. Mixed Use Policy Statement
 6. Redevelopment (new)

Video

Five online video segments are proposed to supplement/enhance the information presented in the comprehensive plan. By watching these videos, online visitors will be able to learn most of what they need to know about planning and development in Plano in 15 minutes. The timing and titles of each video presentation are as follows:

- What is a Comprehensive Plan? (one minute)
- Plano's Story (three minutes)
- Where is Plano now? (five minutes)
- What is Plano's future vision? (three minutes)
- Action and Implementation (three minutes)

Comprehensive Plan Revision Preliminary Work Program

March through June 2009

Develop preliminary concept of revised plan. COMPLETED

July through September 2009

Review Comprehensive Plans from other local government agencies. Determine which plan design best meets Plano's stage of development. COMPLETED

September through November 2009

Revisit concept for document and determine direction. COMPLETED

December 7, 2009

Provide training on Comprehensive Planning for P&Z and introduce proposals for revision of the Comprehensive Plan. COMPLETED

December 2009

Develop outline of the revised plan. COMPLETED

January 19, 2010

Present proposed outline to P&Z. COMPLETED

January and February 2010

Address any issues from the January 19 P&Z meeting and prepare outline for presentation with City Council. COMPLETED

February 22, 2010

Present outline of revised plan to City Council.

March and April 2010

Conduct resident meetings and gather comments on revised format of the Comprehensive Plan. Present the comments to P&Z and begin revision process.

March or April 2010

P&Z planning field trip

April 2010

Present resident meeting feedback to P&Z, receive direction and move forward with project

May 2010

Update City Council on progress of project and present mock up of document.

May 2010 through December 2010

Develop outlines, text, maps, and information for the comprehensive plan and appendices. Share drafts with P&Z at work sessions.

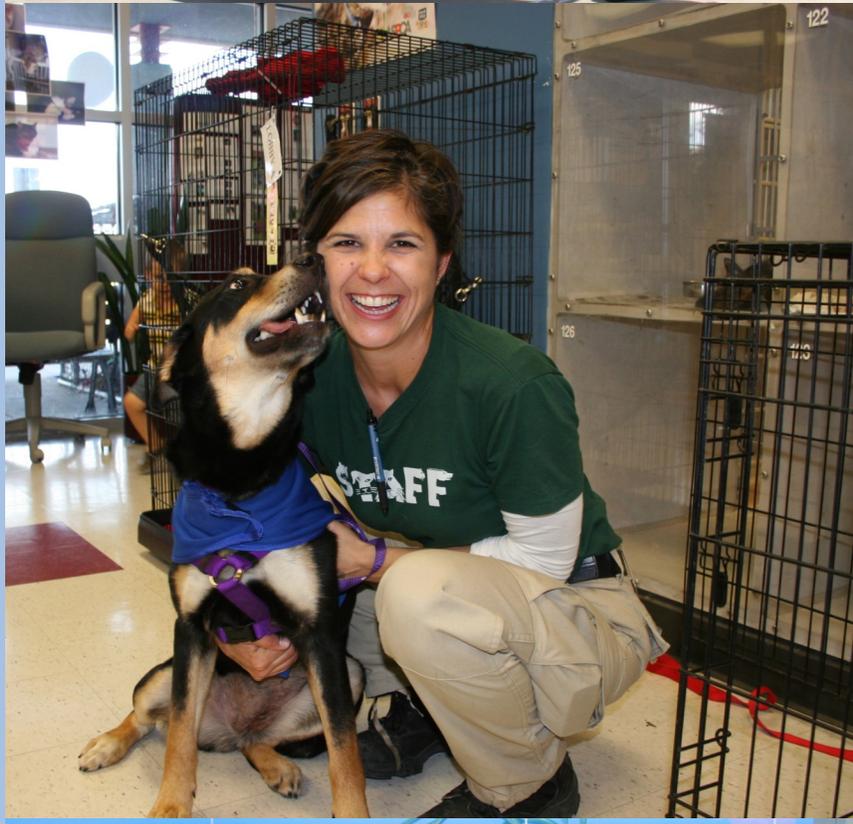
January and February 2011

Send the Comprehensive Plan through public hearing process with P&Z and City Council.

March 2011 through May 2011

Finalize document, print, publish and post online. Develop videos for plan that can be accessed through links within the web version of the document.

**COMPREHENSIVE
MONTHLY
FINANCIAL
REPORT**
January 2010



ABOUT THIS REPORT

The City of Plano Finance Department is dedicated to excellence in local government, comprehensive fiscal management, compliance and reporting. The Comprehensive Monthly Financial Report (CMFR) is a unique document, directed at providing our audience (internal and external users), with the general awareness of the City's financial positions and economic activity.

This report is comprised of five sections:

1. The **Financial Analysis** reports the performance of the major operating funds of the City. Narrative disclosures are used to highlight any significant changes or fluctuations.
- 1A. The **Financial Summary** provides comparative data for major revenue sources and expenditure items.
2. The **Economic Analysis** section contains a summary of the key economic indicators and an in-depth review with graphic illustrations.
3. The **Investment Report** provides a description of investment activity during the month and a summary of interest earnings.

We would like to acknowledge those responsible for this report: Heather Foldi and Allison Friloux for the Financial Summary, Brianna Alvarado and Myra Conklin for the Economic Analysis Report, and the Investment Report.

The CMFR is intended to provide our audience with a timely, unique and informative document. Please provide us with any comments or suggestions you may have and should you desire additional information, feel free to contact my office.



Denise Tacke
Director of Finance
P.O. Box 860358
Plano, TX 75006-0358
972-941-7135



SECTION 1

FINANCIAL ANALYSIS

City of Plano Comprehensive Monthly Financial Report

This report is designed for internal use and does not include all the funds and accounts included in the City of Plano's operations. For a complete report, refer to the City of Plano Comprehensive Annual Financial Report, available on the City of Plano's website and through the City's Finance Department.

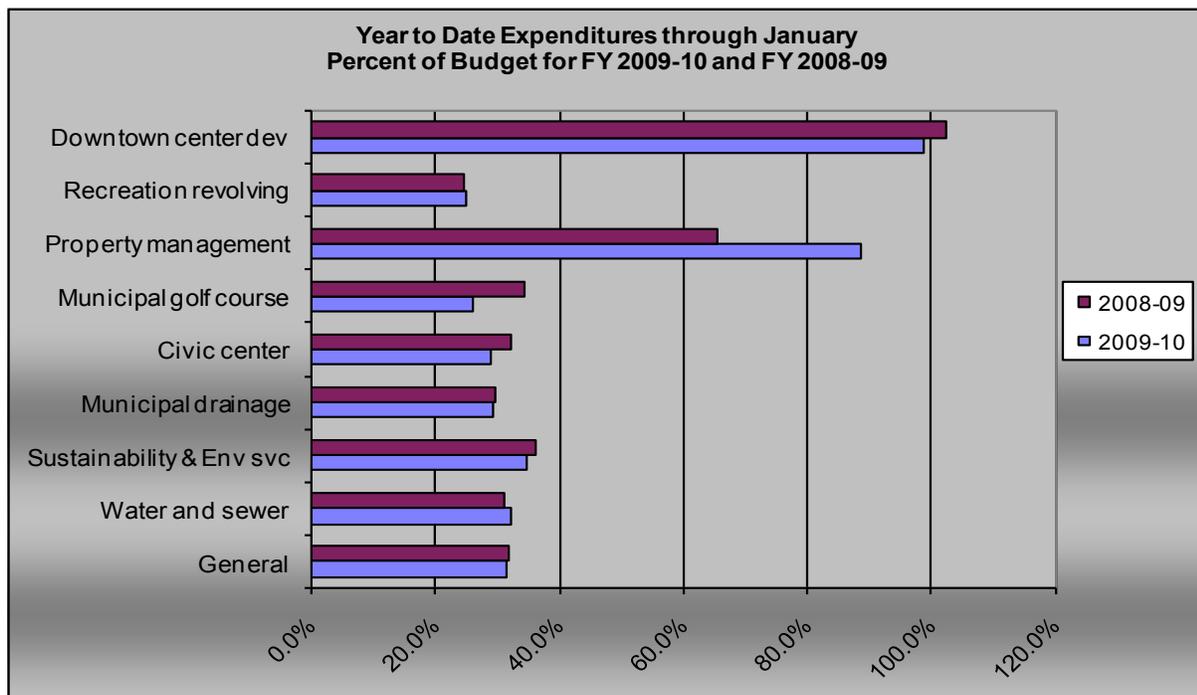
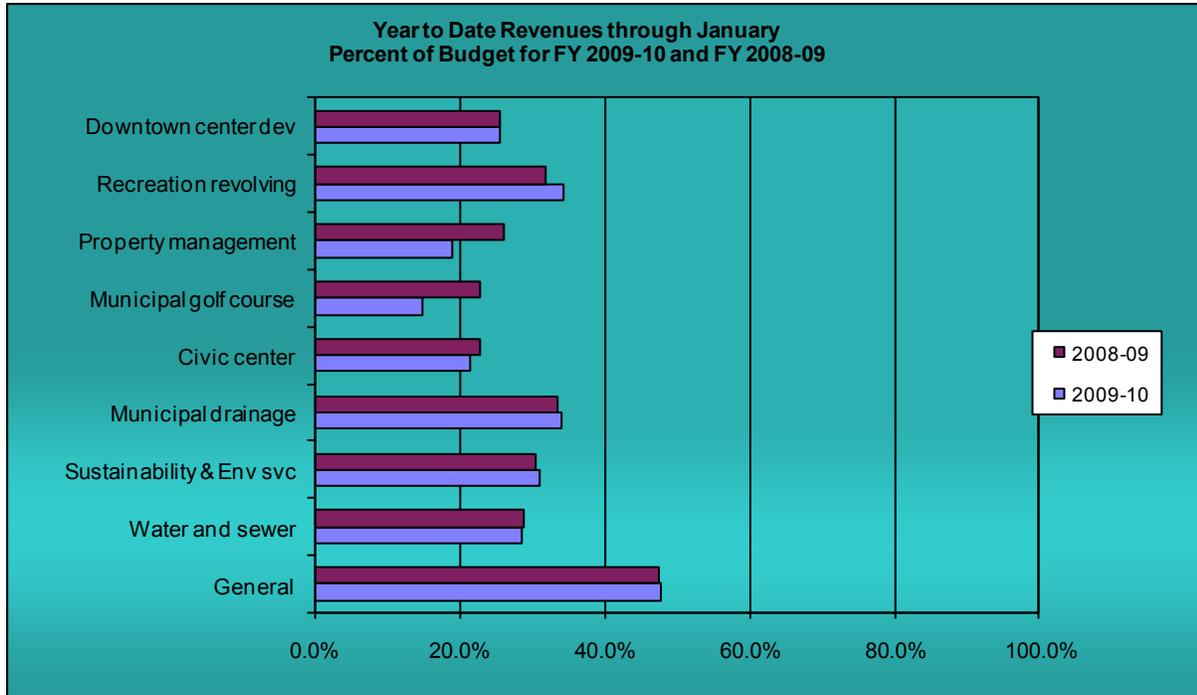
REPORT NOTES JANUARY, 2010

The information represented in this report provides a summary of the General Fund and Business-type revenues and expenses which offers readers an overview of the City of Plano's finances.

This section compares year to date activity in the current fiscal year to the same time period in prior year. Please note that beginning fund balances in all funds are subject to final audit adjustments.

The graphs below represent year to date revenues and expenses as a percent of budget comparing the current and prior fiscal years.

HIGHLIGHTS OF GENERAL FUND VARIANCES



REPORT NOTES CONTINUED

JANUARY, 2010

FINANCIAL HIGHLIGHTS

GENERAL FUND VARIANCES

Revenues

- Ad valorem tax revenue increases of \$1,257,511 are attributed to the timing of payments.
- Sales tax revenues decreased from the prior year by \$1,533,513 as a result of the declining economy.
- Telephone franchise fee revenues decreased \$452,887 due to the expiration of Verizon's franchise in the current year. Revenues are now based on line counts. Additionally, the volume of land line accounts is decreasing.
- Electric franchise revenues decreased \$333,415 due to a lower settlement factor implemented by the Public Utility Commission.
- Revenues generated from issuance of building permits decreased \$95,342 due to an overall decrease in new residential and commercial construction, alterations, remodels and interior finish outs.
- False alarm revenues decreased \$46,731 due to timing of invoices for commercial entities.
- Interest income decreased \$146,935 due to a decline in the market.
- Court fines and forfeitures increased \$284,932 due to changes in legislation related to the timing of collections for specific fees.
- In the current year, the City received a one-time lease payment of \$70,000 covering prior service periods for utilization of City property housing a cellular tower.
- Athletic participant user fees increased \$101,231 due to the timing of collections and fee increases for Plano Independent School District residents who are not City of Plano residents. In previous years, this group was offered resident rates. Utilization of Plano's athletic fields by non-resident teams in local leagues, which are a higher rate, resulted in increased revenues of \$83,111.

Expenditures

- Personal services decreased \$107,414 from the prior year. Salaries decreased by \$1,066,061 due to a reduction of 59 positions in fiscal year 2009. The salaries decrease is offset by \$823,230 for funding of the City's Section 115 trust that began in December 2008.
- Purchases and encumbrances for fire uniforms have decreased \$73,443 due to the timing of orders placed.
- Electric payments decreased \$688,060 from the prior year as a result of the City's participation in an electric aggregation group which contracts for lower rates. Additionally, the price of natural gas is lower.
- Increased rainfall in the current year allowed for reduced water billings to City Departments of \$126,254.
- Costs for the Safe Streets Program decreased \$33,192. This program is in the process of being finalized and will cease as a result of budget reductions.
- Expenditures and encumbrances for janitorial services decreased \$58,434 as a result of modifications to decrease the annual contract by \$56,809. The contract in fiscal year 2010 is \$1,089,325 as compared to \$1,146,134 in the prior year.
- Professional services in the Police Department decreased \$138,754. Of this amount, \$115,000 for juvenile referral and victim's assistance counseling costs were expensed in October 2008. These costs are not budgeted in the current year.
- Chemical and fertilizer purchases and park field service costs decreased \$108,884 and \$115,855, respectively, as a result of budget reductions.
- Reimbursement for Public Safety Communications personnel utilized by the Wireline Fee Fund increased \$109,745. Additionally, the Municipal Courts Building Security department reimbursed the Police department for two police officers' salaries totaling \$65,798.
- Medical advisory services incurred by the Fire department decreased \$48,000 in the current year due to the expiration of the current contract. A new contract is scheduled to begin in April 2010.
- Expenditures and encumbrances for training in the fire department decreased \$50,502. Some fire rescue trainings were funded through grant funding obtained by the department in the last fiscal year.
- Costs associated with ammunition in the Police department decreased \$89,053. Ammunitions are procured on an "as needed basis".
- The Engineering and various parks departments purchased new fleet items in prior year costing \$52,680 and \$82,812, respectively.

REPORT NOTES CONTINUED

JANUARY, 2010

- The Human Resources Department spent and encumbered funds of \$68,950 in the prior year for office and kitchen remodeling.
- Budgeted computer replacement charges decreased over the prior year by \$67,578.
- Purchases and encumbrances for library books decreased over the prior year by \$64,281 due to timing of purchase orders placed.
- Storage cabinets to house microfilm at the libraries were purchased in the prior year costing \$84,604.
- Encumbrances in the current year of \$61,682 relate to installation of security cameras at radio towers throughout the City.
- The annual maintenance agreement with Motorola for the City's radio system decreased over the prior year by \$197,902, primarily due to a decrease in contractual maintenance costs.
- An equipment replacement fund for \$250,000 was established in October 2009 for Parks and Recreation.
- Transfers to Technology Services increased over the prior year by \$172,545 due to higher costs budgeted in the current year.
- A special election to fill a City Council vacancy was held January 30, 2010. Expenditures associated with this election are \$61,334.
- Payment for the Lights of Legacy Tree Lighting Festival was made in November in the amount of \$40,000. The City did not contribute in the prior year.

BUSINESS-TYPE VARIANCES

Water and Sewer

- Increased rainfall in the current year resulted in water revenue decreases of \$1,365,321 as compared to prior year. Sewer revenues increased over the prior year by \$2,180,851 due to rate increases implemented in March 2009. Personal services costs increased \$147,435. Salary expense decreases of \$46,773, a result of staffing reductions, were offset by increases in health insurance costs of \$80,155 and funding of the City's 115 Trust of \$77,220. Expenses and encumbrances include costs of \$1,090,846 associated with the construction of a new environmental education complex, scheduled to be completed in March 2010. The Water and Sewer Fund will be reimbursed 50% of building construction costs by the Environmental Services Fund. Contractual payments to North Texas Municipal Water District (NTMWD) increased in the current year by \$641,704. Expenses and encumbrances for the fixed network meter reading system increased \$246,092. Maintenance costs for the previous meter reading system decreased \$27,670 due to timing of payments. Annual dues to the Texas Commission on Environmental Quality increased \$213,974 as a result of increased fees. Municipal garage costs increased over the prior year by \$61,578 as a result of more costly repairs performed on equipment and fleet. Costs encumbered in the prior year to repair a pump at the Ridgeview pump station totaled \$74,106. Electric payments decreased \$304,289 as a result of the City's participation in an electric aggregation group which contracts for lower rates. Additionally, the price of natural gas is lower.

Sustainability & Environmental Services

- Commercial solid waste revenues are \$68,911 higher primarily due to the timing of deposits. Residential solid waste revenues are \$37,482 higher than the prior year primarily due to the timing of the utility billing cycle. Recycling revenues increased \$53,645 as a result of a change in the recycling market. Tipping fees increased \$48,155 due to increased yard debris brought in by commercial landscapers and developers. Insurance and damages decreased \$99,906. The Sustainability and Environmental Services Department received reimbursements in the prior year of \$105,642 due to vehicle accidents. Expenses and encumbrances decreased from the prior year by \$451,674. Personal services costs decreased \$2,719. Salaries decreased \$55,486 primarily due to vacant positions in the current year. Additionally, overtime costs are lower by \$28,515. Decreases are partially offset by increases in health insurance of \$36,057 and funding of the City's 115 Trust of \$50,085. Reimbursements from other funds increased \$61,964 due to utilization of a Water Education Supervisor by the Water and Sewer and Municipal Drainage funds. Plano's percentage of contractual payments to NTMWD decreased \$268,787. Payment is based on allocation of tonnage between member cities. Additionally, fuel costs passed through to member cities by NTMWD decreased. Municipal garage charges decreased \$116,931 due to lower fuel rates, implementation of fuel conservation measures, and utilization of outside services for Compost fleet maintenance. Maintenance costs for Compost fleet items are \$82,705. Temporary labor for the Solid Waste Collections department increased \$76,873 as a result of timing of paid invoices.

REPORT NOTES CONTINUED

JANUARY, 2010

Municipal Drainage

- A review of drainage accounts and subsequent modifications resulted in an increase in Municipal Drainage revenues of \$37,849. Interest income decreased \$14,927 due to a decline in the market. Personal services increased \$79,435 due to unfilled positions in the prior year and increased benefit related costs of \$26,356. Additionally, year to date funding for the City's Section 115 Trust is \$14,175. Costs for mowing services increased \$29,451 due to timing of orders placed. Prior year costs include dues of \$19,415 to the North Central Texas Council of Governments. Current year dues were paid by the Engineering department. Reimbursements to other funds decreased \$16,907 due to a reduction in the utilization of personnel in other funds.

Civic Center

- Lease fees are lower by \$27,776 from the prior year due to fewer corporate business events. Catering, equipment rental, and concession revenues decreased \$92,240 due to less corporate spending for ancillary services. This also resulted in lower contractual labor costs of \$27,774. Hotel/motel tax revenues decreased \$98,721 as a result of the economy. Interest income decreased \$17,636 as compared to the prior year due to a decline in the market. Expenses and encumbrances decreased \$366,124. Prior year expenses and encumbrances include \$179,592 for building design services to expand the Plano Centre as well as a reduction in food expense of \$39,760. Prior year costs and encumbrances associated with remodel work in the restrooms at Plano Centre were \$75,236. Services were rendered in the prior year to provide a convention hotel and conference center feasibility and market study costing \$41,783. The Plano Convention and Tourism department contracted services in the prior year to assist in promotional efforts of area events and activities for \$48,000. Payments made in support of historic preservation decreased \$88,131, primarily due to the timing of payments. Annual funding for the program has decreased \$16,537, as compared to the prior year. Electric payments decreased \$52,527 as a result of the City's participation in an electric aggregation group which contracts for lower rates. Additionally, the price of natural gas is lower. Personal services increased \$39,402 over the prior year due to increased benefit related costs of \$11,268 and funding for the City's Section 115 Trust of \$17,280. Advertising costs increased \$35,337 over prior the year. This is attributed to a higher volume of advertising publications and increased advertising to assist hotels in generating additional revenue.

Golf Course

- Due to economic and weather conditions, golf revenues decreased \$72,650. Pecan Hollow Golf Course closed 50 days in the current year and year to date rounds played are down 5,582. Personal services decreased \$77,764 due to a reduction in staff in the prior year. Electric payments decreased \$9,062 from the prior year as the result of the City's participation in an electric aggregation group which contracts for lower rates. Additionally, the price of natural gas is lower. Costs of maintenance parts and supplies decreased from the prior year by \$10,360.

Recreation Revolving

- Recreation class participation increased over the prior year, resulting in revenue increases of \$102,738. As a result of increased swim programs and reclassification of temporary employees, salary costs increased \$52,414. Contractual services for instructors are higher over the prior year by \$39,340 due to increased class participation. Annual maintenance for the Parks and Recreation software package decreased over the prior year by \$55,557 due to the timing of payment, which is expected in February or March of the current year.

Property Management

- The City demolished the Downtown Center South in fiscal year 2009, resulting in a decrease in rental revenues of \$3,762. Current year costs associated with demolishing the Center are \$12,508.



SECTION 1A

FINANCIAL SUMMARY

**City of Plano
Comprehensive Monthly Financial Report**

MONTHLY FINANCIAL SUMMARY REPORT
 THROUGH JANUARY 31 OF FISCAL YEARS 2010, 2009, AND 2008
 GENERAL FUND

	<u>Fiscal Year</u>	<u>Annual Budget</u>	<u>4 Months Actual</u>	<u>Actual/ Budget</u>	<u>Performance Index</u>
REVENUES:					
Ad valorem tax	2010	\$ 82,436,251	60,605,354	73.5%	220.55
	2009	83,068,770	59,347,843	71.4%	214.33
	2008	77,466,721	57,936,530	74.8%	224.37
Sales tax	2010	57,821,890	18,076,066	31.3%	93.78
	2009	57,417,708	19,609,579	34.2%	102.46
	2008	61,181,328	20,274,909	33.1%	99.42
Other revenue	2010	49,997,631	12,473,888	24.9%	74.85
	2009	52,721,887	12,865,422	24.4%	73.21
	2008	<u>48,068,964</u>	<u>13,093,970</u>	27.2%	81.72
TOTAL REVENUE	2010	190,255,772	91,155,308	47.9%	143.74
	2009	193,208,365	91,822,844	47.5%	142.58
	2008	<u>186,717,013</u>	<u>91,305,409</u>	48.9%	146.70
EXPENDITURES & ENCUMBRANCES:					
Current operating	2010	\$ 197,663,823	61,353,655	31.0%	93.12
	2009	201,136,043	63,361,186	31.5%	94.50
	2008	199,162,227	62,103,810	31.2%	93.55
Capital outlay	2010	1,010,000	855,487	84.7%	254.11
	2009	2,505,307	1,221,260	48.7%	146.24
	2008	<u>2,254,500</u>	<u>1,085,250</u>	48.1%	144.41
Total expenditures and encumbrances	2010	198,673,823	62,209,142	31.3%	93.94
	2009	203,641,350	64,582,446	31.7%	95.14
	2008	<u>201,416,727</u>	<u>63,189,060</u>	31.4%	94.12
Excess (deficiency) of revenues over (under) expenditures	2010	(8,418,051)	28,946,166	-	-
	2009	(10,432,985)	27,240,398	-	-
	2008	(14,699,714)	28,116,349	-	-
OTHER FINANCING SOURCES (USES)					
Transfers in	2010	19,486,530	6,421,417	33.0%	98.86
	2009	17,634,574	7,991,998	45.3%	135.96
	2008	16,609,119	5,536,373	33.3%	100.00
Transfers out	2010	(20,344,972)	(6,840,593)	33.6%	100.87
	2009	(19,678,201)	(6,706,280)	34.1%	102.24
	2008	<u>(21,947,400)</u>	<u>(7,431,892)</u>	33.9%	101.59
NET CHANGE IN FUND BALANCES	2010	(9,276,493)	28,526,990		
	2009	(12,476,612)	28,526,116		
	2008	(20,037,995)	26,220,830		
FUND BALANCES-BEGINNING	2010		42,744,130		
	2009		44,741,546		
	2008		<u>45,683,660</u>		
FUND BALANCES-ENDING JANUARY 31	2010		71,271,120		
	2009		73,267,662		
	2008		<u>71,904,490</u>		

MONTHLY FINANCIAL SUMMARY REPORT
 THROUGH JANUARY 31 OF FISCAL YEARS 2010, 2009, AND 2008
 WATER AND SEWER FUND

	<u>Fiscal Year</u>	<u>Annual Budget</u>	<u>4 Months Actual</u>	<u>Actual/ Budget</u>	<u>Performance Index</u>
REVENUES:					
Water and sewer revenue	2010	\$ 114,488,347	32,493,055	28.4%	85.14
	2009	110,225,529	31,694,865	28.8%	86.26
	2008	96,339,563	29,161,403	30.3%	90.81
Other fees and service charges	2010	2,669,903	887,271	33.2%	99.70
	2009	2,572,861	932,002	36.2%	108.67
	2008	2,693,389	857,565	31.8%	95.52
TOTAL REVENUE	2010	117,158,250	33,380,326	28.5%	85.47
	2009	112,798,390	32,626,867	28.9%	86.77
	2008	99,032,952	30,018,968	30.3%	90.94
EXPENSES & ENCUMBRANCES:					
Capital outlay	2010	-	1,135,879	-	-
	2009	-	83,565	-	-
	2008	1,245,000	108,863	8.7%	26.23
Other expenses & encumbrances	2010	78,000,112	24,070,230	30.9%	92.58
	2009	75,009,576	23,246,097	31.0%	92.97
	2008	66,173,780	18,925,508	28.6%	85.80
Total expenses and encumbrances	2010	78,000,112	25,206,109	32.3%	96.95
	2009	75,009,576	23,329,662	31.1%	93.31
	2008	67,418,780	19,034,371	28.2%	84.70
Excess (deficiency) of revenues over (under) expenses	2010	39,158,138	8,174,217	-	-
	2009	37,788,814	9,297,205	-	-
	2008	31,614,172	10,984,597	-	-
TRANSFERS IN (OUT)					
Transfers in	2010	-	-	-	-
	2009	-	-	-	-
	2008	254,530	84,843	33.3%	100.00
Transfers out	2010	(38,482,630)	(12,827,543)	33.3%	100.00
	2009	(34,349,069)	(11,449,690)	33.3%	100.00
	2008	(30,888,665)	(10,269,222)	33.2%	99.74
CHANGE IN NET ASSETS	2010	\$ 675,508	(4,653,326)		
	2009	3,439,745	(2,152,485)		
	2008	980,037	800,218		
TOTAL NET ASSETS-BEGINNING	2010		324,231,841		
	2009		321,538,734		
	2008		315,705,835		
TOTAL NET ASSETS-ENDING JANUARY 31	2010		319,578,515		
	2009		319,386,249		
	2008		316,506,053		

MONTHLY FINANCIAL SUMMARY REPORT
 THROUGH JANUARY 31 OF FISCAL YEARS 2010, 2009, AND 2008
 SUSTAINABILITY AND ENVIRONMENTAL SERVICES FUND

	Fiscal Year	Annual Budget	4 Months Actual	Actual/ Budget	Performance Index
REVENUES:					
Commerical solid waste franchise	2010	\$ 6,709,797	2,115,408	31.5%	94.58
	2009	6,496,731	2,046,497	31.5%	94.50
	2008	6,351,573	2,054,640	32.3%	97.05
Refuse collection revenue	2010	13,005,330	4,341,136	33.4%	100.14
	2009	13,316,939	4,251,408	31.9%	95.77
	2008	12,272,746	4,167,150	34.0%	101.86
Other fees and service charges	2010	2,508,431	442,328	17.6%	52.90
	2009	2,502,911	490,219	19.6%	58.76
	2008	2,100,592	351,637	16.7%	50.22
TOTAL REVENUE	2010	22,223,558	6,898,872	31.0%	93.13
	2009	22,316,581	6,788,124	30.4%	91.25
	2008	20,724,911	6,573,427	31.7%	95.15
EXPENSES & ENCUMBRANCES:					
Capital outlay	2010	-	-	-	-
	2009	256,170	28,343	11.1%	33.19
	2008	141,500	345,324	244.0%	732.14
Other expenses & encumbrances	2010	21,209,293	7,396,528	34.9%	104.62
	2009	21,440,299	7,819,859	36.5%	109.42
	2008	19,969,352	7,324,537	36.7%	110.04
Total expenses and encumbrances	2010	21,209,293	7,396,528	34.9%	104.62
	2009	21,696,469	7,848,202	36.2%	108.52
	2008	20,110,852	7,669,861	38.1%	114.41
Excess (deficiency) of revenues over (under) expenses	2010	1,014,265	(497,656)	-	-
	2009	620,112	(1,060,078)	-	-
	2008	614,059	(1,096,434)	-	-
TRANSFERS IN (OUT)					
Transfers in	2010	100,000	33,333	33.3%	100.00
	2009	100,000	33,333	33.3%	100.00
	2008	100,000	33,333	33.3%	100.00
Transfers out	2010	(1,288,707)	(429,569)	33.3%	100.00
	2009	(1,223,535)	(407,845)	33.3%	100.00
	2008	(1,174,818)	(391,606)	33.3%	100.00
CHANGE IN NET ASSETS	2010	\$ (174,442)	(893,892)		
	2009	(503,423)	(1,434,590)		
	2008	(460,759)	(1,454,707)		
TOTAL NET ASSETS-BEGINNING	2010		1,677,124		
	2009		1,690,291		
	2008		2,308,223		
TOTAL NET ASSETS-ENDING JANUARY 31	2010		783,232		
	2009		255,701		
	2008		853,516		

MONTHLY FINANCIAL SUMMARY REPORT
 THROUGH JANUARY 31 OF FISCAL YEARS 2010, 2009, AND 2008
 MUNICIPAL DRAINAGE FUND

	Fiscal Year	Annual Budget	4 Months Actual	Actual/ Budget	Performance Index
REVENUES:					
Fees and service charges	2010	\$ 5,007,613	1,713,889	34.2%	102.68
	2009	4,928,110	1,676,040	34.0%	102.03
	2008	4,723,698	1,657,479	35.1%	105.27
Miscellaneous revenue	2010	85,000	14,756	17.4%	52.08
	2009	150,000	28,079	18.7%	56.16
	2008	125,000	72,668	58.1%	174.40
TOTAL REVENUE	2010	5,092,613	1,728,645	33.9%	101.83
	2009	5,078,110	1,704,119	33.6%	100.67
	2008	4,848,698	1,730,147	35.7%	107.05
EXPENSES & ENCUMBRANCES:					
Capital outlay	2010	-	-	-	-
	2009	-	-	-	-
	2008	-	-	-	-
Other expenses & encumbrances	2010	3,026,620	891,765	29.5%	88.39
	2009	2,803,503	829,969	29.6%	88.81
	2008	2,579,209	756,709	29.3%	88.02
Total expenses and encumbrances	2010	3,026,620	891,765	29.5%	88.39
	2009	2,803,503	829,969	29.6%	88.81
	2008	2,579,209	756,709	29.3%	88.02
Excess (deficiency) of revenues over (under) expenses	2010	2,065,993	836,880	-	-
	2009	2,274,607	874,150	-	-
	2008	2,269,489	973,438	-	-
TRANSFERS OUT					
Operating transfers out	2010	(2,991,845)	(997,282)	33.3%	100.00
	2009	(2,867,538)	(955,846)	33.3%	100.00
	2008	(2,710,706)	(903,569)	33.3%	100.00
CHANGE IN NET ASSETS	2010	(925,852)	(160,402)		
	2009	(592,931)	(81,696)		
	2008	(441,217)	69,869		
TOTAL NET ASSETS-BEGINNING	2010		23,065,380		
	2009		21,003,753		
	2008		21,105,863		
TOTAL NET ASSETS-ENDING JANUARY 31	2010		22,904,978		
	2009		20,922,057		
	2008		21,175,732		

MONTHLY FINANCIAL SUMMARY REPORT
 THROUGH JANUARY 31 OF FISCAL YEARS 2010, 2009, AND 2008
 NONMAJOR BUSINESS-TYPE FUNDS

	Fiscal Year	Annual Budget	4 Months Actual	Actual/ Budget	Performance Index
REVENUES:					
Hotel/motel tax	2010	\$ 4,494,486	967,414	21.5%	64.57
	2009	4,964,601	1,066,135	21.5%	64.42
	2008	4,518,066	1,049,405	23.2%	69.68
Other revenue	2010	6,761,751	1,793,703	26.5%	79.58
	2009	6,974,294	1,939,198	27.8%	83.41
	2008	6,695,120	2,148,095	32.1%	96.25
TOTAL REVENUE	2010	11,256,237	2,761,117	24.5%	73.59
	2009	11,938,895	3,005,333	25.2%	75.52
	2008	11,213,186	3,197,500	28.5%	85.55
EXPENSES & ENCUMBRANCES:					
Capital outlay	2010	-	-	-	-
	2009	-	58,564	-	-
	2008	80,500	99,462	123.6%	370.67
Other expenses & encumbrances	2010	12,218,004	3,426,692	28.0%	84.14
	2009	12,550,538	3,807,167	30.3%	91.00
	2008	11,659,342	3,358,868	28.8%	86.43
Total expenses and encumbrances	2010	12,218,004	3,426,692	28.0%	84.14
	2009	12,550,538	3,865,731	30.8%	92.40
	2008	11,739,842	3,458,330	29.5%	88.37
Excess (deficiency) of Revenues over (under) expenses	2010	(961,767)	(665,575)	-	-
	2009	(611,643)	(860,398)	-	-
	2008	(526,656)	(260,830)	-	-
TRANSFERS OUT:					
Operating transfers out	2010	(577,806)	(192,602)	33.3%	100.00
	2009	(1,444,860)	(481,620)	33.3%	100.00
	2008	(1,120,300)	(373,433)	33.3%	100.00
CHANGE IN NET ASSETS	2010	(1,539,573)	(858,177)		
	2009	(2,056,503)	(1,342,018)		
	2008	(1,646,956)	(634,263)		
TOTAL NET ASSETS-BEGINNING	2010		10,801,647		
	2009		13,062,762		
	2008		13,467,830		
TOTAL NET ASSETS-ENDING JANUARY 31	2010		9,943,470		
	2009		11,720,744		
	2008		12,833,567		

MONTHLY FINANCIAL SUMMARY REPORT
 THROUGH JANUARY 31 OF FISCAL YEARS 2010, 2009, AND 2008
 ECONOMIC DEVELOPMENT FUND

	<u>Fiscal Year</u>	<u>Annual Budget</u>	<u>4 Months Actual</u>	<u>Actual/ Budget</u>	<u>Performance Index</u>
REVENUES:					
Miscellaneous revenue	2010	\$ 200,000	38,178	19.1%	57.27
	2009	310,000	77,381	25.0%	74.88
	2008	<u>185,000</u>	<u>148,851</u>	80.5%	241.38
EXPENSES & ENCUMBRANCES					
Personal services	2010	596,878	181,152	30.3%	91.05
	2009	559,469	176,039	31.5%	94.40
	2008	550,728	169,077	30.7%	92.10
Materials and supplies	2010	15,500	1,466	9.5%	28.37
	2009	23,452	6,773	28.9%	86.64
	2008	23,500	23,846	101.5%	304.42
Contractual / professional and other	2010	5,272,154	264,632	5.0%	15.06
	2009	5,485,693	1,520,780	27.7%	83.17
	2008	6,275,424	150,315	2.4%	7.19
Capital outlay	2010	-	-	-	-
	2009	-	-	-	-
	2008	-	-	-	-
Total Expenses and Encumbrances	2010	<u>5,884,532</u>	<u>447,250</u>	7.6%	22.80
	2009	6,068,614	1,703,592	28.1%	84.22
	2008	<u>6,849,652</u>	<u>343,238</u>	5.0%	15.03
Excess (Deficiency) of Revenues Over (Under) Expenses	2010	(5,684,532)	(409,072)	-	-
	2009	(5,758,614)	(1,626,211)	-	-
	2008	(6,664,652)	(194,387)	-	-
TRANSFERS IN					
Operating transfers in	2010	5,910,201	1,970,067	33.3%	100.00
	2009	6,068,614	2,022,871	33.3%	100.00
	2008	<u>6,849,652</u>	<u>2,283,217</u>	33.3%	100.00
CHANGE IN NET ASSETS					
	2010	225,669	1,560,995		
	2009	310,000	396,660		
	2008	185,000	2,088,830		
TOTAL NET ASSETS-BEGINNING					
	2010		14,046,444		
	2009		12,255,577		
	2008		<u>6,940,876</u>		
TOTAL NET ASSETS-ENDING JANUARY 31					
	2010		15,607,439		
	2009		12,652,237		
	2008		<u>9,029,706</u>		

**EQUITY IN TREASURY POOL
JANUARY 2010**

FUND NO.	FUND NAME	CASH	EQUITY IN TREASURY POOL	TOTAL 1/31/2010	TOTAL 10/1/09	TOTAL 1/31/2009
GENERAL FUND:						
01	General	\$ 29,751	65,170,413	65,200,164	39,172,121	67,632,485
77	Payroll	-	2,230,879	2,230,879	2,010,272	2,073,116
24	City Store	-	-	-	-	8
		29,751	67,401,292	67,431,043	41,182,393	69,705,609
DEBT SERVICE FUND:						
03	G.O. Debt Service	-	32,795,658	32,795,658	3,285,456	32,490,631
		-	32,795,658	32,795,658	3,285,456	32,490,631
CAPITAL PROJECTS:						
22	Recreation Center Facilities	-	607,519	607,519	601,809	582,925
23	Street Enhancement	-	1,683,503	1,683,503	1,679,141	1,639,559
25	1991 Police & Courts Facility	-	1,065,780	1,065,780	1,063,019	1,151,472
27	1991 Library Facility	-	884,125	884,125	881,835	869,963
28	1991 Fire Facility	-	3,690,455	3,690,455	3,680,893	2,290,748
29	Technology Improvements	-	1,218,472	1,218,472	1,215,315	750,539
31	Municipal Facilities	-	455,038	455,038	453,185	444,244
32	Park Improvements	-	7,170,448	7,170,448	7,151,871	5,771,382
33	Street & Drainage Improvement	-	5,078,986	5,078,986	9,455,742	6,164,725
35	Capital Reserve	-	40,536,319	40,536,319	39,870,612	37,789,035
38	DART L.A.P.	-	774,569	774,569	772,562	765,552
39	Spring Creekwalk	-	23,843	23,843	23,781	23,565
52	Park Service Areas	-	5,483,893	5,483,893	5,627,066	5,661,400
53	Creative & Performing Arts	-	2,261,698	2,261,698	2,255,838	2,198,695
54	Animal Control Facilities	-	348,439	348,439	347,537	338,176
59	Service Center	-	133,018	133,018	132,674	131,470
60	Joint Use Facilities	-	641,779	641,779	640,116	632,329
85	Public Arts	-	121,275	121,275	120,961	117,198
160	TXDOT-SH121	-	11,180,525	11,180,525	10,192,812	-
110	G.O. Bond Clearing - 1999	-	313,388	313,388	321,785	323,861
190	G.O. Bond Clearing - 2000	-	3,612,064	3,612,064	3,607,700	3,654,933
230	Tax Notes Clearing - 2001	-	1,103,823	1,103,823	1,100,963	1,108,645
240	G.O. Bond Clearing - 2001-A	-	182,660	182,660	182,187	183,348
250	Tax Notes Clearing - 2001-A	-	59,213	59,213	59,059	59,710
270	G.O. Bond Refund/Clearing - 2003	-	123,049	123,049	122,730	129,240
089	C.O. Bond Clearing - 2006	-	146,727	146,727	146,347	167,650
102	G.O. Bond Clearing - 2007	-	905,589	905,589	1,221,403	4,837,770
105	Tax Notes Clearing - 2007	-	-	-	-	521
082	G.O. Bond Clearing - 2008	-	527,073	527,073	11,759,316	26,490,536
083	Tax Notes Clearing - 2008	-	9,239,991	9,239,991	11,283,467	15,599,288
106	G.O. Bond Clearing - 2009	-	14,035,515	14,035,515	20,795,000	-
150	Tax Notes Clearing - 2009	-	6,394,302	6,394,302	6,377,735	-
		-	120,003,078	120,003,078	143,144,461	119,878,479
ENTERPRISE FUNDS:						
26	Municipal Drainage CIP	-	332,094	332,094	296,030	282,812
34	Sewer CIP	-	10,935,317	10,935,317	10,880,651	8,927,771
36	Water CIP	-	12,143,892	12,143,892	10,379,496	6,732,122
37	Downtown Center Development	-	139,103	139,103	141,340	117,386
41	Water & Sewer - Operating	687,340	(5,633,133)	(4,945,793)	1,976,623	1,118,353
42	Water & Sewer - Debt Service	-	1,063,552	1,063,552	328,790	943,816
43	Municipal Drainage - Debt Service	-	3,766,251	3,766,251	3,356,177	3,616,551
44	W & S Impact Fees Clearing	-	-	-	-	3,822,167
45	Sustainability & Environmental Services	650	390,718	391,368	(598,717)	(525,327)
46	Convention & Tourism	4,310	2,126,740	2,131,050	2,800,286	3,525,203
81	Friends of Plano Centre	-	3,963	3,963	3,953	3,917
47	Municipal Drainage	-	4,058,511	4,058,511	4,189,957	4,327,065
48	Municipal Golf Course	-	31,393	31,393	126,677	12,547
49	Property Management	-	450,629	450,629	470,085	452,113
51	Recreation Revolving	350	1,051,155	1,051,505	1,387,532	1,037,012
104	Municipal Drain Bond Clearing-1996	-	-	-	-	98
320	Municipal Drain Rev Bond Clearing - 2005	-	-	-	-	83
094	Municipal Drain Rev Bond Clearing - 2006	-	-	-	-	89
330	Municipal Drain Rev Bond Clearing - 2007	-	1,552,638	1,552,638	1,600,634	1,970,162
340	Municipal Drain Rev Bond Clearing - 2008	-	2,128,809	2,128,809	2,123,293	2,104,028
107	Municipal Drain Rev Bond Clearing - 2009	-	1,785,003	1,785,003	1,780,378	-
		692,650	36,326,635	37,019,285	41,243,185	38,467,968

**EQUITY IN TREASURY POOL
JANUARY 2010**

FUND NO.	FUND NAME	CASH	EQUITY IN TREASURY POOL	TOTAL 1/31/2010	TOTAL 10/1/09	TOTAL 1/31/2009
SPECIAL REVENUE FUNDS:						
2	Sproles Library	-	41,171	41,171	186,351	184,660
4	TIF-Mall	-	-	-	-	(4,730,878)
5	TIF-East Side	-	5,764,609	5,764,609	5,774,599	3,553,690
11	LLEBG-Police Grant	-	96,050	96,050	40,868	40,497
12	Criminal Investigation	-	1,332,626	1,332,626	1,341,294	1,074,691
13	Grant	95	(528,455)	(528,360)	(469,977)	(252,095)
14	Wireline Fees	-	10,034,586	10,034,586	9,740,731	441,938
15	Judicial Efficiency	-	98,212	98,212	126,175	118,480
16	Industrial	-	18,321	18,321	18,273	18,108
17	Intergovernmental	-	474,458	474,458	371,968	448,855
18	Government Access/CATV	-	221,718	221,718	296,436	386,988
19	Teen Court Program	-	52,709	52,709	49,271	49,571
20	Municipal Courts Technology	-	1,697,660	1,697,660	1,706,473	1,591,568
24	American Recovery/Reinv Act Grant	-	(734,942)	(734,942)	226,793	-
55	Municipal Court-Building Security Fees	-	1,114,041	1,114,041	1,179,873	1,319,681
56	911 Reserve Fund	-	-	-	-	8,885,468
57	State Library Grants	-	(3,119)	(3,119)	(35,972)	(7,876)
67	Disaster Relief	-	1,206,592	1,206,592	1,203,465	1,135,627
68	Animal Shelter Donations	-	226,579	226,579	207,918	201,545
73	Memorial Library	-	425,857	425,857	348,226	403,062
86	Juvenile Case Manager	-	291,954	291,954	276,850	174,825
87	Traffic Safety	-	1,581,228	1,581,228	2,322,902	1,477,553
88	Child Safety	-	1,118,134	1,118,134	1,007,206	924,097
		95	24,529,989	24,530,084	25,919,723	17,440,055
INTERNAL SERVICE FUNDS:						
6	Public Safety Technology	-	2,012,047	2,012,047	2,006,834	1,970,954
9	Technology Infrastructure	-	(7,802)	(7,802)	(7,782)	(8,898)
58	PC Replacement	-	815,583	815,583	946,678	1,951,035
61	Equipment Maintenance	200	807,159	807,359	1,006,981	410,204
62	Information Technology	-	5,090,740	5,090,740	4,692,594	3,731,838
63	Office Services	125	(246,003)	(245,878)	(104,926)	(24,721)
64	Warehouse	100	57,531	57,631	144,325	31,471
65	Property/Liability Loss	-	4,354,648	4,354,648	4,434,801	4,486,788
66	Technology Services	-	7,189,812	7,189,812	6,845,943	7,249,624
71	Equipment Replacement	-	17,860,772	17,860,772	15,723,557	12,042,588
78	Health Claims	-	12,642,452	12,642,452	11,149,912	7,723,487
79	Parkway Service Ctr. Expansion	-	(28,260)	(28,260)	(28,187)	(28,366)
		425	50,548,679	50,549,104	46,810,730	39,536,004
FIDUCIARY FUNDS:						
7	Unclaimed Property	-	62,860	62,860	58,343	58,113
8	Library Training Lab	-	2,746	2,746	2,739	7,130
69	Collin County Seized Assets	-	159,429	159,429	146,232	270,932
74	Developers' Escrow	-	2,515,575	2,515,575	2,463,818	3,611,909
75	Plano Economic Development Trust	-	210,457	210,457	376,134	633,835
76	Economic Development	200	15,540,460	15,540,660	13,843,089	12,146,981
84	Rebate	-	1,453,921	1,453,921	1,492,232	1,464,283
		200	19,945,448	19,945,648	18,382,587	18,193,183
TOTAL		\$ 723,121	351,550,779	352,273,900	319,968,535	335,711,929
TRUST FUNDS						
		CASH	TRUST INVESTMENTS	TOTAL 1/31/2010	TOTAL 10/1/09	TOTAL 1/31/2009
72	Retirement Security Plan	-	65,458,505	65,458,505	65,458,505	61,611,854
91	115 Trust	-	28,388,590	28,388,590	27,657,043	21,952,842
TOTAL TRUST FUNDS		\$ -	93,847,095	93,847,095	93,115,548	83,564,696

A Treasury Pool fund has been created for the purpose of consolidating cash and investments. All City funds not restricted or held in trust are included in this consolidated fund. Each fund's "Equity in Treasury Pool" represents the fund's proportionate share of the Treasury Pool Fund. At January 31, 2010 the Treasury Pool, including an adjustment to Fair Value as required by GASB 31, consisted of the following:

Cash	26,040,659
Local Government Investment Pool	5,645,651
Texas Daily	47,342,960
Federal Securities	195,033,684
Certificates of Deposit	76,199,000
Fair Value Adjustment	(145,274)
Interest Receivable	1,434,099
	<u>351,550,779</u>

HEALTH CLAIMS FUND THROUGH JANUARY 31 OF FISCAL YEARS 2010 AND 2009

	FY 09-10			FY 08-09			FY 09-10			FY 08-09			FY 09-10			FY 08-09		
	October and November	October and November	2 month Variance Favorable (Unfavorable)	December	December	1 month Variance Favorable (Unfavorable)	January	January	1 month Variance Favorable (Unfavorable)	Total	Total	Year to Date Variance Favorable (Unfavorable)	Total	Total	Year to Date Variance Favorable (Unfavorable)	Total	Total	Year to Date Variance Favorable (Unfavorable)
Health Claims Fund																		
Revenues																		
Employees Health Ins. Contributions	\$ 527,088	\$ 500,814	26,284	\$ 357,301	\$ 285,854	91,447	\$ 354,223	\$ 286,591	87,632	\$ 1,238,622	\$ 1,033,259	205,363	\$ 1,238,622	\$ 1,033,259	205,363	\$ 1,238,622	\$ 1,033,259	205,363
Employers Health Ins. Contributions	3,517,718	3,084,157	433,561	1,755,515	1,577,019	178,496	1,745,740	1,577,747	167,993	7,018,973	6,238,923	780,050	7,018,973	6,238,923	780,050	7,018,973	6,238,923	780,050
Contributions for Retirees	160,068	116,837	43,231	44,417	68,183	(23,766)	92,846	45,042	47,804	297,331	230,062	67,269	297,331	230,062	67,269	297,331	230,062	67,269
Cobra Insurance Receipts	8,975	16,438	(7,463)	2,296	2,840	(544)	4,409	(24)	4,433	15,680	19,254	(3,574)	15,680	19,254	(3,574)	15,680	19,254	(3,574)
Retiree Insurance Receipts	89,510	54,494	35,016	74,866	66,431	8,435	88,180	47,361	20,819	232,556	188,286	64,270	232,556	188,286	64,270	232,556	188,286	64,270
Retiree Contributions	(32,140)	-	(32,140)	(57,370)	-	(57,370)	(74,866)	-	(74,866)	(164,376)	-	(164,376)	(164,376)	-	(164,376)	(164,376)	-	(164,376)
Employer Contribution-OPEB	1,084,320	-	1,084,320	540,405	556,200	(15,795)	535,140	554,310	(19,170)	2,159,865	1,110,510	1,049,355	2,159,865	1,110,510	1,049,355	2,159,865	1,110,510	1,049,355
Interest	31,613	28,583	3,030	(10,943)	12,723	(23,666)	9,478	8,508	970	30,148	49,814	(19,666)	30,148	49,814	(19,666)	30,148	49,814	(19,666)
Total Revenues	5,387,162	3,801,323	1,585,839	2,706,487	2,549,250	157,237	2,735,150	2,499,535	235,615	10,828,799	8,850,108	1,978,691	10,828,799	8,850,108	1,978,691	10,828,799	8,850,108	1,978,691
Transfers Out																		
Transfers Out	1,340,418	-	(1,340,418)	761,331	-	(761,331)	670,209	670,209	-	2,771,958	670,209	(2,101,749)	2,771,958	670,209	(2,101,749)	2,771,958	670,209	(2,101,749)
Expenses																		
Insurance	156,436	232,732	76,296	77,827	115,647	37,820	104,576	78,907	(25,869)	338,839	427,286	88,447	338,839	427,286	88,447	338,839	427,286	88,447
Contracts- Professional Svc.	86,872	43,921	(42,751)	5,438	64,267	58,829	23,574	5,531	(18,043)	115,684	113,719	(1,965)	115,684	113,719	(1,965)	115,684	113,719	(1,965)
Contracts- Other	135,415	187,177	51,762	99,141	96,178	(2,963)	87,138	92,903	5,765	321,894	376,258	54,564	321,894	376,258	54,564	321,894	376,258	54,564
Health Claims Paid Reinsurance	2,215	(1,510)	(3,725)	(45,263)	(4,125)	41,138	1,870	(26,829)	(28,699)	(41,178)	(32,464)	8,714	(41,178)	(32,464)	8,714	(41,178)	(32,464)	8,714
Retiree Claims	(224,619)	-	(224,619)	(56,048)	-	(56,048)	(259,372)	-	(259,372)	(540,039)	-	(540,039)	(540,039)	-	(540,039)	(540,039)	-	(540,039)
Health Claims - Prescription	695,197	518,128	(177,069)	324,533	280,182	(44,351)	205,937	295,464	89,527	1,225,667	1,093,774	(131,893)	1,225,667	1,093,774	(131,893)	1,225,667	1,093,774	(131,893)
Health Claims Paid -UHC	2,380,538	3,000,817	620,279	1,522,994	1,879,877	356,883	1,247,962	1,499,383	251,421	5,151,494	6,380,077	1,228,583	5,151,494	6,380,077	1,228,583	5,151,494	6,380,077	1,228,583
Cobra Insurance Paid	462	1,080	618	220	154	(66)	269	346	77	951	1,580	629	951	1,580	629	951	1,580	629
Retiree Insurance Paid	14,361	13,558	(803)	7,063	6,530	(533)	7,213	6,552	(661)	28,637	26,640	(1,997)	28,637	26,640	(1,997)	28,637	26,640	(1,997)
Retiree Insurance Paid- Medicare	68,938	62,558	(6,380)	11,459	8,431	(3,028)	35,943	34,987	(956)	116,340	105,976	(10,364)	116,340	105,976	(10,364)	116,340	105,976	(10,364)
Total Expenses	3,315,615	4,058,461	742,846	1,947,364	2,447,141	499,777	1,455,110	1,987,244	532,134	6,718,089	8,492,846	1,774,757	6,718,089	8,492,846	1,774,757	6,718,089	8,492,846	1,774,757
Net increase (decrease)	731,129	(257,138)	988,267	(2,208)	102,109	(104,317)	609,831	(157,918)	767,749	\$ 1,338,752	\$ (312,947)	1,651,699	\$ 1,338,752	\$ (312,947)	1,651,699	\$ 1,338,752	\$ (312,947)	1,651,699
Health Claims Fund Balance - Cumulative	\$ 8,106,112	\$ 3,722,702	4,383,410	\$ 8,103,904	\$ 3,824,811	4,279,093	\$ 8,713,735	\$ 3,666,892	5,046,843									

ANALYSIS OF PROPERTY LIABILITY LOSS FUND THROUGH JANUARY 31 OF FISCAL YEARS 2010, 2009 & 2008

PROPERTY LIABILITY LOSS FUND	Fiscal Year 2010	Fiscal Year 2009	Fiscal Year 2008
Claims Paid per General Ledger	\$324,466	\$696,796	\$152,368
Net Judgments/Damages/Attorney Fees	\$153,540	\$334,618	\$236,461
Total Expenses	\$478,006	\$1,031,414	\$388,829



SECTION 2

ECONOMIC ANALYSIS

**City of Plano
Comprehensive Monthly Financial Report**

ECONOMIC ANALYSIS

January, 2010

General Fund Revenue January YTD Figure I

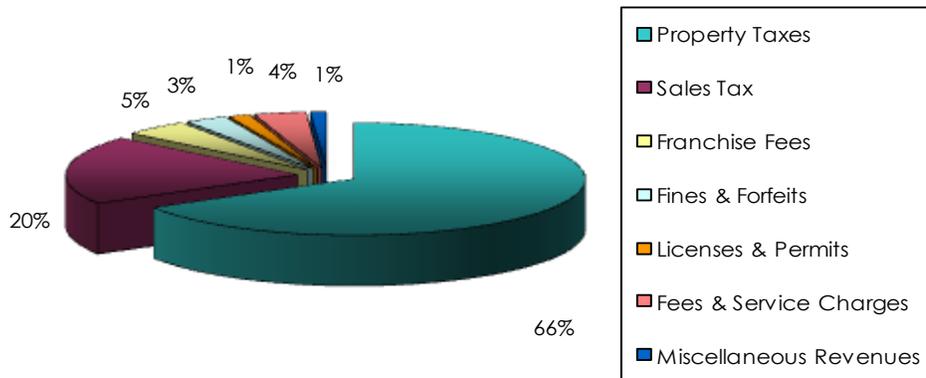


Figure I shows a breakdown of the various sources of revenues for the City's General Fund year to date through January 31, 2010. The largest category is Property Tax in the amount of \$60,605,354. Closest behind Property Tax is Sales Tax in the amount of \$18,076,066 and Franchise Fees with a total of \$4,105,886.

Expenditures and Encumbrances January YTD Figure II

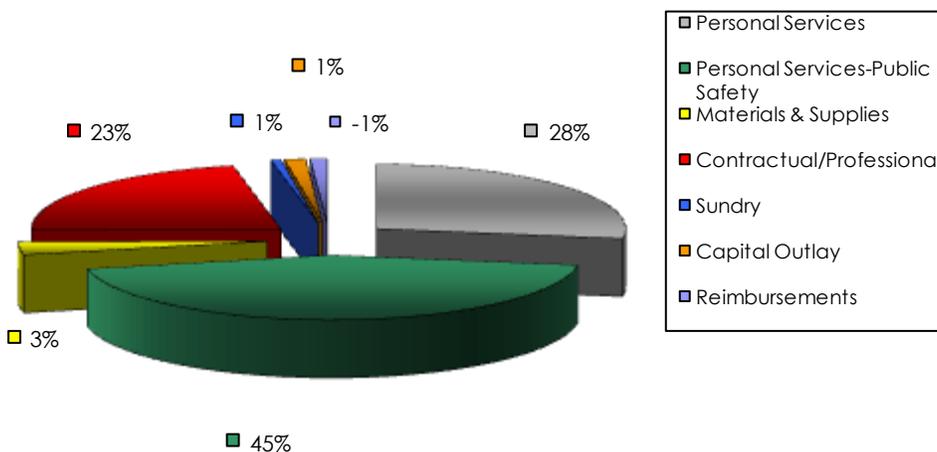


Figure II shows a breakdown of the various expenditures and encumbrances for the City's General Fund Year to Date through January 31, 2010. The largest category is Personal Services - Public Safety in the amount of \$28,055,432 which includes the police, fire, fire-civilian and public safety communications departments. Closest behind that category are Personal Services (for all other departments) with a total of \$17,456,089, and Contractual/Professional Services totaling \$14,109,524.

ECONOMIC ANALYSIS

Sales Tax Comparisons City of Plano and Area Cities Figure III

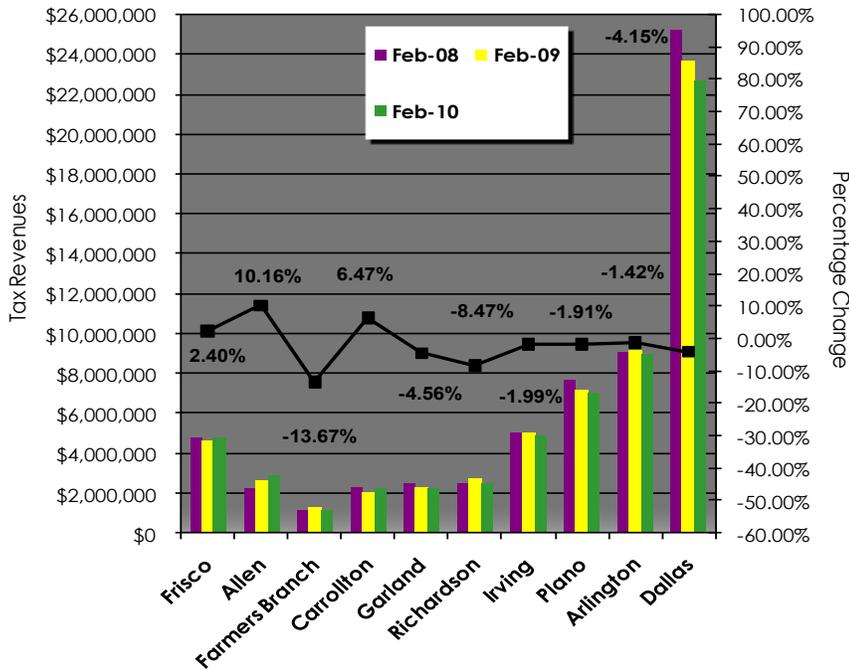
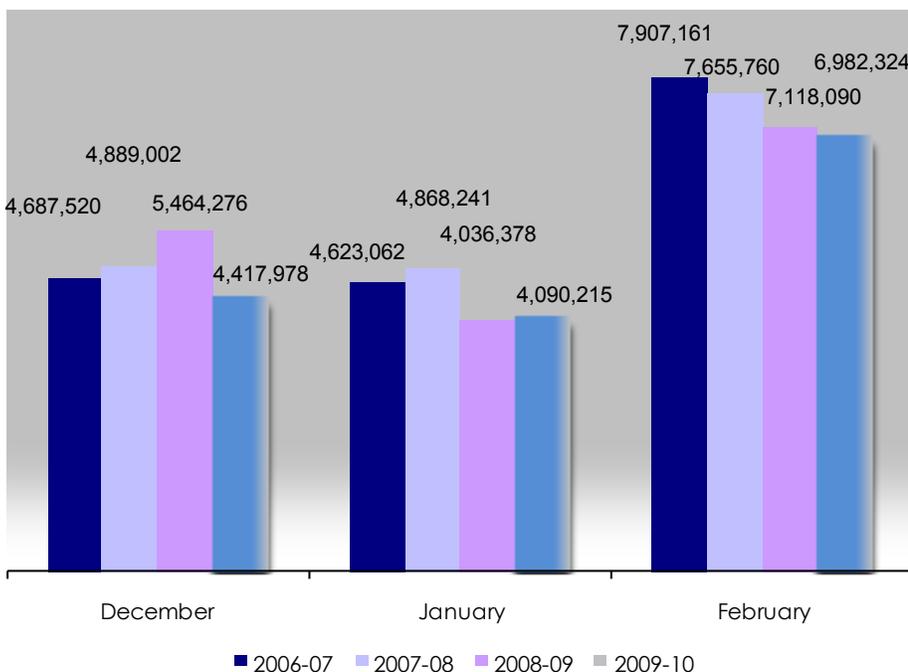


Figure III shows sales tax allocations collected in the months of February 2008, February 2009 and February 2010 for the City of Plano and nine area cities. Each of the cities shown has a sales tax rate of 1%, except for the cities of Allen and Frisco, which have a 2% rate, but distribute half of the amount shown in the graph to 4A and 4B development corporations within their respective cities, and the City of Arlington which has a 1.75% sales tax rate with .25% dedicated to road maintenance and .50% for funding of the Dallas Cowboys Complex Development Project. In the month of February the City of Plano received \$6,982,324 from this 1% tax.

The percentage change in sales tax allocations for the area cities, comparing February 2009 to February 2010, ranged from 10.16% for the City of Allen to -13.67% for the City of Farmers Branch.

Sales Tax Actual Monthly Revenue Figure IV



Sales tax allocation of \$6,982,324 was remitted to the City of Plano in the month of February. This amount represents a decrease of 1.91% compared to the amount received in February 2009. Current year to date sales tax revenue is \$25,106,510.

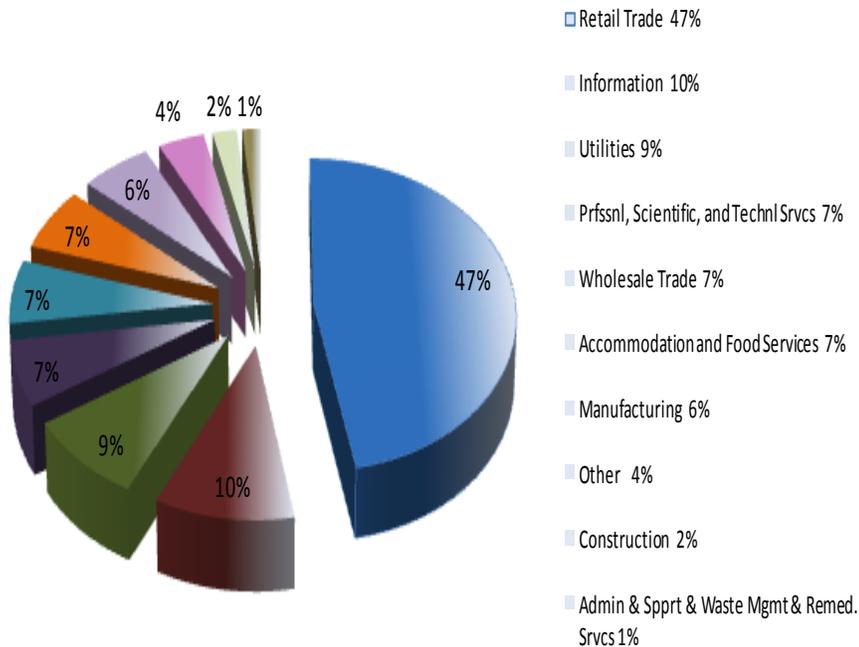
Sales tax revenue is generated from the 1% tax on applicable business activity within the City. These taxes were collected by businesses filing monthly returns, reported in December to the State, and received in February by the City of Plano.

Figure IV represents actual sales and use tax receipts for the months of December, January and February fiscal years 2006-2007, 2007-2008, 2008-2009, and 2009-2010.

ECONOMIC ANALYSIS

Sales and Use Tax by NAICS Code

Figure V



The North American Industry Classification System (NAICS) is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy. Figure V shows the percentage of sales and use tax by NAICS Code for February 2010.

Some examples in each code are as follows:

Retail Trade: Wal-Mart, Costco, Kohl's.

Information: AT&T, Verizon, Microsoft licensing.

Utilities: Reliant Energy, Direct Energy, Green Mountain Energy.

Professional, Scientific, and Technical Services: EDS, Perot Systems, Cisco Systems.

Wholesale Trade: Oracle USA, Hewlett Packard, Hobby Lobby.

Accommodation and Food Services: Brinker, Starbucks, Sodexo Services.

Manufacturing: Pepsico, TI, Apple, Frito Lay.

Construction: Texas Custom Pools, Outdoor Lighting Services, Scott and Reid General Contractors.

Administration, Support, Waste Management and Remediation Services: Allied Waste Systems, Trugreen, Had-den Landscaping.

All other NAICS codes: Real Estate and Rental and Leasing, Finance and Insurance, Other Services (except Public Admin.), Mining, Arts, Entertainment & Recreation, Public Administration, Health Care & Social Services, Transportation & Warehousing, Management of Companies & Enterprises, Educational Services, and Agriculture, Forestry, Hunting & Fishing, and Unknown: Service King Paint & Body LLC, Exxon Mobile Corporation, Main Event Entertainment LP, Comptroller of Public Accounts, Baylor Regional Medical Center at Plano, Iron Mountain Information Management Inc., Alliance Systems Inc, Open Pages Inc., Environmental Soil Stabilization LLC, Pomerantz Acquisition Corp.

ECONOMIC ANALYSIS

Cumulative Jobs Created in Plano Figure VI

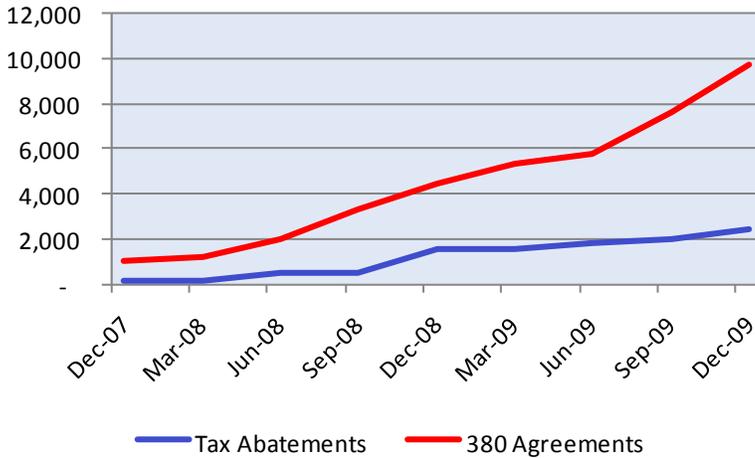


Figure VI, left, tracks the number of jobs cumulatively beginning 4th quarter 2007 created in Plano due to the City entering into either a Property Tax Abatement Agreement or a 380 Economic Development Agreement (380 agreement).

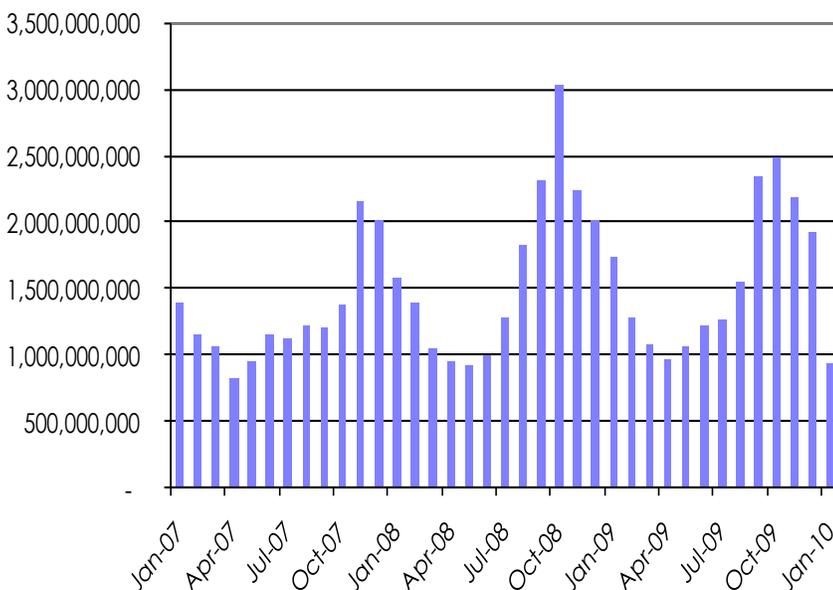
The City of Plano often uses property tax abatements to attract new industry and commercial enterprises, and to encourage the retention and development of existing businesses. The City can limit the property taxes assessed on real property or tangible personal property located on real property due to the repairs or improvements to the property. Only property located within a reinvestment zone is eligible for a tax abatement agreement. During the 4th quarter of 2009, 450 jobs were created via tax abatement agreements.

Enacted by the Texas Legislature in 1991, 380 agreements let cities make loans and

grants of public money to businesses or developers in return for building projects within the city. Cities often pay these grants from the increase in sales or property taxes generated by the project. During the 4th quarter of 2009, 1,696 jobs were created via 380 agreements.

Please note that the quarterly jobs created in this figure are based on the date the agreement was passed by City Council.

Local Water Consumption (Gallons) Figure VII

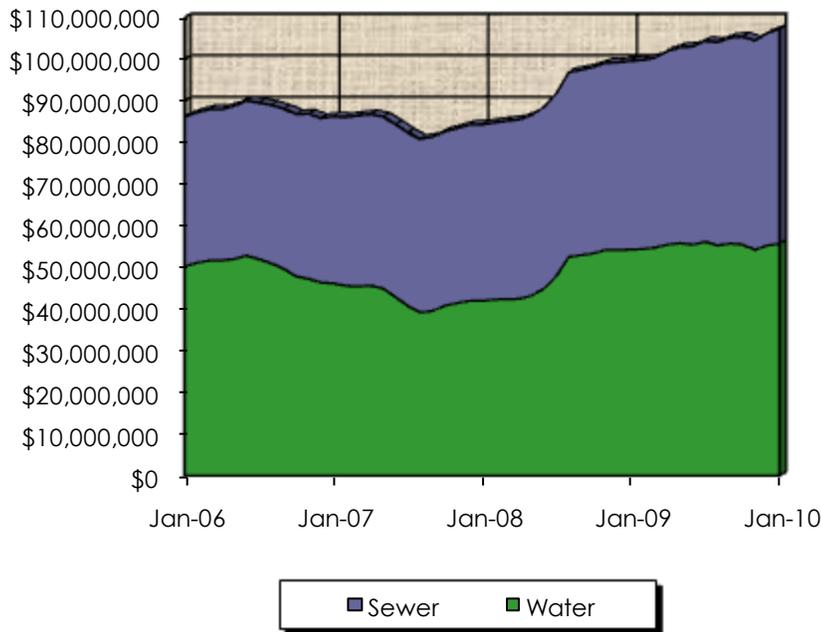


In January, the City of Plano pumped 1,067,616,000 gallons of water from the North Texas Municipal Water District (NTMWD). Consumption was 927,258,120 gallons among 79,231 billed water accounts while billed sewer accounts numbered 75,456. The minimum daily water pumpage was 28,640,000 gallons, which occurred on Friday, January 29th. Maximum daily pumpage was 39,479,000 gallons and occurred on Monday, January 11th. This month's average daily pumpage was 34,439,000 gallons.

Figure VII shows the monthly actual local water consumption.

ECONOMIC ANALYSIS

Annualized Water & Sewer Billings Figure VIII

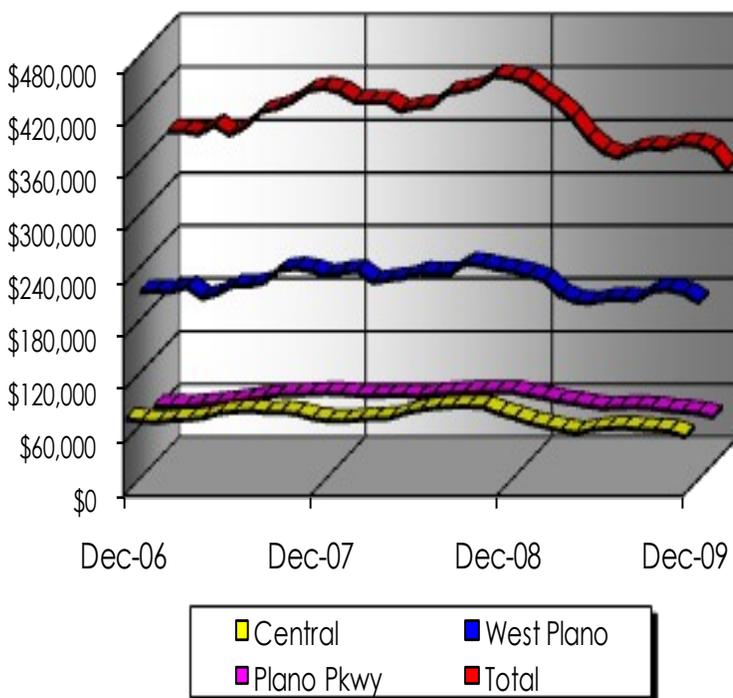


The actual water and sewer customer billing revenues in January were \$3,318,707 and \$4,396,772, representing an increase of 13.82% and an increase of 16.77% respectively compared to January 2009 revenues. The aggregate water and sewer accounts netted \$7,715,479 for an increase of 15.48%.

January consumption brought annualized revenue of \$55,722,188 for water and \$51,557,956 for sewer, totaling \$107,280,144. This total represents an increase of 7.71% compared to last year's annualized revenue.

Figure VIII represents the annualized billing history of water and sewer revenues for January 2006 through January 2010.

Hotel/Motel Occupancy Tax Six Month Trend Figure IX



December revenue from hotel/motel occupancy tax was \$255,355. This represents a decrease of \$74,487 or -22.58% compared to December 2008. The average monthly revenue for the past six months (see graph) was \$316,473, a decrease of -21.47% from the previous year's average. The six-month average for the Central area decreased to \$63,931, the West Plano average decreased to \$199,547, and the Plano Pkwy average decreased to \$52,995 from the prior year.

The six month trend amount will not equal the hotel/motel taxes reported in the financial section. The economic report is based on the amount of taxes earned during a month, while the financial report indicates when the City received the tax.

The December revenue and central average excludes Best Western and Candlewood Suites Hotel (E. 190) occupancy tax. These hotels had not made their occupancy tax payment by the CMFR submission deadline.

ECONOMIC ANALYSIS

**Unemployment Rates
Unadjusted Rate Comparison
Figure X**

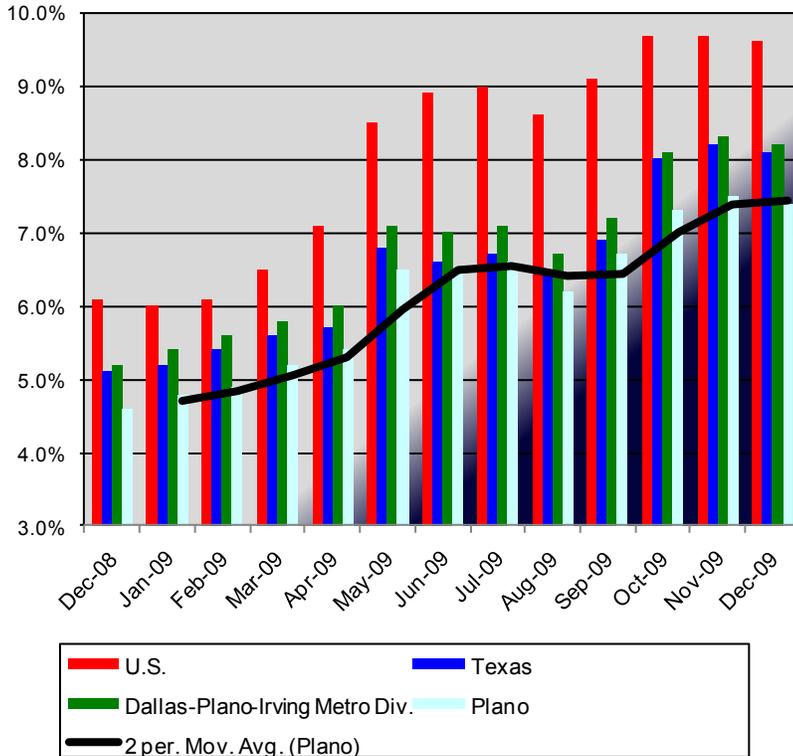


Figure X shows unadjusted unemployment rates based on the Bureau of Labor Statistics U.S. City Average, and Local Area Unemployment Statistics estimates for the State of Texas, the Dallas-Plano-Irving Metropolitan Division and the City of Plano from December 2008 to December 2009.

**Average Home Selling Price By City
Figure XI**

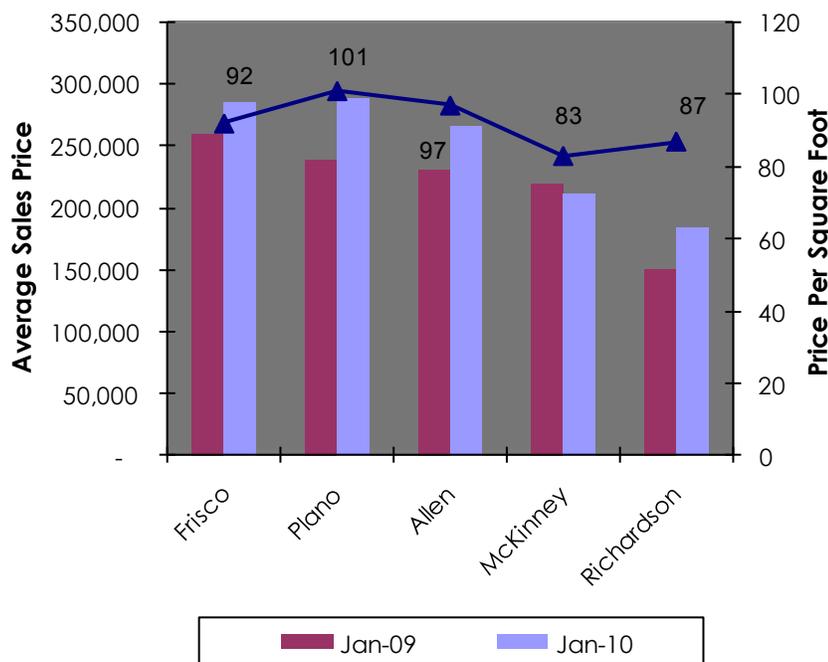


Figure XI shows the average home selling price for the months of January 2009 and January 2010 for the City of Plano and four area cities. The average price per square foot is also included for each city for the month of January 2010. The average sales price in Plano has increased \$49,483 from January 2009 at \$238,223 to January 2010 at \$287,706.

Please note that the average sales price and price per square foot can change significantly from month to month due to the location of the properties sold.

ECONOMIC ANALYSIS

**Real Estate Recap
Figure XII**

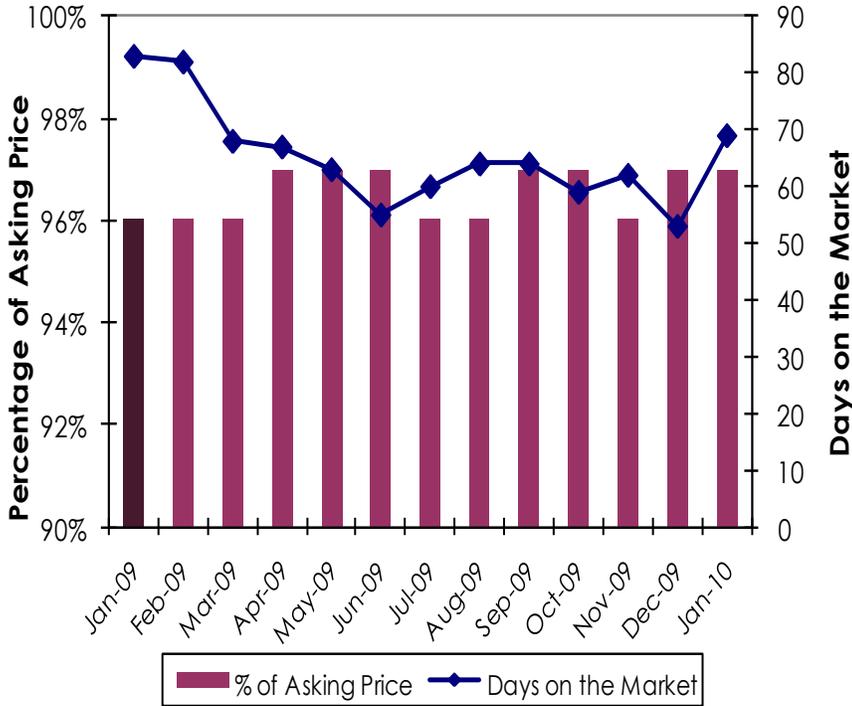


Figure XII represents the percentage of sales price to asking price for single family homes for the past year along with days on the market. The percentage of asking price increased from 96% in January 2009 to 97% in January 2010. Days on the market decreased from 82 days in January 2009 to 77 days in January 2010.



SECTION 3

INVESTMENT REPORT

City of Plano Comprehensive Monthly Financial Report

Funds of the City of Plano are invested in accordance with Chapter 2256 of the "Public Funds Investment Act." The Act clearly defines allowable investment instruments for local governments. The City of Plano Investment Policy incorporates the provisions of the Act and all investment transactions are executed in compliance with the Act and the Policy.

INVESTMENT REPORT

January, 2010

Interest received during January totaled \$219,305 and represents interest paid on maturing investments and coupon payments on investments. Interest allocation is based on average balances within each fund during the month. The two-year Treasury note yield decreased throughout the month of January, starting at 1.09% and ending at .82%.

As of January 31, a total of \$343.6 million was invested in the Treasury Fund. Of this amount, \$36.6 million was General Obligation Bond Funds, \$5.5 million was Municipal Drainage Revenue Bond Funds, and \$301.5 million was in the remaining funds.

Metrics	Current Month Actual	Fiscal YTD	Prior Fiscal YTD	Prior Fiscal Year Total
Funds Invested (1)	\$7,000,000	\$17,395,000	\$35,500,000	\$361,486,327
Interest Received (2)	\$219,305	\$1,621,319	\$2,183,543	\$4,622,227
Weighted Average Maturity (in days) (3)	186		40	
Modified Duration (4)	.55		.11	
Average 2-Year T-Note Yield (5)	0.93%		0.81%	

* See interest allocation footnote on Page C-3.

- (1) Does not include funds on deposit earning a "NOW" rate, and/or moneys in investment pools or cash accounts.
- (2) Cash Basis. Amount does not include purchased interest.
- (3) The length of time (expressed in days) until the average investment in the portfolio will mature. The Prior fiscal YTD column represents current month, prior year.
- (4) Expresses the measurable change in the value of the portfolio in response to a 100-basis-point (1%) change in interest.
- (5) Compares 2010 to 2009 for the current month.

Month-to-Month Comparison

Metrics	Dec 2009	Jan 2010	Difference
Portfolio Holding Period Yield	1.06%	0.96%	-0.10% (-10 Basis Points)
Average 2-Year T-Note Yield	0.87%	0.93%	+0.06% (+6 Basis Points)

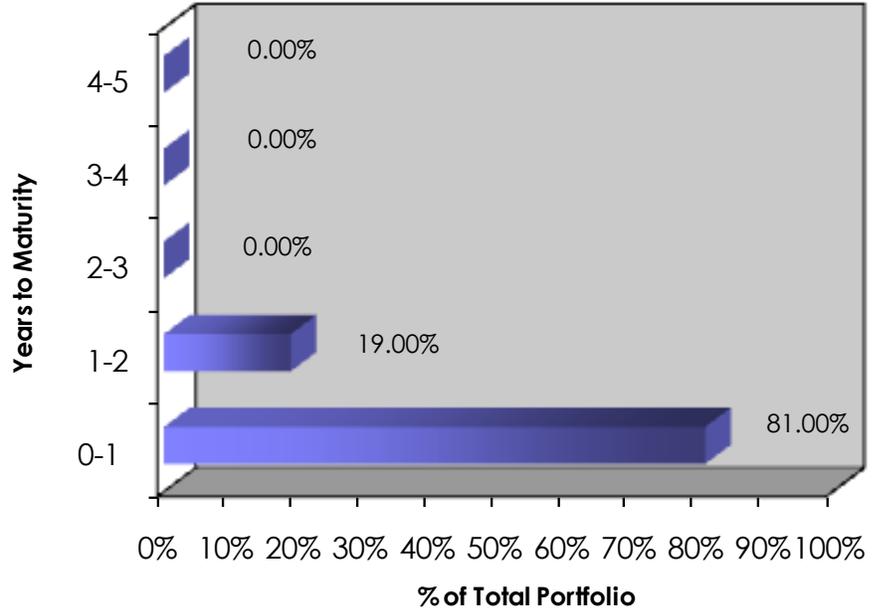
INVESTMENT REPORT

Portfolio Maturity Schedule

Figure I

Years to Maturity*	Book Value	% Total
0-1	\$285,177,635	81.00%
1-2	\$66,913,053	19.00%
2-3	\$0	0.00%
3-4	\$0	0.00%
4-5	\$0	0.00%
Total	\$352,090,688	100%

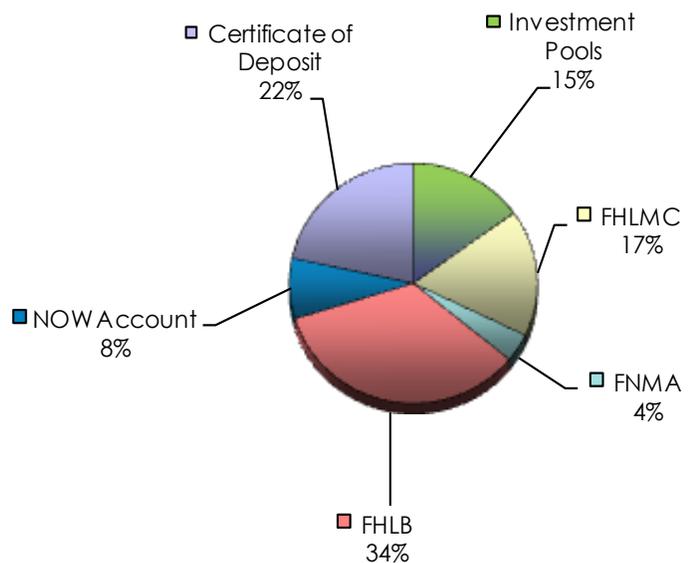
*Does not take into consideration callable issues that can, if called, significantly shorten the Weighted Average Maturity.



Portfolio Diversification

Figure II

Type	Book Value	% Total
Investment Pools	\$52,988,612	15.05%
FHLMC	60,114,492	17.07%
FNMA	13,396,492	3.81%
FHLB	120,713,806	34.28%
NOW Account	28,678,287	8.15%
Certificate of Deposit	76,199,000	21.64%
Total	\$352,090,688	100.00%



INVESTMENT REPORT

Allocated Interest/Fund Balance January 2010

Fund	Beginning Fund	Allocated Interest		Ending Fund		% of
	Balance 1/31/10	Current Month	Fiscal Y-T-D	Balance 1/31/10	Total	Total
General	65,129,726	40,687	115,744	65,170,413		18.97%
G. O. Debt Services	32,776,639	19,019	28,776	32,795,658		9.55%
Street & Drainage Improvements	5,075,161	3,824	23,004	5,078,985		1.48%
Sewer CIP	10,927,069	8,247	37,677	10,935,316		3.18%
Capital Reserve	40,505,233	31,086	140,591	40,536,319		11.80%
Water & Sewer Operating	(5,629,910)	(3,223)	(3,995)	(5,633,133)		-1.64%
Water & Sewer Debt Service	1,062,806	746	2,146	1,063,552		0.31%
Park Service Area Fees	5,479,688	4,206	19,572	5,483,894		1.60%
Property/ Liability Loss	4,351,391	3,257	15,219	4,354,648		1.27%
Information Services	7,184,346	5,465	24,248	7,189,811		2.09%
Equipment Replacement	17,847,203	13,569	57,827	17,860,772		5.20%
Developer's Escrow	2,513,600	1,976	8,799	2,515,576		0.73%
G. O. Bond Funds	36,614,735	286,658	177,663	36,643,393		10.67%
Municipal Drainage Bond Clearing	5,462,251	4,199	19,256	5,466,450		1.59%
Grants - TXDOT	11,171,939	8,586	39,451	11,180,525		3.25%
Other	102,834,779	78,334	352,918	102,913,113		29.96%
Total	343,306,656	248,636	1,058,896	343,555,292		100%

Footnote: All City funds not restricted or held in trust are included in the Treasury Pool. As of January 31, 2010 allocated interest to these funds may include an adjustment to fair value as required by GASB 31.

Portfolio Statistics

Month	Total Invested (End of Month)	Portfolio Yield	# of	Maturities/	Weighted	# of Securities
			Securities Purchased*	Sold/ Called	Ave. Mat. (Days)	
December, 2008	309,132,350	1.49%	2	2	67	9
January, 2009	337,564,218	1.09%	7	3	98	13
February, 2009	355,625,399	0.82%	5	2	64	16
March, 2009	380,327,932	1.00%	4	1	112	19
April, 2009	364,025,210	1.01%	7	4	153	22
May, 2009	356,669,678	0.87%	12	3	194	31
June, 2009	347,628,523	1.07%	8	0	221	39
July, 2009	339,056,884	1.15%	6	3	289	42
August, 2009	339,629,101	1.11%	2	4	292	40
September, 2009	318,909,436	1.16%	1	0	298	41
October, 2009	301,596,747	1.19%	1	2	288	40
November, 2009	298,555,134	1.19%	1	2	264	39
December, 2009	312,227,614	1.06%	1	1	229	39
January, 2010	352,090,688	0.96%	2	1	186	40

*Does not include investment pool purchases or changes in NOW account balances.

INVESTMENT REPORT

Equity in Treasury Pool By Major Category Figure IV

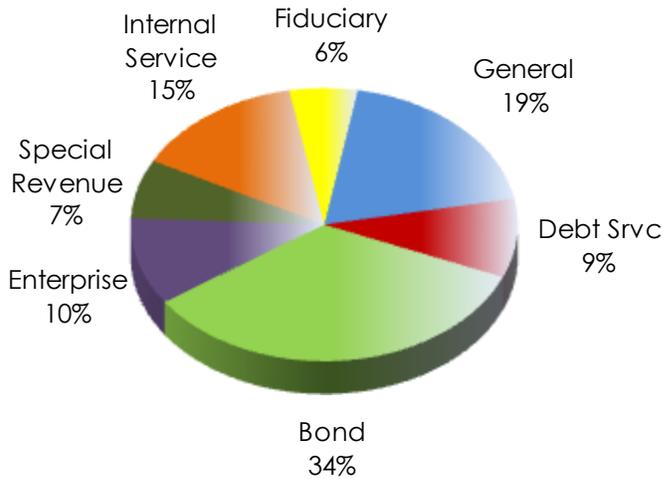
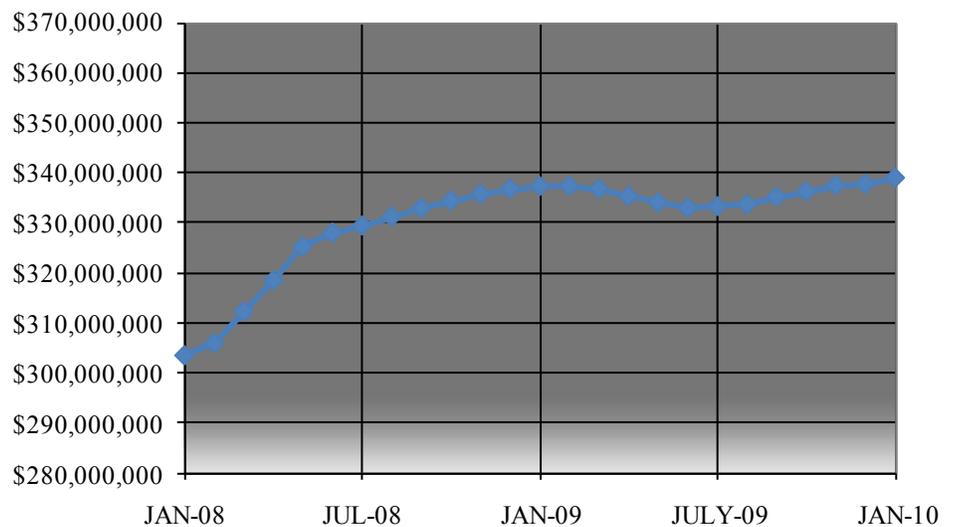


Figure IV shows a breakdown of the various sources of funds for the City's Treasury Pool as of January 31, 2010. The largest category is the Bond Fund in the amount of \$120,003,078. Closest behind is the General Fund with \$67,401,292, and the Internal Service Funds with a total of \$50,548,679.

Annualized Average Portfolio Figure V

The annualized average portfolio for January 31, 2010 was \$338,861,862. This is an increase of \$1,672,547 when compared to the January 2009 average of \$337,189,315.





SECTION 4

QUARTERLY HOTEL/MOTEL REPORT

**City of Plano
Comprehensive Monthly Financial Report**

HOTEL/MOTEL OCCUPANCY TAX REVENUE REPORT

Comparative Quarterly Statistics Quarter Ending 12/31/09 Table I

	2007-08	2007-08	2007-08	2007-08	2008-09	2008-09	2008-09	2008-09	2009-10
	First	Second	Third	Fourth	First	Second	Third	Fourth	First
Quarterly Total (Actual)*	\$1,123,539	\$1,174,333	\$1,231,418	\$1,292,456	\$1,111,115	\$986,391	\$1,047,284	\$1,029,982	\$870,863
Number of Rooms	3,972	3,972	4,048	4,048	4,184	4,184	4,184	4,276	4,276
Average Daily Occupancy	2,368	2,254	2,575	2,524	2,201	1,889	2,111	2,054	1,896
Actual Revenue per Room	\$283	\$296	\$304	\$319	\$266	\$236	\$250	\$241	\$204
Annualized Revenue	\$4,657,321	\$4,733,749	\$4,769,406	\$4,821,747	\$4,809,322	\$4,621,380	\$4,437,246	\$4,174,772	\$3,934,521
Average Room Rate	\$90	\$93	\$86	\$90	\$89	\$91	\$89	\$85	\$84
Average Occupancy Rate	56.08%	56.11%	64.43%	63.02%	54.24%	46.90%	51.60%	50.64%	43.65%

QUARTERLY HOTEL/MOTEL TAX REVENUE

Total tax receipts of \$870,863 were received for the 3 months ending December 31, 2009. The number of rooms available in Plano remained the same this quarter. Occupancy tax revenues decreased by 21.62% when compared to the first quarter of fiscal year 2008-09. This data excludes revenue and room data for Best Western Hotel for one month and Candlewood Suites (E-190) for three months due to untimely payment at the time of the CMFR deadline.

Table I contains the actual quarterly occupancy tax revenue and data for the first quarter of fiscal year 2007-08 through the first quarter of fiscal year 2009-10.

*Quarterly total may be adjusted at a later date for exemption audit payments.

Human Resources Department



Service Excellence

Continuous Improvement

Continuous Improvement

Communication

Demotion

Technology

Professional Development

Opportunity

Budget

Discipline

Termination

Opportunity

Promotion

Conflict

Change

Performance Evaluation

Continuous Improvement

Future

Diversity

Continuous Improvement

Service Excellence

Human Resources Overview

- The Primary role of the Human Resources department is to:
 - Oversee continuous improvement of the “employment experience”;
 - Ensure dissemination and compliance of relevant employment law; and
 - Provide timely, accurate information/service to employees and citizens

Workforce Statistics

- 2010 Full-time employees
- 244 Part-time employees
- 530 Temporary employees
- 24 Departments
- Biggest Departments:
 - Police
 - Fire
 - Public Works

Statistical Breakdown of Employee Salaries



Divisions of HR

- Benefits and Compensation
- Employee Relations
- Civil Service/Retirement
- Professional Development

Benefits and Compensation

- The HR department monitors the compensation classification structure to ensure that the City remains competitive.
- Benefits are an important part of the compensation package. The city of Plano provides the following:
 - Medical and Dental Health Plans (self-funded)
 - Flexible Spending Accounts
 - Group Life and Long-Term Disability
 - Employee Assistance Program
 - Hospital Gap
 - Deferred Compensation Plan

Employee Relations

- Overseeing the “employment experience” of approximately 2,800 employees requires much attention to detail. Employee Relations serves as the liaison between the City and employees. The duties of Employee Relations include, but are not limited to:
 - Managing the recruitment process
 - Processing new hires, terminations, and retirements
 - Interpreting and managing policies and procedures
 - Managing employee appreciation and scholarship programs
 - Acting departmental liaisons for workforce management

Professional Development Center

- The primary purpose of Professional Development Center (PDC) is to increase the effectiveness of all who are engaged in the teaching-learning process. The PDC offers all types of facilitated learning opportunities, which include but are not limited to:
 - Onboarding new employees
 - Professional Development
 - Leadership Development
 - Customized Training
 - Executive Development

Retirement/Civil Service

- Retirement
 - Manages retirement process
 - TMRS
 - Retirement Security Plan
- Civil Service
 - Administers civil service exams
 - Liaison to Civil Service Commission

Prudence in HR: Financial Strategies

- Manage contracts for efficiency and performance
- Facilitate change process
- Provide innovative solutions for workforce shortages
- Maintain quality of employee benefits within budget constraints
- Organize and monitor compensation policies to meet organizational needs and to remain competitive
- Seek partnerships to share resources and generate revenue

Goodwill in HR:

Enhancing Employee Quality of Life

- Enhanced wellness education
- Customized teambuilding and customer service training for departments
- Developed comprehensive layoff handbook
- Expanded the Retirement Education Series
- Introduced forum for in-house Toastmaster Club (Plano Presenters)
- Equipped 96% of the workforce with workplace harassment prevention training

Technology in HR:

Enhancing efficiency and effectiveness

- Established and implemented Cobra Subsidy process
- Worked with Public Information to establish benefits and retiree website
- Instituted online benefits enrollment for retirees
- Instituted electronic data management system
- Developed online training programs in Harassment Prevention and FMLA
- Reviewing process to establish learning management system.

The Human Resources Department will remain mindful of its responsibility to the City and its employees.

Technology Services Overview



FEBRUARY 22, 2010

Overview of Technology Services



- **Mission Statement**
- **Organizational structure**
- **Functions & Responsibilities**
- **Projects**
- **Q&A**

Mission Statement for Technology Services



To provide outstanding, timely, and quality customer service to City staff, management, and elected officials, with a level of service that allows these customers to maximize the use of information and provide a technology infrastructure that reflects customer quality and provides high performance capability with the ability to achieve the requirements established and expected by the citizens.

Organizational Structure



- **51 budgeted positions**
- **6 functional areas**
 - Public Safety Support
 - Systems Development
 - Support Services
 - Network Systems
 - Project Management
 - Administration

Functions & Responsibilities



- **Core Services for all employees**
- **Public Safety support**
- **Departmental applications**
- **Telecommunications**
- **E-Commerce / E-Government**

Core Services



- **Network infrastructure & services**
- **Financial application**
- **HR & Payroll application**
- **Email services**
- **Telephone services**

WAS



NOW



Public Safety Support



- **Support Fire, Police and 911/CAD departments**
- **Provide support for over 75 applications**
- **Support computers (MDC's) in vehicles**
- **Support mobile handheld citation**

Departmental Applications



- **Support over 135 departmental specific applications**
 - Ranging from 300 users to 2 users

Telecommunications



- Support over 2000 desk phones
- Service 5 major phone systems and over 35 smaller key systems
- Coordinate vendor supported SONET network

E-Commerce / E-Government



- **Online payment for 4 bill types**
- **Online registration for 3 permit types**
- **City website**
 - Paperless agenda & interactive viewing
 - Restaurant scores (Health inspection reviews)

Projects



- **Wireless access for police officers & city employees**
- **Increased e-Government services**
- **Enterprise Video Management Console**
- **Disaster Recovery / Business Continuity**

More Projects



- **Information Technology Infrastructure Library (ITIL)**
- **Municipal Annex redevelopment**
- **Data Center modernization**

Questions?



Discussion/Action Items for Future Council Agendas

March 8

Departmental Briefing – Health

March 13-17 - NLC, Washington D.C.

March 22

ACC Report (Quarterly)

March 27 – Election Day – 7-7

March 27 – Police Banquet – Holiday Inn Express – 6:00 p.m.

April 12

Departmental Briefing – Police
Comprehensive Monthly Financial Report

April 24 – PFD Annual Awards and Appreciation Picnic – Bob Woodruff Park – 12-5 pm

April 26

DART Report
Comprehensive Monthly Financial Report

May 6 – City of Plano Employee of the Year Rotary Recognition – Southfork Hotel – 12-1 pm

May 10

Departmental Briefing - Fire

May 12 - Law Enforcement Memorial Service - Haggard Park - 1 pm

May 20 – District 3 Roundtable - Plano StarCenter - 7 p.m.

May 24

Departmental Briefing - PSC
Comprehensive Monthly Financial Report

May 31 – Memorial Day – Observance Ceremony – Municipal Center – 8:30 am

June 14

Departmental Briefing – Public Information Department

June 28

ACC Report (Quarterly)
Comprehensive Monthly Financial Report
Departmental Briefing - Library

June 25-27 – TCMA Conference, Galveston, TX