

PLANO CITY COUNCIL

WILL CONVENE INTO EXECUTIVE SESSION AT 5:00 P.M. ON MARCH 06, 2012, FOLLOWED BY THE PRELIMINARY OPEN MEETING IN THE PLANO MUNICIPAL BUILDING, 1520 K AVENUE, IN COMPLIANCE WITH VERNON'S TEXAS CODES ANNOTATED, GOVERNMENT CODE CHAPTER 551 (OPEN MEETINGS ACT), AS FOLLOWS:

Mission Statement: The mission of the City of Plano is to provide outstanding services and facilities, through cooperative efforts with our citizens, that contribute to the quality of life in our community.

EXECUTIVE SESSION

- | | | | |
|------|---|-----------|---------|
| I. | Legal Advice
- Respond to questions and receive legal advice on agenda items | Wetherbee | 5 min. |
| II. | Litigation
- Judy Ray v. Christer Matthews | Wetherbee | 10 min. |
| III. | Economic Development
Discuss a financial offer or other incentive to a business prospect to locate, stay, or expand in Plano and consider any commercial and financial information from the business prospect. | Bane | 10 min. |

PRELIMINARY OPEN MEETING

- | | | | |
|------|---|---------------|---------|
| I. | Consideration and action resulting from Executive Session discussion | Council | 5 min. |
| II. | ICMA Performance Measurement Process | Rhodes/Srader | 10 min. |
| III. | Discussion and Direction re Board/Commission Annual Appointment Process | Zucco | 10 min. |
| IV. | Discussion and Direction re 2012-2013 Budget Process | Glasscock | 10 min. |
| V. | Discussion and Direction re Neighborhood Roundtable Format | Glasscock | 10 min. |

- | | | | |
|------|---|---------|--------|
| VI. | Council items for discussion/action on future agendas | Council | 5 min. |
| VII. | Consent and Regular Agendas | Council | 5 min. |

In accordance with the provisions of the Open Meetings Act, during Preliminary Open Meetings, agenda items will be discussed and votes may be taken where appropriate.

Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Avenue L, with specially marked parking spaces nearby. Access and special parking are also available on the north side of building. The Council Chamber is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.

ICMA Performance Measurement & Data Examination

City Council

March 6, 2012

About ICMA's Center for Performance Measurement

- ICMA's Center for Performance Measurement (CPM) is dedicated to helping nearly 200 local governments across the United States and Canada improve the effectiveness and efficiency of public services through the collection, analysis, and application of performance information.

CPM Benefits

- Investigate and recommend practices found to contribute to high performance in CPM communities.
- Gather annually at the ICMA Conference to share effective practice information.
- Have data analyzed by CPM staff in an effort to find high performers and interview them on the strategies they used to achieve exceptional results. Findings are then published in CPM's monthly newsletters and the book, *What Works*.
- Identify the agencies that are the "best in the business" for a specific component of a particular service area.

CPM Benefits

- Access a list of our participants' names and contact information so that you may contact key staff in particular service areas and learn from each other.
- Receive training on data collection and performance management through individualized introductory training and a series of web workshops.

Texas Performance Measurement Consortium

- Plano has participated since 2007 – now have 5 years of history.

Participating Texas Cities Include:

- Plano, Arlington, Austin, Dallas, Duncanville, Farmers Branch, La Porte, McAllen, North Richland Hills, San Antonio, The Colony, University Park, Weslaco

CPM Annual Process

- **January**: Stakeholder Kick-Off Meeting & Data Template Refresher Training
- **Mid-February**: Primary Coordinator Check-In with Departments
- **March**: Data Input Deadline to Primary Coordinator
- **Mid-March**: Data Due to ICMA
- **August**: Data Report Available

CPM Service Areas (14 of 18):

- Police Services
- Fire/EMS
- Human Resources
- Solid Waste
- Library Services
- Facilities Management
- Parks & Recreation
- Fleet Management
- Code Enforcement
- Housing
- Highway & Road Maint.
- Information Technology
- Risk Management
- Permit Land Use & Plan Review
- Sustainability
- Youth Services
- Procurement
- Obesity Prevention

ICMA - Texas Performance Measurement Consortium

Performance Measurement:

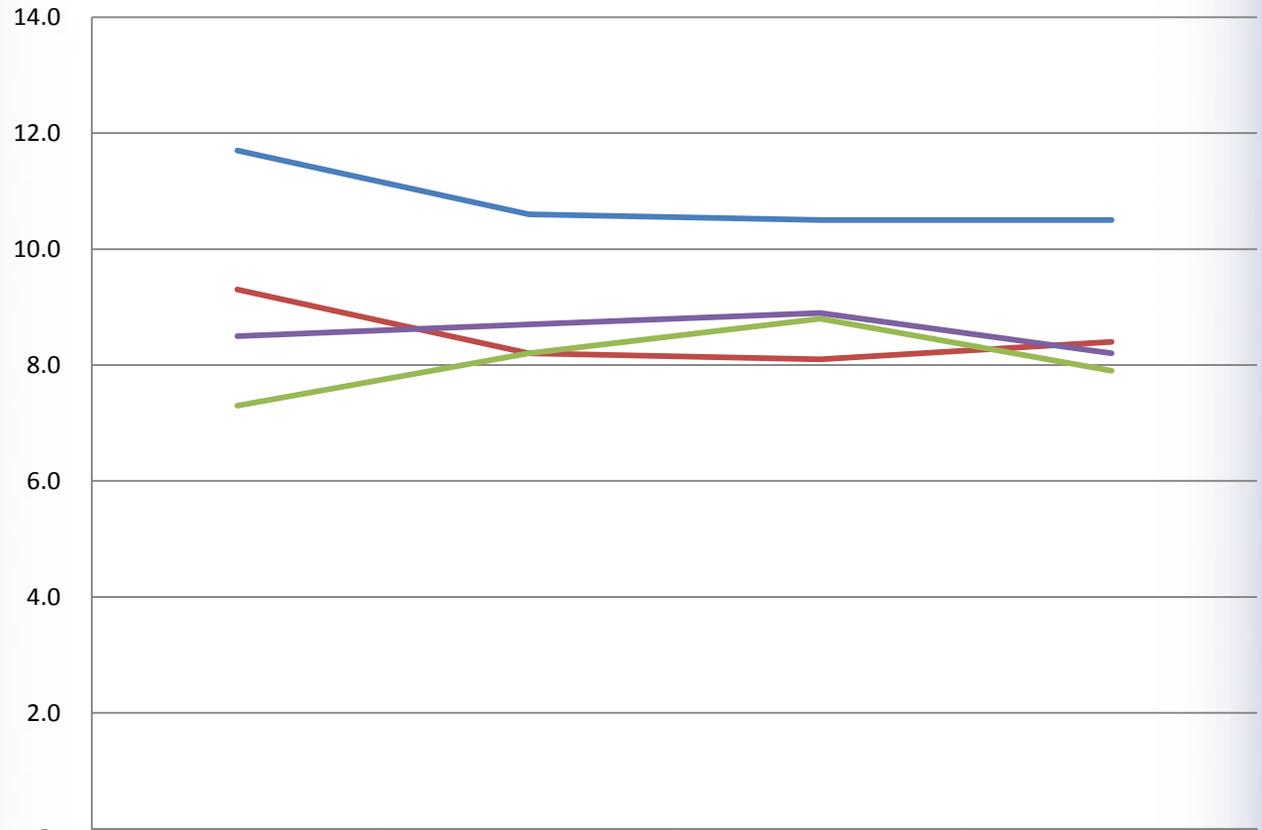
- *How well did we spend our resources?*
- *Takes time to develop ownership of data.*
- *Mitigating factors may impact comparison data.*
- *Evolving process.*
- *You can't manage what you can't measure and you can't measure what you can't describe....*

Public Works Department



Roadways Maintained per Resident

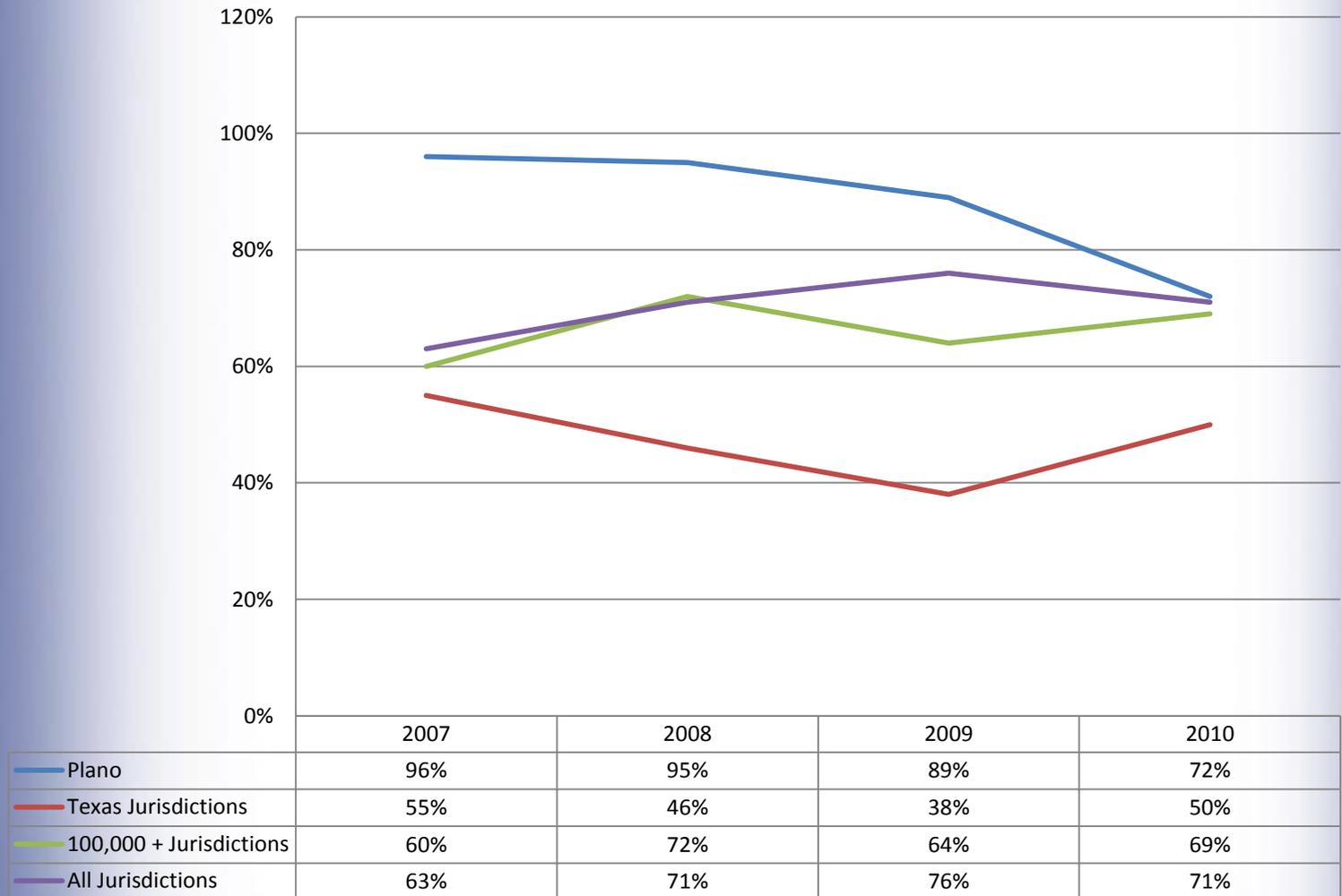
Paved Lane Miles per 1,000 Residents



	2007	2008	2009	2010
Plano	11.7	10.6	10.5	10.5
Texas Jurisdictions	9.3	8.2	8.1	8.4
100,000 + Jurisdictions	7.3	8.2	8.8	7.9
All Jurisdictions	8.5	8.7	8.9	8.2

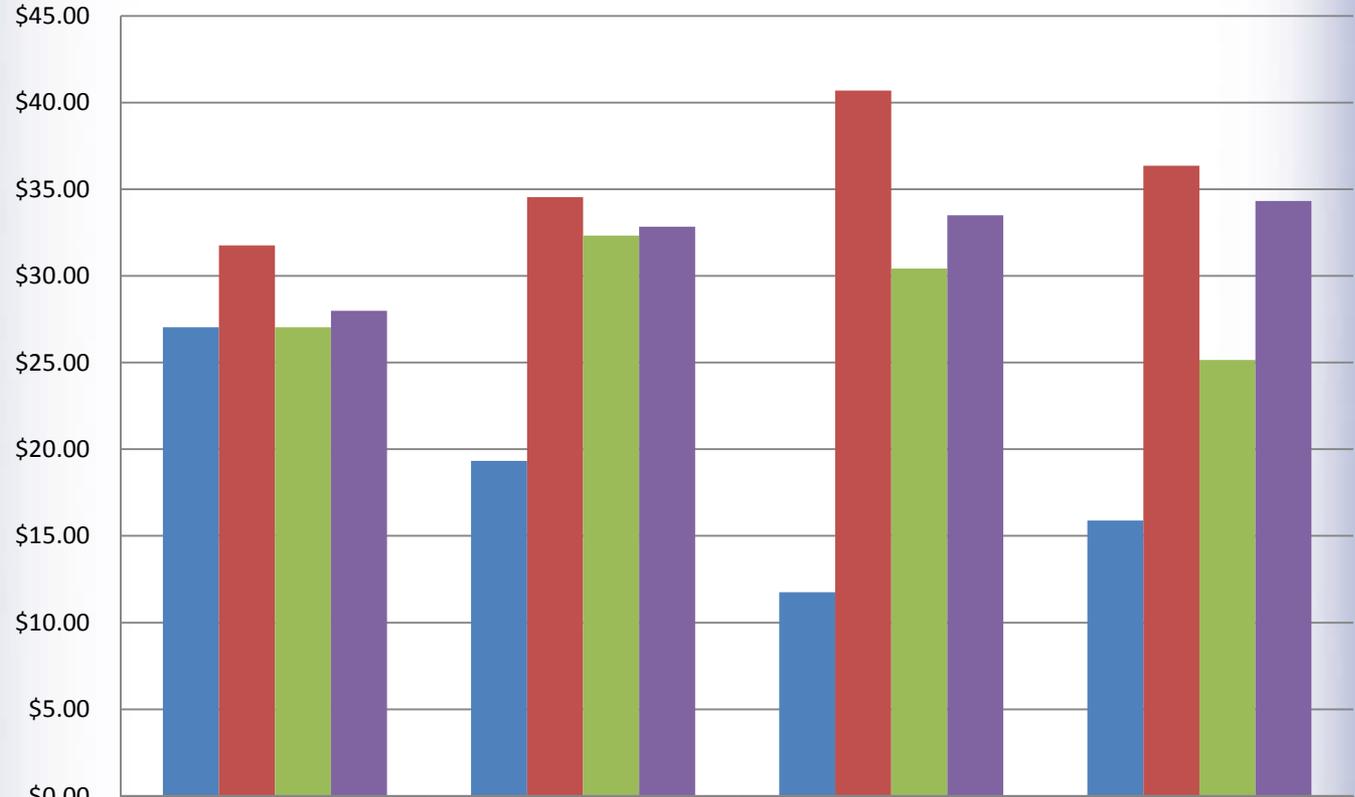
Private Contractor Usage

% of Road Rehabilitation Expenditures Paid to Contractors



Roadway Maintenance Spending per Capita

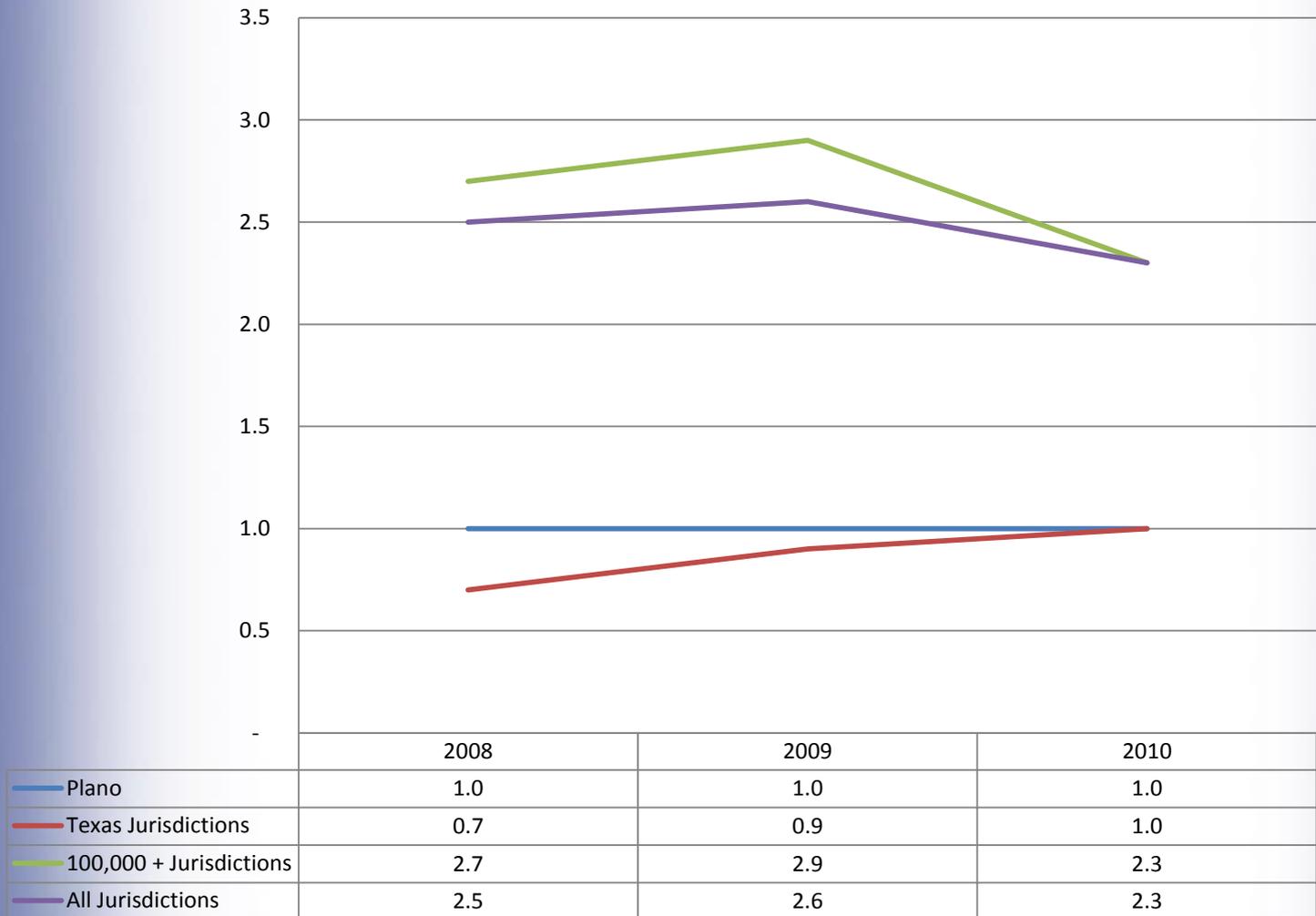
Road Rehabilitation Expenditures per Capita



	2007	2008	2009	2010
■ Plano	\$27.04	\$19.32	\$11.75	\$15.89
■ Texas Jurisdictions	\$31.76	\$34.54	\$40.70	\$36.35
■ 100,000 + Jurisdictions	\$27.04	\$32.33	\$30.42	\$25.15
■ All Jurisdictions	\$27.99	\$32.83	\$33.49	\$34.33

Pothole Repair Response Time

Average Response Time
to Complete Pothole Repair (Days)

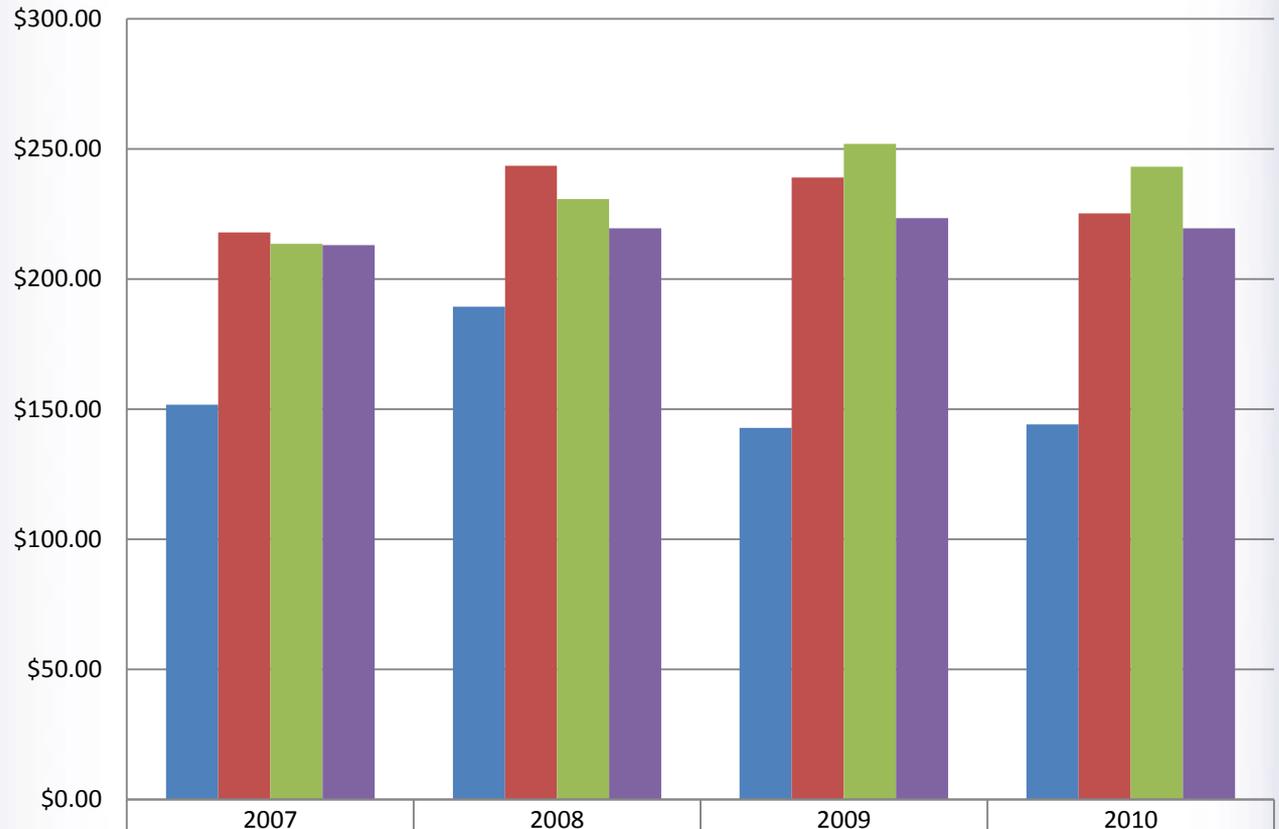


Plano Police Department



How does Plano's spending on Police compare to other jurisdictions?

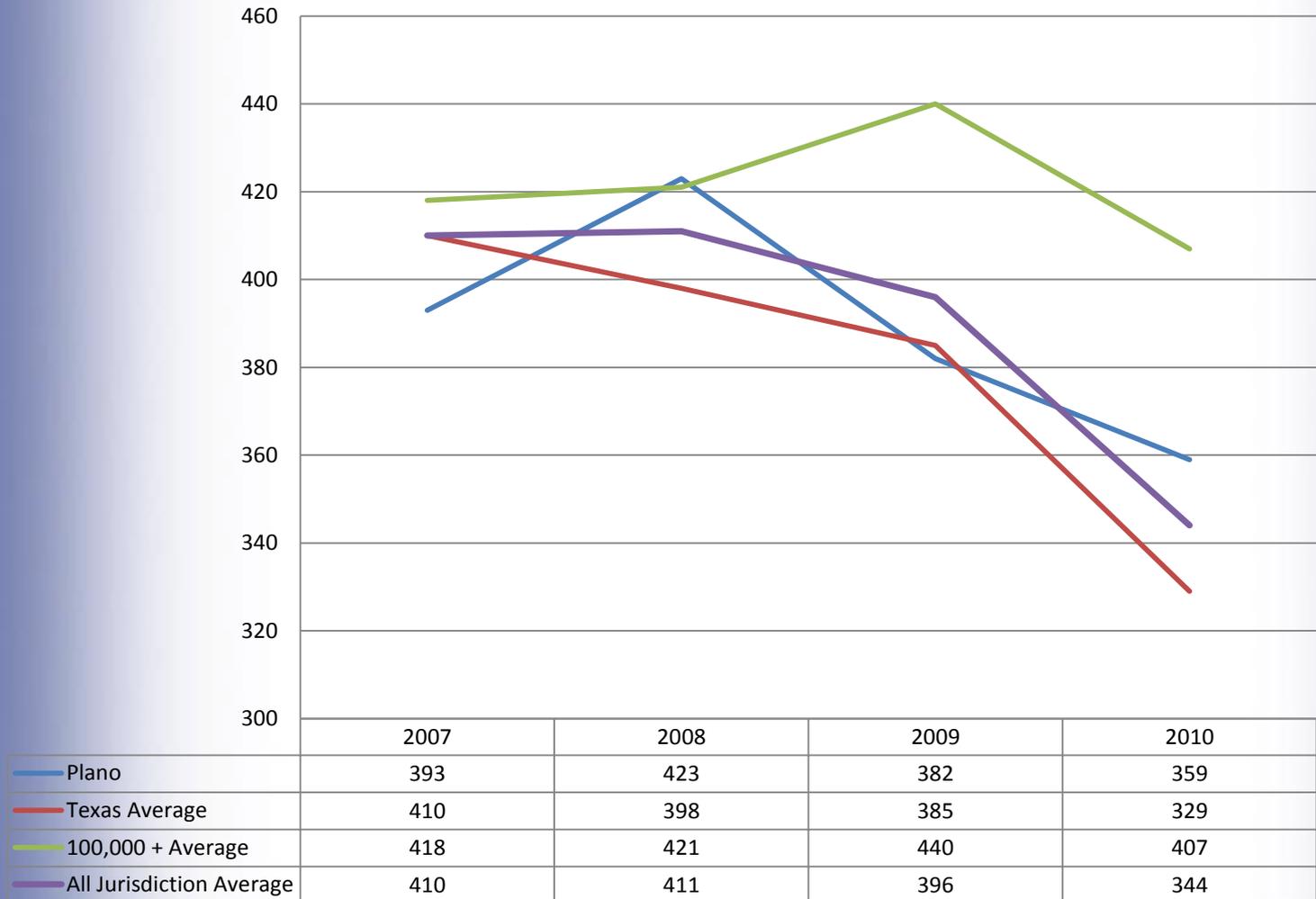
Operational Expenditures per Capita



■ Plano	\$151.70	\$189.40	\$142.83	\$144.14
■ Texas Average	\$217.89	\$243.52	\$238.96	\$225.21
■ 100,000 + Average	\$213.49	\$230.75	\$251.90	\$243.16
■ All Jurisdiction Average	\$213.05	\$219.52	\$223.39	\$219.42

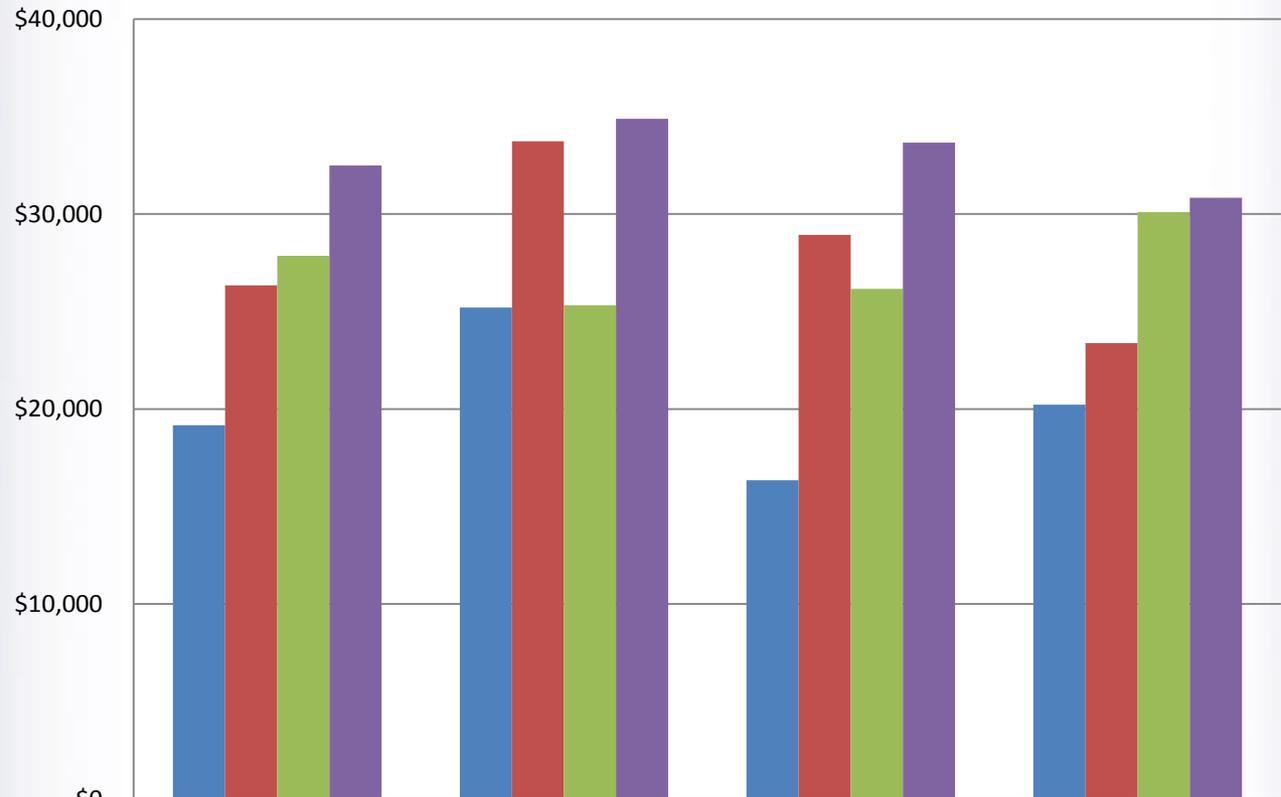
How does Plano's response time compare to other jurisdictions on highest priority calls?

Top Priority Call - Total Average Response Time in Seconds



How much does it cost to solve a serious crime?

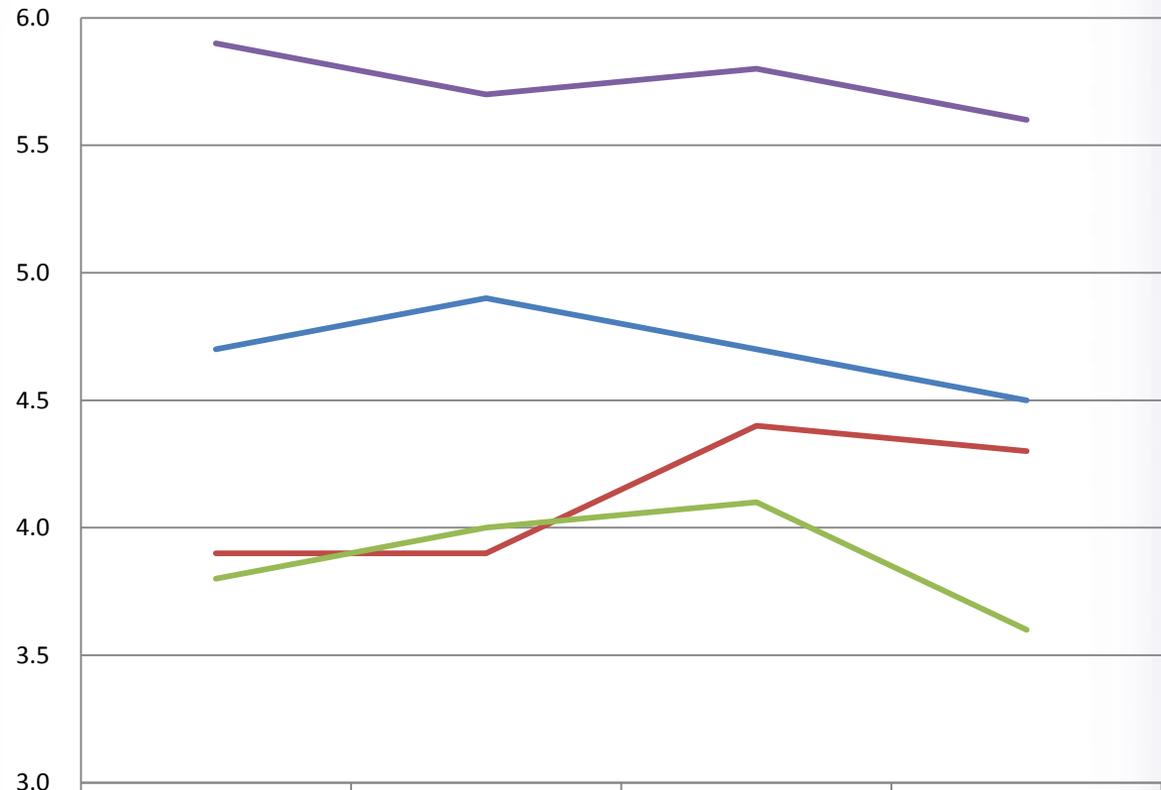
Expenditures per Part I Crime Cleared



	2007	2008	2009	2010
■ Plano	\$19,174	\$25,199	\$16,346	\$20,219
■ Texas Average	\$26,337	\$33,725	\$28,929	\$23,374
■ 100,000 + Average	\$27,853	\$25,313	\$26,160	\$30,105
■ All Jurisdiction Average	\$32,494	\$34,877	\$33,661	\$30,825

How does Plano's DUI activity compare to other Jurisdictions?

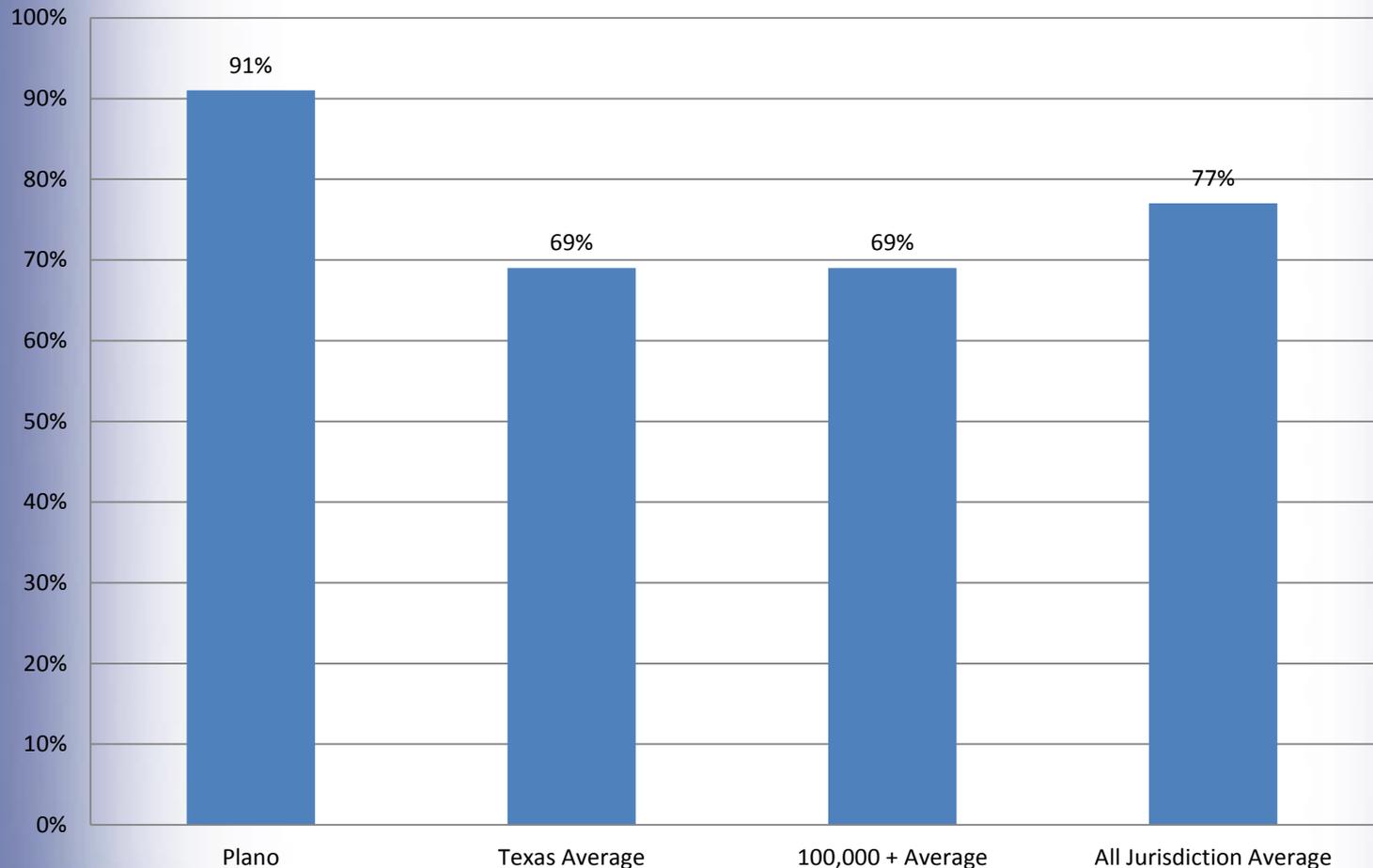
DUI Arrests per 1,000 people



	2007	2008	2009	2010
Plano	4.7	4.9	4.7	4.5
Texas Average	3.9	3.9	4.4	4.3
100,000 + Average	3.8	4.0	4.1	3.6
All Jurisdiction Average	5.9	5.7	5.8	5.6

What percentage of people feel safe in their neighborhood after dark?

% of Respondents Very or Somewhat Safe after Dark in their Neighborhood - 2010

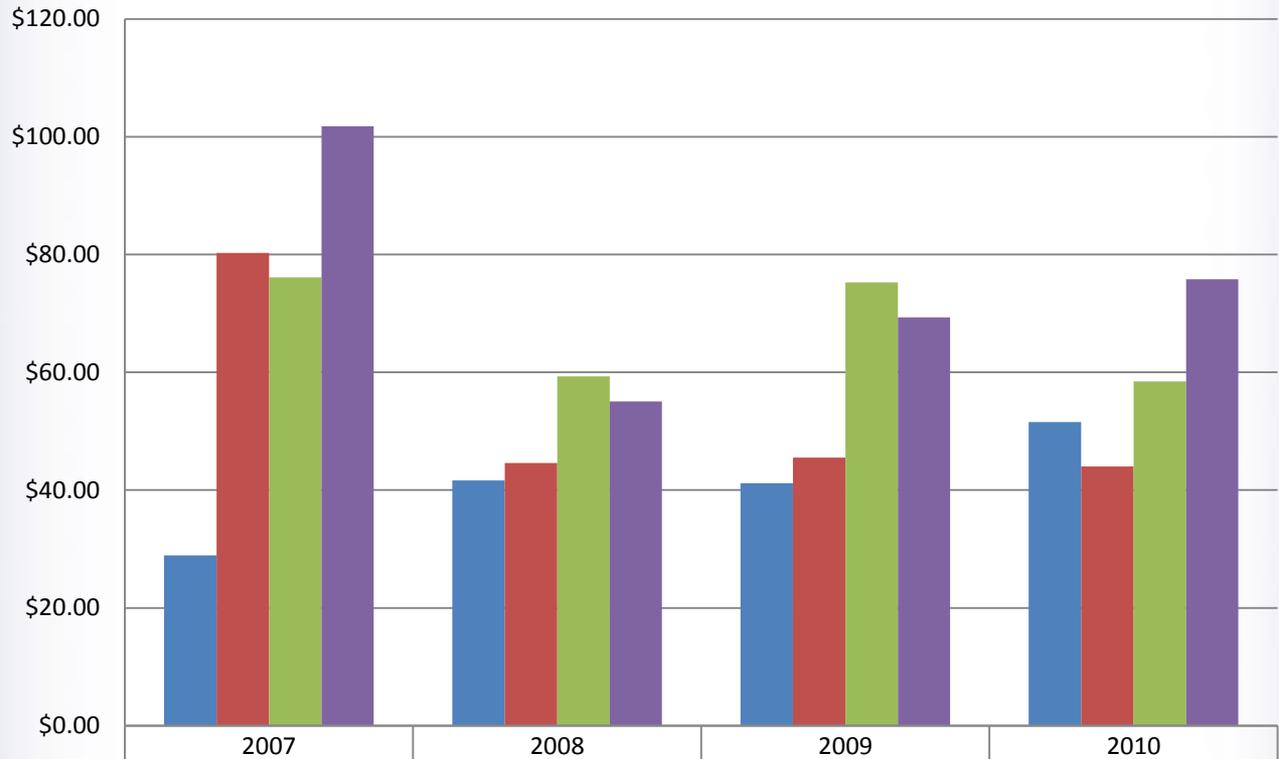


Sustainability & Environmental Services



Operational Expenses - Refuse

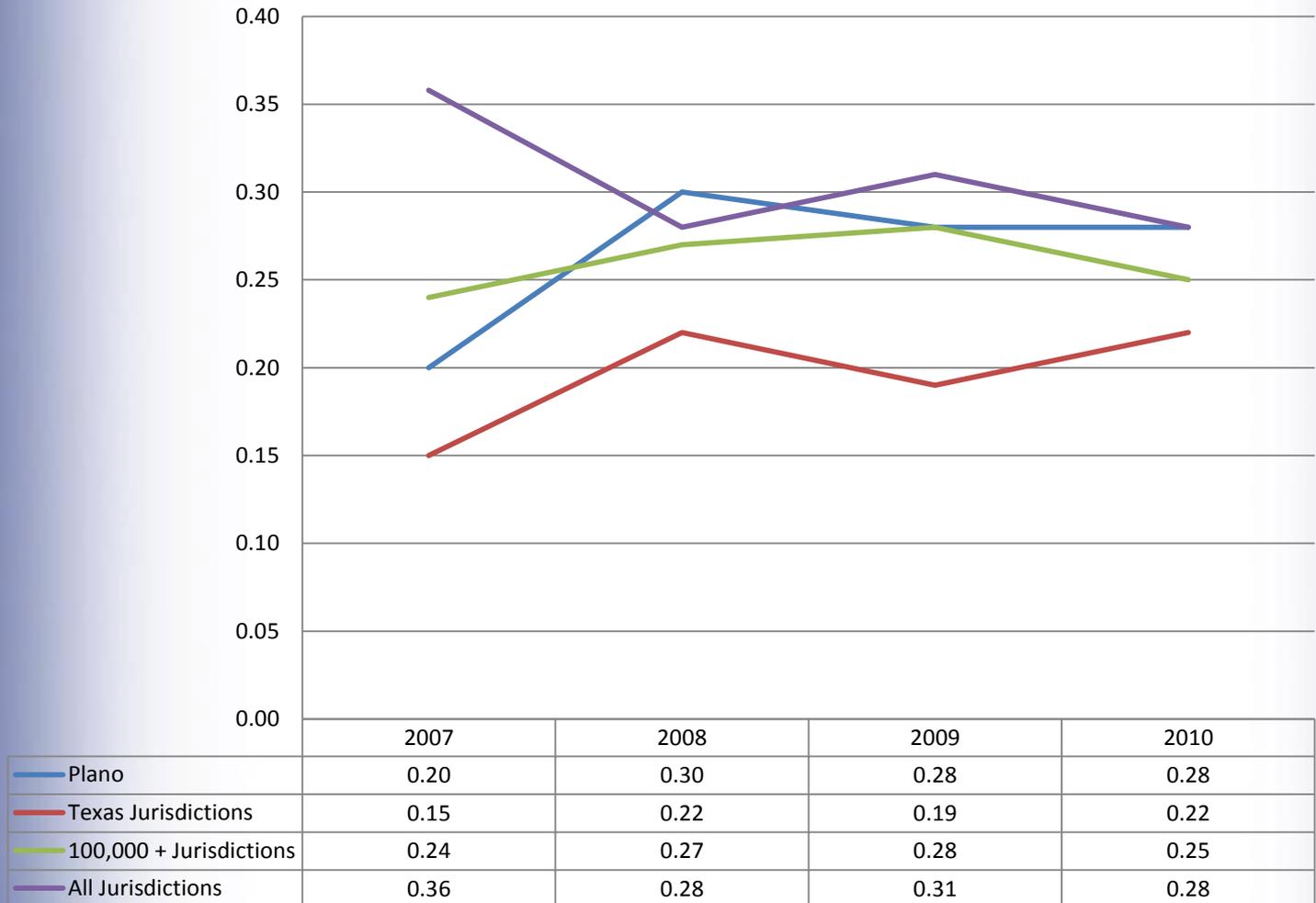
O&M Expenditures per Ton of Refuse Collected



■ Plano	\$28.95	\$41.63	\$41.17	\$51.58
■ Texas Jurisdictions	\$80.30	\$44.58	\$45.53	\$44.02
■ 100,000 + Jurisdictions	\$76.11	\$59.31	\$75.25	\$58.44
■ All Jurisdictions	\$101.78	\$55.05	\$69.35	\$75.78

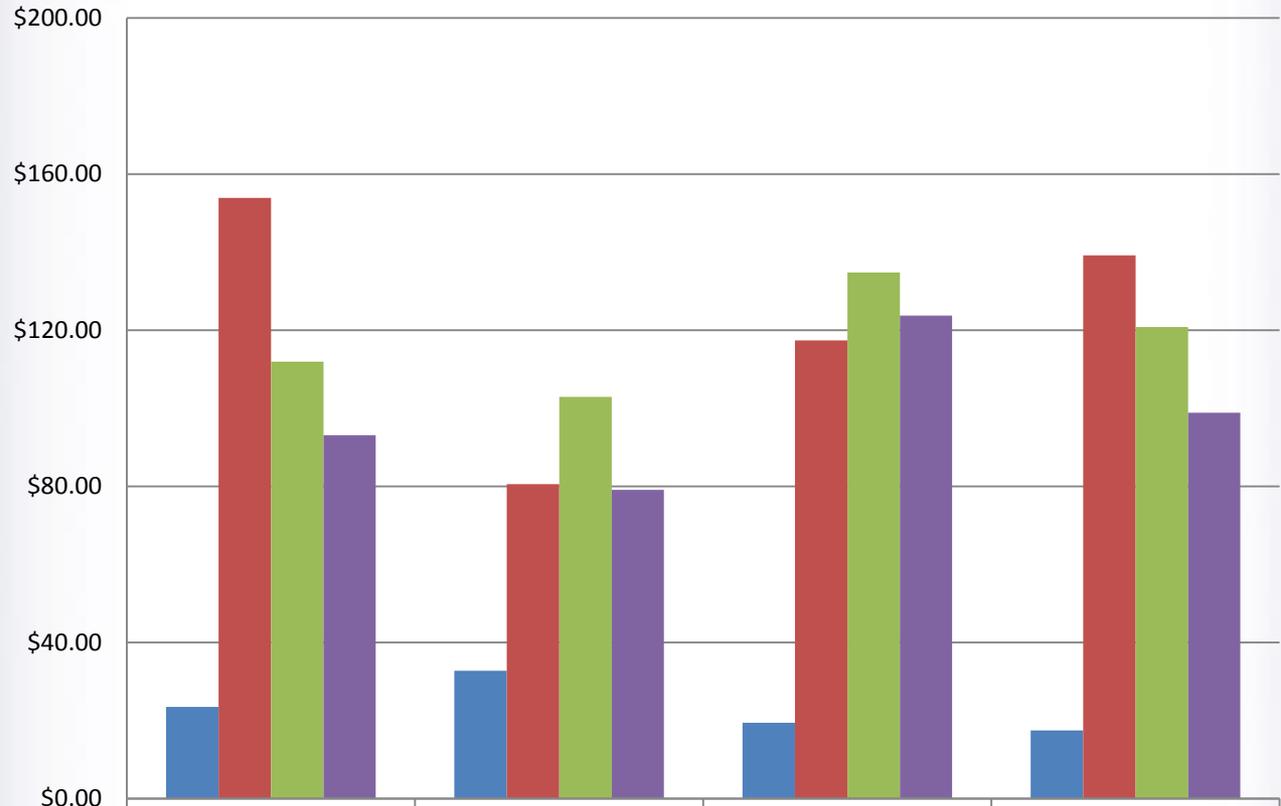
Household Recycling Levels

Tons Recycled Per Account



Operational Expenses - Recycling

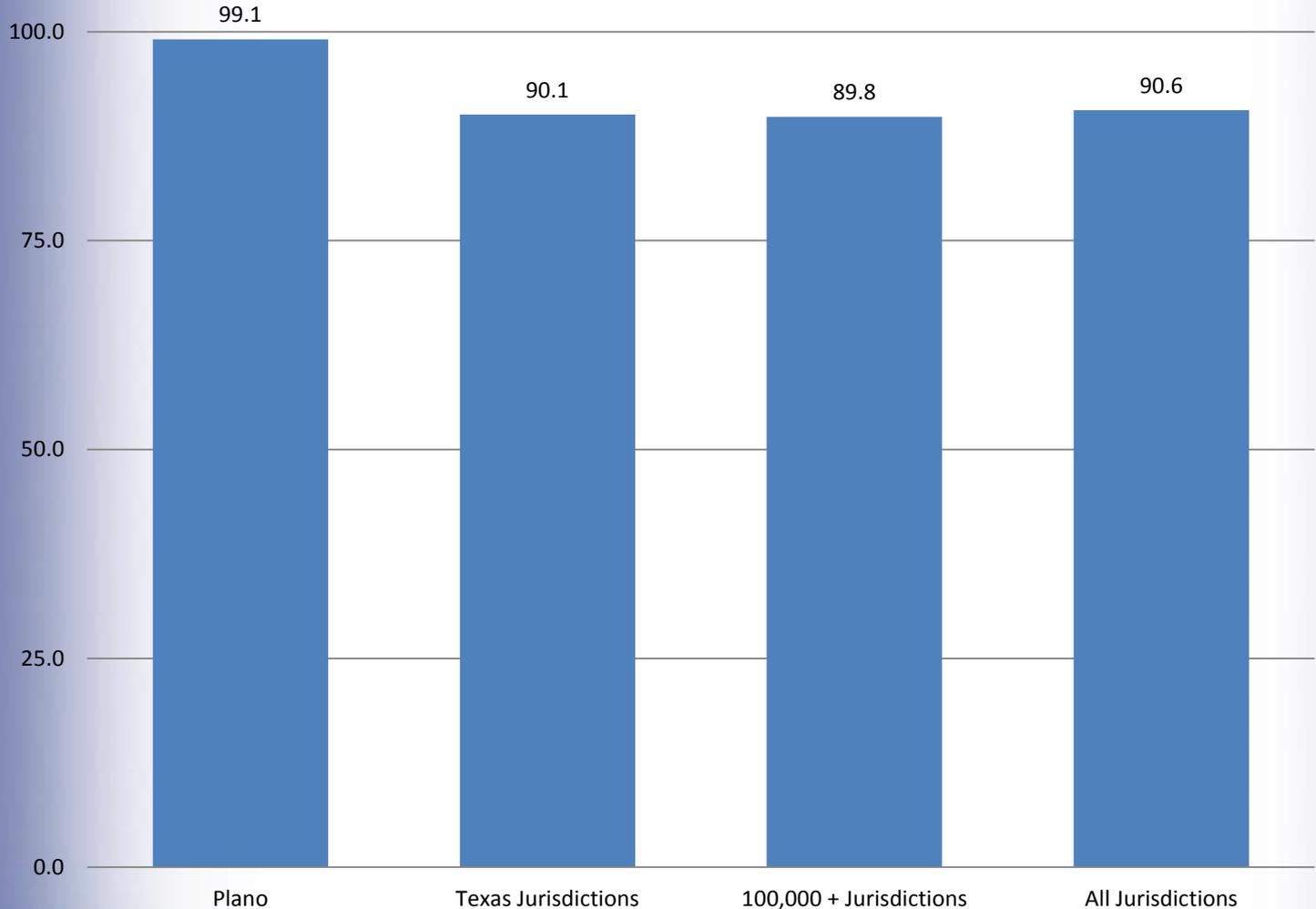
O&M Expenditures per Ton of Recycling Collected



■ Plano	\$23.47	\$32.75	\$19.43	\$17.48
■ Texas Jurisdictions	\$153.84	\$80.59	\$117.35	\$139.20
■ 100,000 + Jurisdictions	\$111.92	\$102.89	\$134.77	\$120.76
■ All Jurisdictions	\$93.08	\$79.07	\$123.72	\$98.83

2010 Customer Satisfaction for Refuse Collection

Refuse Collect - % Rating Service Excellent or Good



MEMO

DATE: February 22, 2012

TO: Honorable Mayor and City Council
City Manager Glasscock

FROM: Di Zucco, City Secretary

RE: **Board and Commission Appointment Process**

I am requesting Council consideration of the annual appointment process and calendar for 2012. The full flyer and application are available at:
http://plano.gov/City_Hall/CityGovernment/Boards_Commissions/Pages/default.aspx

MARCH-MAY Council may wish to schedule Board and Commission Review Committee sessions. (The last sessions were held in February, 2010)

JUNE City Secretary Staff determines board members' availability and desire for reappointment and provides information to Council on Friday, June 1.

Reappointments – June 25, 2012 Council Meeting

Following this meeting, notices posted on the internet will indicate board openings and contact information for appropriate Staff to field questions from potential applicants when considering submission of an application.

June 26 – Post vacancies on the City's Web Site.

JULY **Notification Process**

- **Early July** - A general e-blast will be sent to 25,000+ individuals including some of those who pay utility bills online.
- **The front-page banner** on the City's website will contain a picture/verbiage directing citizens to the online information. Under the "Information" section of the site, Boards and Commissions will be the top link.
- **July 12** - Publish board vacancies in the Plano Star Courier.
- **A separate insert inside the utility bills** sent out in July/early August at a cost of approximately \$1,400

These efforts reflect our continued dedication to paperless and electronic access to information.

AUGUST

Meet the applicants –

- One reception to be held on Thursday, August 23 in the Municipal Center. (PISD classes resume on August 27) Job fair format with tables for those boards with openings.

Deadline for applications – Friday, August 24

Information to Council – Tuesday, August 28 - Staff will update Council via email when newly reviewed applications are entered.

Council may wish to consider scheduling one-on-one sessions with potential dates of Saturday, September 15 or Monday, September 17.

Appointments – September 24, 2012 Council Meeting

OCTOBER/NOVEMBER – New members sworn in on October 8 and take their seats on November 1. Certificates to outgoing members presented on October 22.

Thank you for your consideration and direction.

Attachments: Draft Schedule
Board/Commission Overview

Board/Commission Appointment Process June 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 <i>Council Provided Reappointment Information</i>	2
3	4	5	6	7	8 TMCA Conference	9 TMCA Conference
10 TMCA Conference	11 <i>City Council Meeting</i>	12	13	14	15	16 Plano Fire Department Appreciation
17	18	19	20	21 <i>Roundtable Meeting</i>	22	23
24	25 <i>City Council Meeting Council Determines Reappointments</i>	26 <i>Vacancies Posted on City's Website</i>	27	28	29	30

Board/Commission Appointment Process July 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <i>This Month: e-blast website banner Utility bill insert</i>	3	4 Independence Day Holiday	5	6	7
8	9	10	11	12 <i>Vacancies published in Newspaper</i>	13	14
15	16	17	18	19	20	21
22	23 <i>City Council Meeting</i>	24	25 <i>City Council Meeting</i>	26	27	28
29	30	31				

Board/Commission Appointment Process August 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8 <i>City Council Grant Worksession</i>	9	10	11
12	13 <i>City Council Meeting</i>	14	15	16	17	18 <i>City Council Budget Worksession</i>
19	20	21	22	23 <i>Possible Reception 6:30-8 pm</i>	24 <i>Application Deadline</i>	25
26	27 <i>City Council Meeting First Day of School</i>	28 <i>Applications Provided to Council</i>	29	30	31	

Board/Commission Appointment Process September 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Labor Day Holiday	4	5	6	7	8
9	10 City Council Meeting	11	12	13	14	15 One-on-Ones
16	17 One-on-Ones	18	19	20 Roundtable Meeting	21 Plano Balloon Festival	22 Plano Balloon Festival
23 Plano Balloon Festival	24 City Council Meeting Appointments	25	26	27	28	29 IACP Conference
30 IACP Conference	New Members sworn-in on October 8th, receive orientation and take their seats on November 1. Outgoing Members recognized October 22nd.					



Mayor's Message

Phil Dyer

The City of Plano Boards and Commissions Program is critical to our governance process. Each group is made up of citizen volunteers who share their time and expertise with the community. We encourage you to take an active role in building an effective and responsive municipal government.

Please take a few minutes to read this overview and learn about the opportunities to serve. The rewards of serving your City are immeasurable. If you feel you can contribute, please fill out an application and submit it to the City Secretary's Office. To find other ways to volunteer to serve Plano, please visit MyVolunteerPage.com.

General Information

The Plano City Council is seeking committed individuals, dedicated to the present and future well-being of Plano, to serve on the City's standing Boards, Commissions and Committees.

All appointees to City Boards, Commissions and Committees must:

- Be residents of the City for at least 12-consecutive months prior to appointment to a board or commission;
- Have a current and valid voter registration;
- Adhere to a Code of Conduct;
- Applicants for final decision-making boards cannot have financial interest in a contract with the City;
- Have no indebtedness to the City (i.e., unpaid taxes, library fines, etc.); and
- **Attend at least 75% of regular meetings.**

In general, it is City Council's policy to appoint persons to a maximum of two terms, however all appointments are made at the discretion of the Council. Please contact the City Secretary's Office or any Council Member for additional information regarding term limitations.

Information and application for Boards & Commissions are available at www.plano.gov/City_Hall/CityGovernment/Boards_Commissions.

Board Descriptions

The following dates and times are regularly scheduled meetings and **do not include additional called meetings**. For additional meeting and eligibility information, call the City Secretary's Office at (972) 941-7120. Basic responsibilities of each Board, Commission and Committee include, but are not limited to:

Animal Shelter

Advisory Committee

7 members 2-year terms
 Meetings: 4 times per year (Jan., April, July & Oct.)
 Plano Animal Shelter, 4028 W. Plano Parkway

Promotes awareness of services, procedures and compliance with state regulations. Recommends programs, services and improvements. Members consist of 1 licensed veterinarian, 1 municipal official, 1 person officiating daily at an animal shelter/ serving as the City of Plano Animal Services Manager, 1 rep from an animal welfare organization, and the remainder Plano residents.

Arts of Collin County

7 members 3-year terms
 Meetings: 4 p.m., 3rd Thursday
 Allen City Hall, 305 Century Parkway, Allen

Membership includes 2 persons each from the cities of Plano, Allen and Frisco and 1 at-large rep for the purpose of financing, constructing, owning, managing and operating approved projects for the establishment and operation of a performing arts center.

Board of Adjustment

5 members, 4 alternates 2-year terms
 Meetings: 3 p.m., 2nd & 4th Tuesdays
 Plano Municipal Center, 1520 K Ave.
 May grant variances to regulations for height, yard, area exterior structure, coverage and parking regulations. May grant variances to the regulation of signs and hear appeals.

Building Standards Commission

5 members, 4 alternates 2-year terms
 Meetings: 4 p.m., 3rd Tuesday
 Plano Municipal Center, 1520 K Ave.
 Hears and determines cases concerning alleged violations of ordinances for the preservation of public safety. Reviews and recommends proposed amendments to the building and fire codes. Hears appeals from decisions of the Building Official or Fire Chief. Hears requests to use alternate materials or methods of construction.

Civil Service Commission

3 members 3-year terms
 Meetings: At least every January & as needed
 Plano Municipal Center, 1520 K Ave.

Appointed by the City Manager and confirmed by City Council. Hears appeals related to promotional and disciplinary actions; approves local civil service rules and regulations; approves eligibility and testing parameters for firefighters and police officers covered under Chapter 143 of the Texas Local Government Code. Must be a resident of Plano for 3 years, must be over 25 years of age and must not have held a public office within the preceding 3 years.

Collin County Appraisal District Board

2-year terms
 Meetings: 7 a.m., 4th Thursday
 250 W. Eldorado Pkwy., McKinney
 Determines Appraisal District's goals. Operates as the decision-making body on appraisal district operations.

Community Relations Commission

8 members 2-year terms
 Meetings: 5:30 p.m., As called (typically meets weekly during April & May)
 Plano Municipal Center, 1520 K Ave.
 Serves as a hearing board to address significant issues as directed by

Council. Oversees the Community Development Block Grant and the Community Service Grants. Reviews and makes recommendations regarding significant community problems impacting the quality of life.

Cultural Affairs Commission

7 members 2-year terms
Meetings: 6 p.m., 1st Thursday
Plano Municipal Center, 1520 K Ave.

Receives annual applications for grants for arts and event activities within Plano. These include Major Arts Grants, Small Arts Grants, Special Event Sponsorship Grants and Urban-Town Center Grants. Recommends to City Council the disposition of funds. No member of the Commission shall have served on the board of an affected agency for the previous 12 months.

DART Board

2-year terms
Meetings: 6:30 p.m., 2nd & 4th Tuesdays
1401 Pacific Ave., Dallas

City Council appoints 1 member, and jointly appoints 1 shared member with other Metroplex cities to the DART Board, which is the governing board over the regional transportation system.

Denton County Central Appraisal District

2-year terms
Meetings: 4 p.m., 4th Thursday
3911 Morse Street, Denton

Determines Appraisal District's goals. Operates as the decision-making body on appraisal district operations.

Heritage Commission

7 members 2-year terms
Meetings: 5:30 p.m., 4th Tuesday
Plano Municipal Center, 1520 K Ave.

Recommends buildings for heritage designation. Conducts design review for proposed work to buildings and for new construction. Makes recommendations to City Council regarding grants and tax exemptions. Preferably, appointees should have demonstrated interest, competence and knowledge in historic preservation or other disciplines related to historic preservation.

Library Advisory Board

9 members 2-year terms
Meetings: 7 p.m., 1st Tuesday (Feb., May, Aug., Nov.)
Various Plano Public Library locations

Advises Council on matters relating to the operations of the Library Department. Reviews Board approved library policies. Reviews and approves special requests for the use of library facilities.

Multicultural Outreach Roundtable (MCOR)

Membership varies in size
Meetings: 7 p.m., 2nd Tuesday
Plano Municipal Center, 1520 K Ave.

Partners with the City Council and the diverse citizens of Plano encouraging understanding and participation in the government process and fulfilling the needs and desires of its diverse citizens. **No application is required.**

North Texas Municipal Water District Board of Directors

2 members 2-year terms
Meetings: 4 p.m., 4th Thursday
NTMWD, 505 E. Brown, Wylie

Governing board overseeing regional water, wastewater and solid waste systems.

Parks and Recreation Planning Board

7 members 2-year terms
Meetings: 6:30 p.m., 1st Tuesday (Jan., April, May, Aug., Oct.)
Various Parks and Recreation facilities

Makes recommendations regarding park land acquisitions and park master plan, Parks and Recreation Capital Improvement Program, bond referenda, park facility-user fees; and analyzes long range Parks and Recreation facility needs. Reviews and approves master plans for development or improvement of parks and recreation facilities.

Photographic Traffic Signal Advisory Committee

8 members 2-year terms
Meetings: As needed
Plano Municipal Center, 1520 K Ave.

Each City Council member appoints 1 member. Serves as an advisory committee to the City Council on the installation and operation of Plano's photographic (Red Light Camera) traffic signal enforcement system at newly selected intersection approaches pursuant to Chapter 707 of the Texas Transportation Code.

Planning and Zoning Commission

8 members 2-year terms
Meetings: 7 p.m., 1st & 3rd Mondays & worksessions
Plano Municipal Center, 1520 K Ave.

Makes recommendations to Council on updates to the City's Comprehensive Plan, and on zoning and rezoning petitions, including amendments to zoning regulations. Hears and takes action on site plans and plats for new development and redevelopment projects.

Plano Housing Authority (PHA)

5 members 2-year terms
Meetings: 6:30 p.m., 4th Tuesday
PHA Office, 1740 G Ave.

Governance and administrative control of low-income housing projects and programs.

Retirement Security Plan Committee (RSP)

5 members 2-year terms
Meetings: 4 times per year (Jan., Apr., July & Oct.)

Plano Municipal Center, 1520 K Ave.

City Manager appoints 3 City employees and 2 non-employees who administer/hold fiduciary responsibility for the RSP Trust.

Self Sufficiency Committee

8 members 2-year terms
+1 appointed from Plano Housing Authority
Meetings: 6:30 p.m., 1st Monday
PHA Office, 1740 G Ave.

Works with the Plano Housing Authority to provide oversight for a self sufficiency program for residents of housing administered by the Housing Authority.

Senior Citizens Advisory Board

9 members 2-year terms
Meetings: 5 p.m., 1st Thursday (Jan., April, July, Oct.)
Various locations

Recommends and advises City Council on issues that are important to seniors living in Plano.

Tax Increment Financing Reinvestment Zone No. 2 Board (East TIF)

5 to 15 members 2-year terms
Meetings: As called by members
Plano Municipal Center, 1520 K Ave.

Makes recommendations to the City Council concerning the administration of the TIF in the zone.

Discussion/Action Items for Future Council Agendas

March 26

- Comprehensive Monthly Financial Report
- FY 2011-12 Status Report and Three-Year Financial Summary

Zoning Case 2012-01 - Request to amend or repeal Subsection 2.502 (Schedule of Permitted Uses) of Section 2.500 (Permitted Uses) of Article 2 (Zoning Districts and Uses) and Subsection 3.105 (Private Clubs) of Section 3.100 (Supplementary Regulations for Principal Permitted Uses and Specific Uses) of Article 3 (Supplementary Regulations) and related sections of the Zoning Ordinance pertaining to private clubs. **Applicant: City of Plano**

Zoning Case 2012-02 - *Request for Specific Use Permit for Truck/Bus Leasing on 10.9± acres located at the southeast corner of U.S. Highway 75 and 13/14th Street Connector. Zoned Planned Development-472-Corridor Commercial.* **Applicant: HD Development Properties, LP**

Zoning Case 2012-03 - Request for Specific Use Permit for Private Club on 0.1± acre located 80± feet south of Parker Road and 700± feet east of Independence Parkway. Zoned Retail. **Applicant: Plano Center Associates, Ltd.**

April 9

April 14 – Plano Police Department Awards Ceremony – Holiday Inn Express – 6 pm

April 23

- Comprehensive Monthly Financial Report
- DART Report

May 14

- North Texas Municipal Water District Report

May 23 – Plano Fire Department Awards Ceremony – Council Chambers – 5:30 pm

May 28 – Memorial Day

May 29 (Tuesday)

- Comprehensive Monthly Financial Report

June 8-10 – TCMA Conference, South Padre Island

June 11

June 16 – Plano Fire Department Appreciation Picnic – Arbor Hills Preserve – 12 – 4 pm

June 21 – District 3 Roundtable – Plano Star Center – 7 pm

June 25

- Comprehensive Monthly Financial Report

July 4th – Independence Day

July 23

- Comprehensive Monthly Financial Report
- DART Report

July 25 (Wednesday)

- Budget Presentation

August 8 – City Council Budget Workshop – Grant Funding – 5 pm

August 13

- North Texas Municipal Water District Report
- Public Hearing on Operating Budget/Community Investment Program
- Approval of Appraisal Roll
- Consider Proposed Tax Rate

August 18 – City Council Budget Worksession – 8 am

August 27

- Comprehensive Monthly Financial Report

- September 3 – Labor Day

September 10

- Adoption of Operating Budget, Community Investment Program
- Set Tax Rate

September 20 – District 4 Roundtable – Plano Star Center – 7 pm

September 21-23 – Plano Balloon Festival

September 24

- Comprehensive Monthly Financial Report

September 29-October 3 IACP Conference – San Diego