

PLANO CITY COUNCIL

WILL CONVENE INTO EXECUTIVE SESSION AT 5:00 P.M. ON MAY 27, 2014, FOLLOWED BY THE PRELIMINARY OPEN MEETING IN THE PLANO MUNICIPAL BUILDING, 1520 K AVENUE, IN COMPLIANCE WITH VERNON'S TEXAS CODES ANNOTATED, GOVERNMENT CODE CHAPTER 551 (OPEN MEETINGS ACT), AS FOLLOWS:

Mission Statement: The City of Plano is a regional and national leader, providing outstanding services and facilities through cooperative efforts that engage our citizens and that contribute to the quality of life in our community.

EXECUTIVE SESSION

- | | | | |
|------|--|----------------|---------|
| I. | Legal Advice
a) Respond to questions and receive legal advice on agenda items
b) Smoking Regulation | Mims | 15 min. |
| II. | Litigation
a) CPM Trust, et al. v. City of Plano, et al.
b) In re The Arts Center of North Texas | Mims/Huynh | 20 min. |
| III. | Economic Development
Discuss a financial offer or other incentive to a business prospect to locate, stay, or expand in Plano and consider any commercial and financial information from the business prospect | Glasscock/Bane | 10 min. |
| IV. | Personnel - Appointments
a) Board of Adjustment
b) Heritage Commission | Council | 5 min. |

PRELIMINARY OPEN MEETING

- | | | | |
|-----|---|----------|---------|
| I. | Consideration and action resulting from Executive Session discussion:
Personnel - Appointments
a) Board of Adjustment
b) Heritage Commission | Council | 5 min. |
| II. | Public Works and Water Restriction Update | Cosgrove | 15 min. |

III.	Council's Role During Emergency Operations Center Activation Presentation	Timmons	10 min.
IV.	Love Where You Live Update	Day	10 min.
V.	Council items for discussion/action on future agendas	Council	5 min.
VI.	Consent or Regular Agendas	Council	5 min.

In accordance with the provisions of the Open Meetings Act, during Preliminary Open Meetings, agenda items will be discussed and votes may be taken where appropriate.

Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal/L Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of building. The Senator Florence Shapiro Council Chambers is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.



Memorandum

Date: May 22, 2014

To: Honorable Mayor and City Council
City Manager Glasscock
City Secretary Henderson

From: Alice Snyder, Assistant City Secretary

Subject: Personnel
Executive and Worksession Meetings

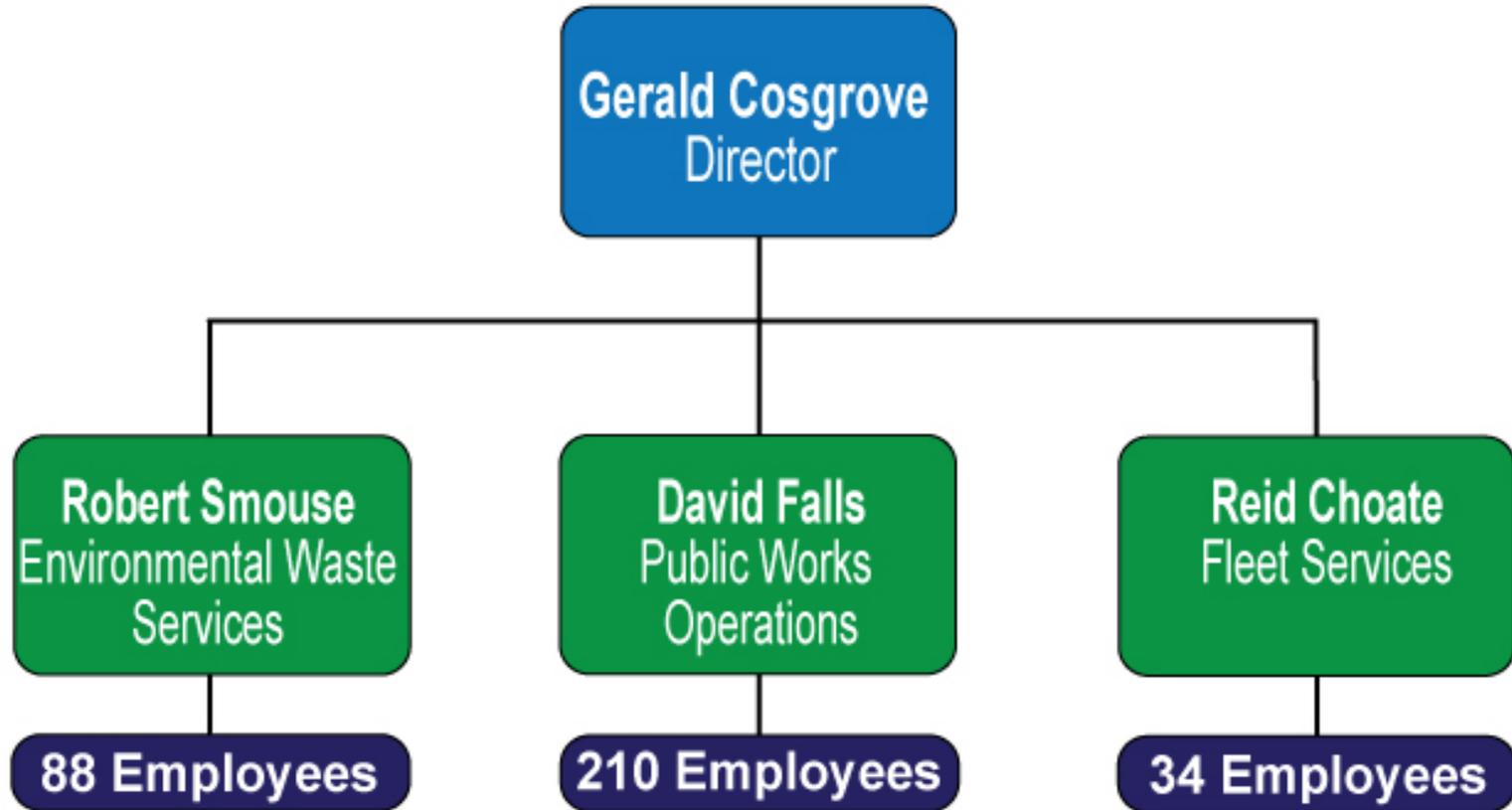
The following appointments will be considered at the May 27, 2014 Council Meeting.

<u>Executive Session</u>	<u>Worksession Meeting</u>
-Board of Adjustment -Heritage Commission	

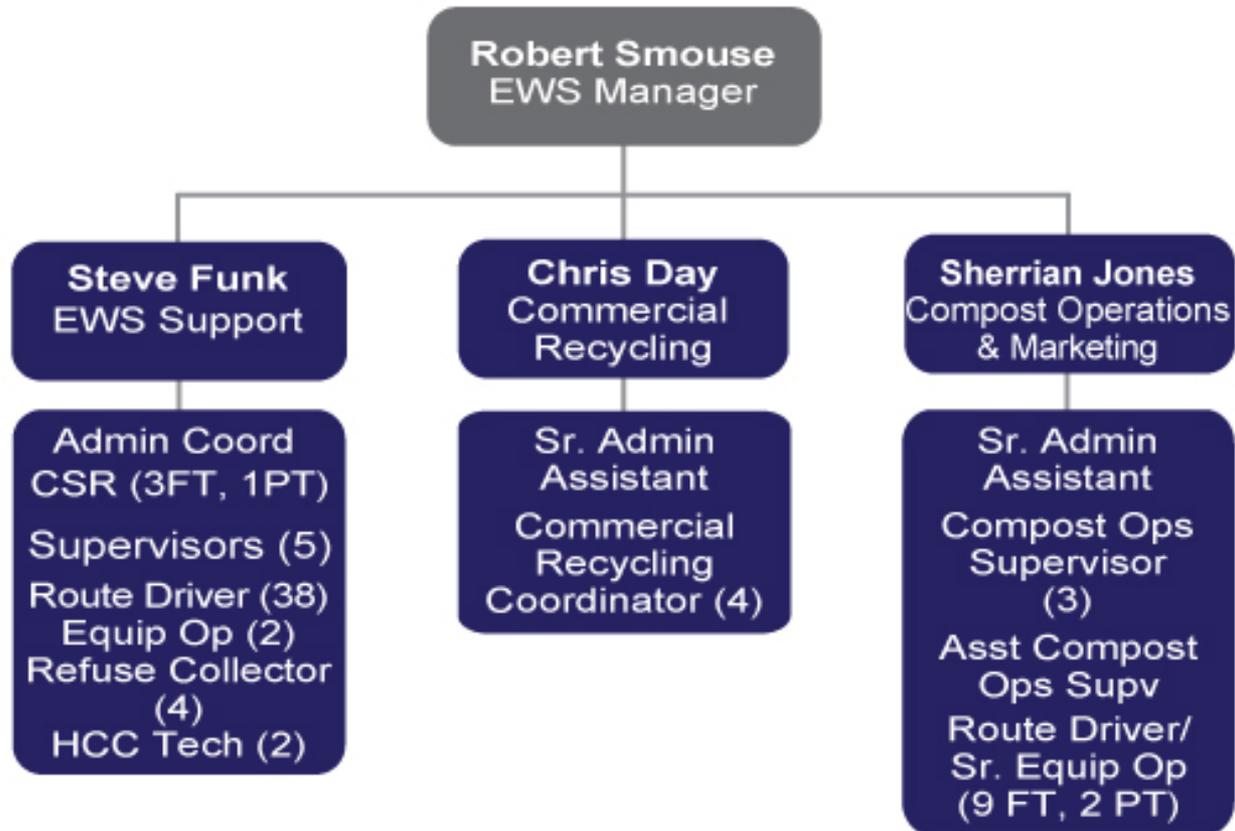
Public Works & Water Restrictions



Public Works Organization



Environmental Waste Services Organization



Environmental Waste Services



Weekly collection of residential trash and yard trimmings. Every other week collection for recycling

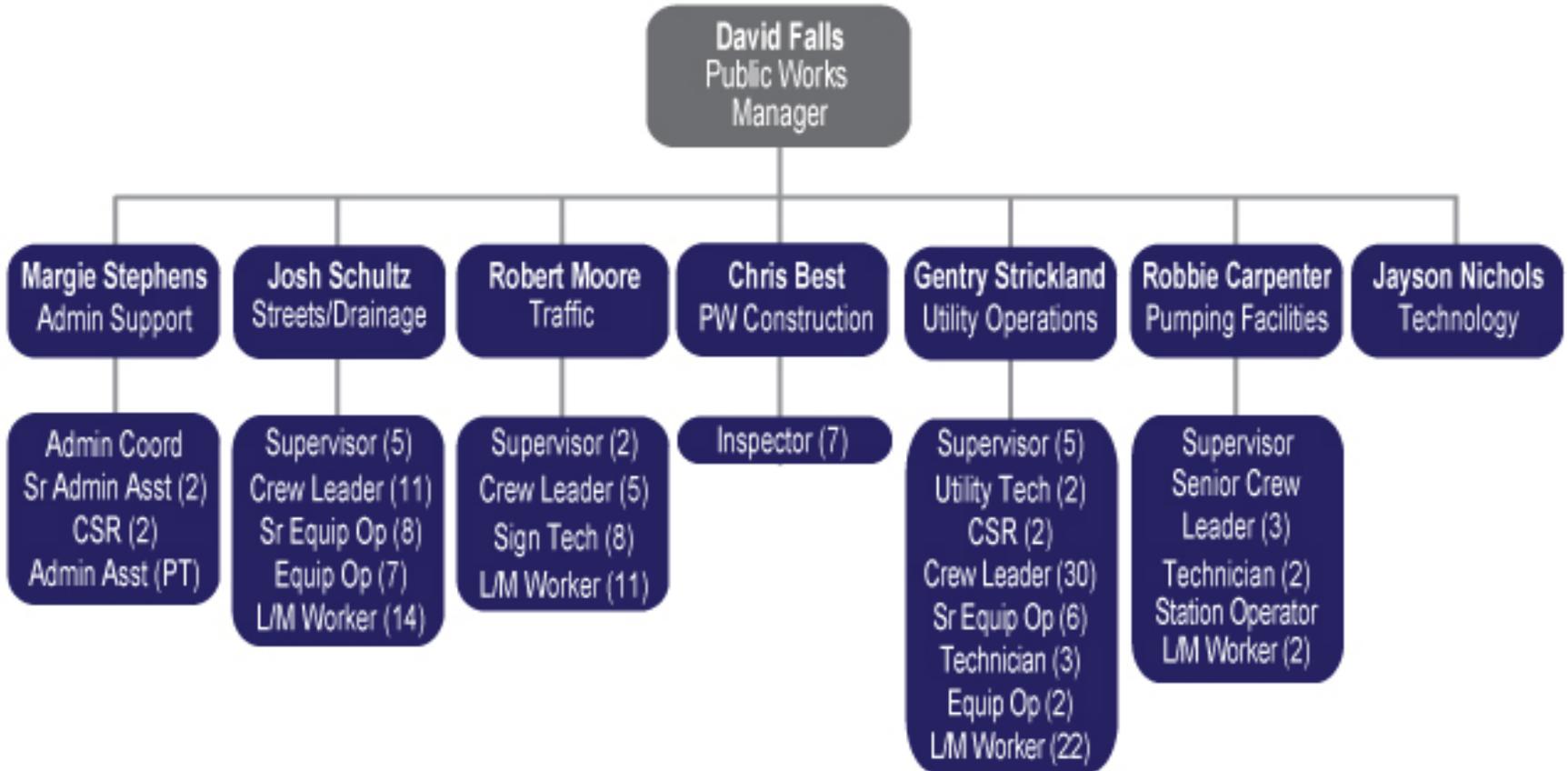
Collection of household chemicals, bulky waste, litter pickup and median litter receptacles

Commercial Recycling – increase commercial recycling rate, administers the Green Business Certification program, Smart Energy Loan program, C&D Recycling Deposit and organic recycling

Compost – process yard trimmings to produce Texas Pure Products (compost, topdressing, pro-bedding mix and mulch)



Public Works Operations Organization



Public Works Operations

Streets and Drainage – Maintain streets, sidewalks, alleys, bridges, culverts, storm sewers, drainage channels and screening walls

Traffic - Maintains traffic signals, pavement markings and street signs

Public Works Construction – Administers the public works portion of the CIP, mainly the Capital Reserve Program



Public Works Operations

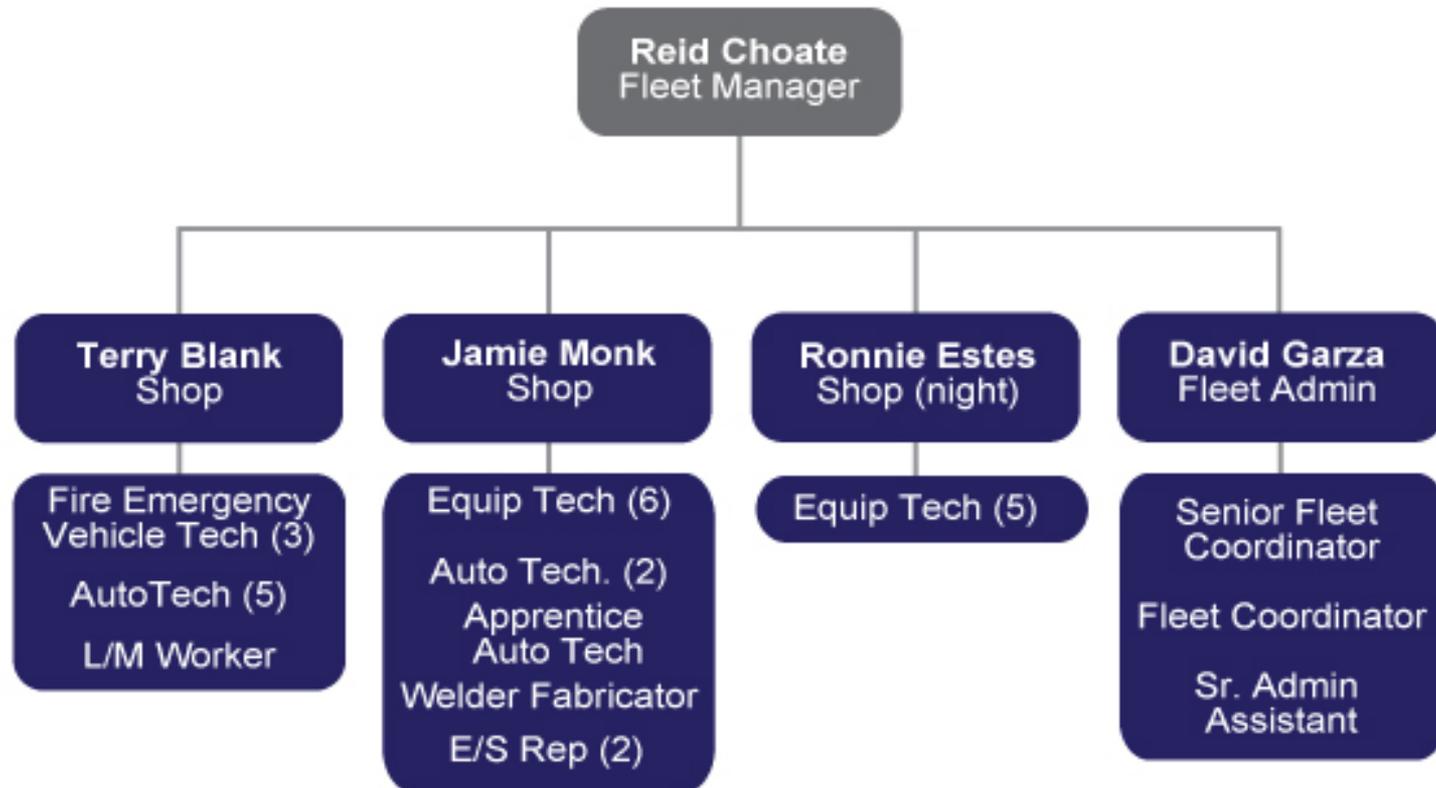


Utility Operations – Maintains the water distribution system and wastewater collection system including water mains, valves, hydrants, meters, sanitary sewer lines, manholes and cleanouts. Administers the backflow prevention program.



Pumping Facilities – Maintains and operates 5 water pump stations, 11 ground storage tanks, 11 elevated storage tanks and 6 wastewater lift stations. Performs water quality testing and is the non-emergency call center. Operates continuously.

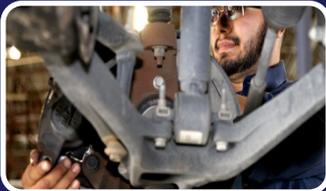
Fleet Services Organization



Fleet Services



Maintains around 800 licensed equipment (vehicles and trailers) and approximately 2,200 pieces of equipment valued at \$60 million



Operates 2 shifts Monday through Thursday
One shift on Friday



Shared responsibility to maintain all emergency generators



Purchases approximately 1 million gallons of fuel each year

Water Conservation Efforts

Since August 2011, the City of Plano has saved 7.7 billion gallons, 12.2% less than test year.

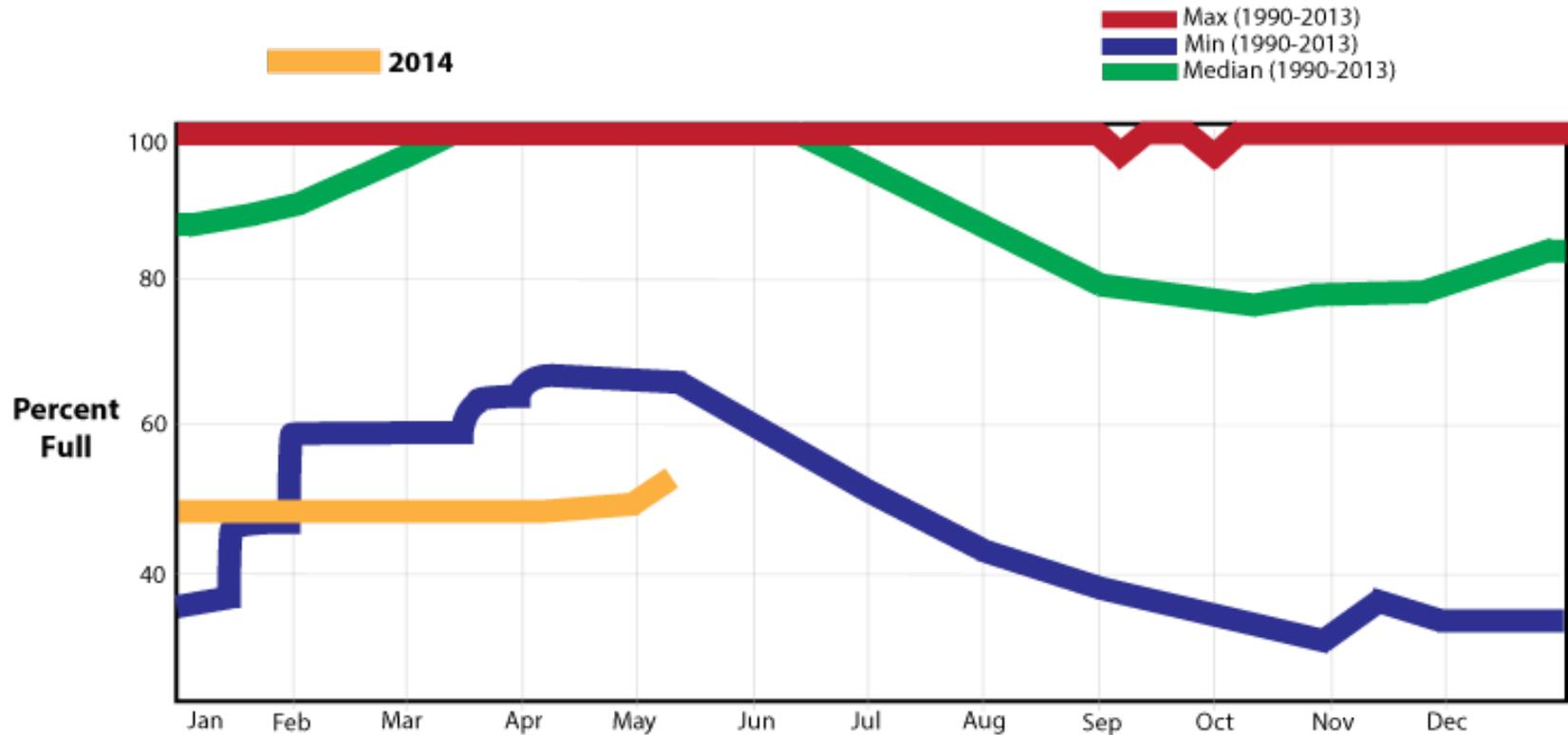
Since Stage 3 restrictions resumed June 1, we have saved 4.9 billion gallons, 22.5% less than test year.

Since Stage 3 restrictions resumed June 1 (as of 5-19-14):

- 8,404 courtesy envelopes were delivered to Stage 3 violators
- mailed 9,862 warning letters, and
- 966 irrigation systems were locked for second time violators.



Lake Lavon (5-17-14)



Storage difference in Lake Lavon between 2014 and previous minimum –
Enough water to supply Plano for a year (20.6 Billion Gallons)

Rainfall (Jan-Apr) 2012 -16” , 2013 – 11” , 2014 – 4”



Lake Lavon



Water Restriction - Future



Since June 2013, the City of Plano has been in Stage 3 Water Restrictions. One a week watering up to October 31 and every other week watering since.



NTMWD has requested we continue every other week watering until October 31 when we go to our normal seasonal watering, which is every other week watering.



Some cities have not implemented every other week watering. It will be difficult to enforce this watering schedule this summer if all the cities are not doing the same thing.



Memorandum

Date: April 21, 2014

To: City Manager Glasscock, through Deputy City Manager Ross

From: Ron Timmons, Director of Emergency Management

Subject: **Council Roles During Emergency Operations Center (EOC) Activation**

Per your request, our department has evaluated regional best practices and policies established within our adopted plans, relative to mayor and council involvement during EOC activations. We provide the following information as a summary of relevant factors:

General

- Upon assuming elected office, complete the FEMA National Incident Management System (NIMS) self-study on-line courses:
 1. IS-100.b Introduction to Incident Command System
 2. IS-700.a National Incident Management System (NIMS), An Introduction

Submit certificates of completion to the Emergency Management Department for grant compliance files
- Approve as a council, periodic updates to the city's Comprehensive Emergency Management Plan, and other specialty plans enabling grant funding
- Approve program policy through annual budgets
- May choose to model positive emergency management behaviors:
 - Develop a family disaster and communications plan
 - Prepare a go-kit and stock supplies to support 72 hours of independent sustenance
 - Articulate the value of rapid community recovery, through coordination of post-disaster efforts

Upon Activation of the Emergency Operations Center

- The city manager, or designee, will contact mayor and council members to brief on current situation, honoring provisions of the Open Meetings Act
- The mayor or a single designee may be requested to report to the EOC policy room which affords a view of the operations room. The policy room is a private executive conference room situated to deliver briefings from senior city staff members and conduct policy discussions related to disaster response and recovery.

Operational Phase – Inside the EOC Policy Room

- The mayor or a single designee will receive situational briefings from the city manager, or designee, and senior city staff

- If the city manager and emergency management coordinator recommend issuance of a disaster declaration, the mayor will consult with the city attorney and may issue an order declaring a local state of disaster. The declaration is valid for seven days; if extended beyond seven days, the city council must renew the order within a posted meeting. Other declarations may be requested from county, state, and federal officials.
- The mayor may subsequently issue orders pertaining to:
 1. Suspension of procedural laws and rules to facilitate a timely response
 2. Use of all necessary government resources and private property
 3. Restriction of the movement of people and occupancy of property
 4. Implementation of price controls
- Work with the Public Information Officer (PIO) to articulate a consistent public message
- Mayor or representative provides visible representation of Plano city government to the public, joining local officials at periodic press briefings

Recovery Phase

- Receive briefings on recovery efforts, and financial impacts
- Coordinate with PIO and other officials to articulate a single, clear, consistent and optimistic vision of recovery for our city
- May choose to survey the impacted areas of the city with designated liaison



Memorandum

Date: May 20, 2014

To: Bruce D. Glasscock, City Manager
Frank F. Turner, Deputy City Manager

From: Christina D. Day, Director of Planning

Subject: Love Where You Live Update

On April 26, 2014, Love Where You Live completed the third and final phase of work in the Park Forest neighborhood with a service day and block party. Park Forest Neighborhood is located west of Alma Drive between Parker Road and Spring Creek Parkway. There are 1,481 housing units in the neighborhood, which also includes Big Lake Park, the Chisholm Trail, Christie Elementary School, and Carpenter Middle School.

The 18-month engagement in Park Forest has resulted in the following:

- Homes repaired: 76
- Landscape debris removed: 45 tons
- Trash removed: 22 tons
- Volunteers engaged: 1,543
- Volunteer hours: 6,688 (or 3.2 work years)
- Volunteer labor valued at: \$125,400

At the May 27, 2014 City Council meeting, staff will present photos of the work in Park Forest as well as details on the accomplishments of the program since its inception in 2010.

CC: Lori Schwarz, Comprehensive Planning Manager

Discussion/Action Items for Future Council Agendas

June 9

- Engineering Department Briefing
- DART Report

June 19 – HOA President's Breakfast –7:30 am

June 20-23 – US Conference of Mayors – Dallas, TX

June 23

- Library Briefing

June 26-29 – Texas City Management Association Conference – Galveston, TX

July 4 – Independence Day

July 28

- Comprehensive Monthly Financial Report – June 2014
- Property Standards Department Briefing

July 30 (Wednesday)

- Budget Presentation

August 6 (Wednesday)

- Grant Work Session

August 11

- Public Hearing on Operating Budget and Community Investment Program
- Planning/Special Projects Briefing

August 16 (Saturday)

- Budget Work Session

August 21

- Board and Commission Reception

August 25

- 1st Public Hearing on Tax Rate
- Finance Department Briefing

September 1 – Labor Day

September 3 (Wednesday)

- 2nd Public Hearing on Tax Rate

September 8

- Adoption of Budget

September 14 – 17 – ICMA Conference – Charlotte, NC

September 18 – Council Meet & Greet –6:00 pm

September 19-21 – Plano Balloonfest – Oak Point Park & Nature Preserve

September 22

- Human Resources Briefing

September 29 – October 3 – TML Conference – Houston, TX

October 10 – HOA President's Breakfast –7:30 am

October 13

- DART Report
- Technology Services Briefing

October 25-28 - IACP Conference – Orlando, FL

October 27

- Comprehensive Monthly Financial Report – September 2014
- Building Inspections Briefing